

CULTURE SERVICES ADVISORY COMMITTEE

DATE: Thursday, February 11, 2021

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: **Council Chambers via Zoom – *Pre-registration Required***

CALL TO ORDER

1. **Welcome and Roundtable of Introductions**
Chair/Committee; 7:00 p.m.–7:15 p.m. (15 minutes)

ADOPTION OF MINUTES

2. **Minutes of the Culture Services Advisory Committee Meeting held on Thursday, November 26, 2020**

NEW BUSINESS

3. **Review and Approve 2021 Work Plan**
Karen Basi, Cultural Services Manager/Committee; 7:20–7:35 p.m. (15 minutes)
4. **Opportunity to Establish Sub-Committees – Discussion**
Arts, Culture and Heritage Strategic Plan – Outstanding Short Term Recommendations (see attached Brief)
Karen Basi, Cultural Services Manager/Committee; 7:35–8:00 p.m. (25 minutes)
5. **Staff Updates: Riverview Hospital Artifacts – Historical Catalogue**
Karen Basi, Cultural Services Manager; 8:00–8:10 p.m. (10 minutes)
6. **Facility Updates (Standing Agenda Item)**
Karen Basi, Cultural Services Manager; 8:10–8:20 p.m. (10 minutes)
7. **Canada Day / Summer Concert Series – Committee input**
Maria Danysh, Cultural and Community Events Supervisor/Committee; 8:20–8:45 p.m. (25 minutes)
8. **CSAC Members’ Roundtable / Emerging Cultural Issues (Standing Agenda Item)**
Committee; 8:45–8:55 p.m. (10 minutes)

OTHER BUSINESS

NEXT MEETING DATE – Thursday, April 8, 2021

ADJOURNMENT

CULTURE SERVICES ADVISORY COMMITTEE
Thursday, November 26, 2020

A Regular Meeting of the Culture Services Advisory Committee convened on Thursday, November 26, 2020 at 7:00 p.m. in Council Chambers, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

- COMMITTEE MEMBERS:** Councillor Steve Kim, Chair
Councillor Craig Hodge, Vice Chair (arrived at 8:36 p.m.)
Candrina Bailey, Coquitlam Heritage Society
Julie Eastman
Todd Gniissios, Coquitlam Public Library Board
Kim Hockey
Janice Mazon
Joan McCauley, Place des Arts
Hazel Postma
- REGRETS:** Marie Del Cid-Luque
Andrea Howorth, Festival Planners Network
Bradley Nickason, Evergreen Culture Centre
Mandy Tulloch, Artistic Community Representative
- GUEST:** Philip Hartwick, Executive Director, Evergreen Culture Centre
- STAFF:** Karen Basi, Cultural Services Manager
Maria Danysh, Acting Cultural and Community Events Supervisor
Demian Rueter, Planner 3
James Taylor, Planner 2
Jeri Hohn, Committee Clerk

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Culture Services Advisory Committee Meeting held on Thursday, September 17, 2020

The Minutes of the Culture Services Advisory Committee Meeting held on Thursday, September 17, 2020, were approved.

NEW BUSINESS

2. Southwest Housing Review Presentation

The Planner 3 was welcomed to the meeting and he introduced himself and made opening remarks regarding the Southwest Housing Review (SWHR) being undertaken by the City. He

provided a presentation, utilizing on-screen slides titled as follows:

- Southwest Housing Review – Culture Services Advisory Committee
- Where is Southwest Coquitlam?
- Population Trends
- Housing Affordability
- Housing Trends: Age of Housing
- Housing Trends: Size of Newly Constructed Houses
- Housing Trends: Finding the Right Fit
- Reviewing Housing and Development Options in Southwest Coquitlam
- Project Scope: 4 Work Streams
- SWHR – Corridors and Nodes
- Neighbourhood Pockets
- SWHR – Current NAR / Housing Choices Areas
- SWHR – Current Single-family Areas
- Parks & Amenities
- SWHR: Timeline
- Phase 1 Public Consultation
- Discussion
- Letstalkcoquitlam.ca/swhr

The Committee considered the following focus question:

- What are some key challenges and opportunities with respect to public/community amenities in Southwest Coquitlam that the SWHR should consider?

Discussion ensued relative to the following:

- Whether the City would include rental, low income, and homelessness housing options within the SWHR
- Population increases and decreases in Coquitlam and how those trends compared to other local municipalities
- Concerns regarding the impacts of housing infill on traditional neighbourhood operations in Coquitlam, including legal and illegal suites, increased street parking, and reduced visibility for children riding bicycles and playing hockey on local roads
- Whether the impacts of the housing infill proposed for the Southwest would be discussed during the planned SWHR public consultation
- The construction of new multi-family homes in the Southwest and whether there would be enough school-aged children to sustain local schools
- Whether the City could work with TransLink to ensure good bus service and routes in the Southwest
- The belief that effective bus service could reduce traffic congestion and street parking in Southwest neighbourhoods
- Whether residents living in the six neighbourhoods identified on the slide titled “Neighbourhood Pockets” had asked the City for increased densification of their neighbourhoods
- Whether the Fraser Mills development impacted the SWHR
- The observed rise in the homelessness population in Maillardville in recent years
- The complexity of the homelessness issue and information regarding some of the local efforts being undertaken to combat homelessness
- Figures regarding the expected number of market and non-market rentals to become

- available in Coquitlam in future years
- The benefits of decreasing vehicular traffic in densified neighbourhoods and whether the City could encourage development of robust transportation options in the Southwest area

The Planner 3 encouraged the Committee to visit the SWHR website to provide further input and to share the website link with their contacts and networks.

At the request of the Committee, the Committee Clerk undertook to email a copy of the presentation to the members.

3. 2021 Cultural Summit Planning – Working Group Report

The Cultural Services Manager shared an update regarding planning for the City's 2021 Cultural Summit and details of the Working Group's brainstorming sessions held in October and November, utilizing an on-screen presentation with slides titled as follows:

- 2021 Cultural Summit
- Planning Context
- Participant Needs
- Current Trends
- Themes/Topics
- 2021 Summit Theme
- Formats Options
- Considerations
- Next Steps

Discussion ensued relative to the following:

- The belief that the themes identified by the Working Group were interesting and relevant
- How content is built by the City for different audiences, including youth

The Chair expressed appreciation for the work undertaken by staff and the Working Group to date.

4. Events Update

The Acting Cultural and Community Events Supervisor provided an update regarding the City's 2020 cultural events, utilizing an on-screen presentation with slides titled as follows:

- 2020 Events Update
- July 1
- July 10, 17, 24, August 7, 14
- September 25 – October 3
- September 26
- October 3
- Kaleidoscope Arts Festival

During her presentation, she previewed a video compilation of Kaleidoscope Arts Festival highlights for the Committee.

The Chair invited comments and there were none. He expressed the belief that it was regrettable but understandable that Lights at Lafarge had been cancelled and thanked the Acting Cultural and Community Events Supervisor for her presentation.

5. Riverview Hospital Artifacts – Historical Catalogue

The Cultural Services Manager provided a presentation regarding the next phase of managing the City's collection of Riverview Hospital artifacts, utilizing on-screen slides titled as follows:

- Riverview Artifacts Collection Management
- Identifying the Objects
- Collection Management Phase I
- Historical Catalogue
- Finding Aid

During her presentation, she noted that the Committee would be kept apprised of the project's progression and given an opportunity to provide feedback in the future.

A Committee member spoke to an oral histories project to be offered at Mackin House – a 5-part series on the different aspects of life experienced at Riverview Hospital by past patients.

6. Facilities Updates (Standing Agenda Item)

The Cultural Services Manager referred to an on-screen slide titled "Facility Updates". She spoke to information provided by City staff regarding ongoing and upcoming planned expansions and improvements to the Festival Lawn and Plaza Washroom at Town Centre Park, Buchanan Square, Lafarge Lake Loop, North East Community Centre, South West Arts and Heritage Centre, City Centre Area, and Place Maillardville.

In response to a question from a Committee member, the Cultural Services Manager undertook to report back to the Committee regarding why trees around the Lafarge Lake Loop had recently been removed. A Committee member shared her understanding that the trees had been cleared to accommodate a project to widen and pave the Loop pathway and expressed the hope that the completed path would have the same charm as the original once the project was completed.

The Cultural Services Manager reported back regarding a question asked by a Committee member during the last meeting, noting that the City was working to preserve the trees around the Mundy Park Playground.

7. CSAC Members' Roundtable / Emerging Cultural Issues (Standing Agenda Item)

The Chair introduced the new Executive Director of the Evergreen Cultural Centre (ECC), Philip Hartwick, to the Committee and welcomed him to the meeting. Mr. Hartwick greeted the Committee and shared information regarding some recent programming adjustments made at ECC in response to the ongoing COVID-19 pandemic.

At the invitation of the Chair, the Committee members provided information about the

happenings and events that had occurred within their lives, organizations, and communities since the Committee's last meeting.

The Chair, Vice Chair, and Cultural Services Manager expressed sincere thanks to the current and outgoing Committee members and staff for their valuable contributions and volunteer work during the past, challenging year and wished everyone season's greetings and happy holidays.

OTHER BUSINESS

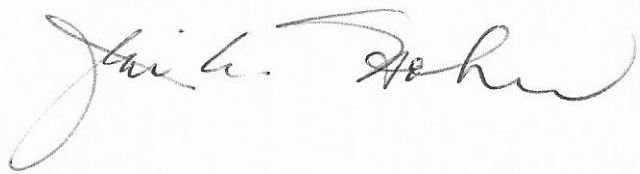
NEXT MEETING DATE - 2020 (TBD)

ADJOURNMENT

The meeting adjourned at 8:43 p.m.

MINUTES CERTIFIED CORRECT

CHAIR



Jeri Hohn
Committee Clerk

2021 Work Plan

Culture Services Advisory Committee

Committee Mandate:

The mandate of the Culture Services Advisory Committee is to:

- Provide advice to Council on significant specific cultural related issues that may arise from the community, staff or from Council;
- Provide advice on how to advance implementation strategies and to work in collaboration with the City to move forward cultural services in Coquitlam;
- Support and connect cultural organizations with the exploration of opportunities and hosting of major events and festivals; and
- Advocate and promote the value and benefit of cultural activities for all ages and abilities.

WORK PLAN ITEMS:	DEPARTMENT AND/OR PRESENTER(S):	ITEM ORIGINATED FROM:
1) Review and Approve 2021 Work Plan	Chair / Staff Lead	Staff
2) Opportunity to Establish Sub-Committees: - Arts, Culture & Heritage Plan Implementation Committee Brainstorming	Committee	Chair/VC
3) CSAC Members Roundtable / Emerging Cultural Issues (Standing Agenda Item)	Committee	Committee
4) Facilities Updates (Standing Agenda Item)	PRCF	Staff
5) Staff Updates, including: <ul style="list-style-type: none"> • Riverview Hospital Artifacts – Historical Catalogue • Public Art Policy & Program Review • Totem Pole Repatriation Project • North East Community Centre • Community Events Restart Plan 	PRCF	Staff
6) Cultural Tourism Presentation – Committee input	P&D (Tourism)	Staff
7) Major Recreation & Culture Facilities Road Map Presentation	PRCF	Staff
8) Heritage Management Strategy Presentation - Committee input	P&D (Community Planning)	Committee/Staff
9) Blue Mountain Park Master Plan Presentation – Committee input	PRCF (Parks Planning & Design)	Staff

**2021 Work Plan
Culture Services Advisory Committee**

WORK PLAN ITEMS:	DEPARTMENT AND/OR PRESENTER(S):	ITEM ORIGINATED FROM:
10) Events/Program Presentations – Committee input	PRCF (Culture Services)	Staff
11) 2021 Year-end Review / Identify potential items for the draft 2022 Work Plan – Committee feedback/ input	Staff Lead/Committee	Staff

DRAFT

Culture Services Advisory Committee Meeting February 11, 2021 – Agenda Brief

Item #4 - Opportunity to Establish Sub-Committees: Discussion ***Arts, Culture & Heritage Strategic Plan – Outstanding Short Term Recommendations***

Background

In 2017, Council adopted the [Arts, Culture & Heritage Strategic Plan](#), which provides a strategic framework to build cultural development capacity both within the City and externally through community organizations. The Plan is organized around five overarching goals. Each goal is supported by a series of objectives and each objective is supported by short, medium and long term recommendations.

Action / Discussion

There is an opportunity for Committee members to select 1-2 outstanding short term recommendations and form sub-committee(s) to identify, research and provide recommendations on actions that could be taken to further develop and advance these areas.

In preparation for the discussion, Committee members are asked to review the Strategic Plan (*see hyperlink above*) including the following list of outstanding short term priority actions / recommendations (pages 30-34) in advance of the February 11, 2021 meeting:

Item #	Top 10 Priority Actions	Page
3	Improve community awareness and understanding of the range of programs and activities in Coquitlam, and their relationship to evolving community needs.	30
4	Strengthen collaboration in cultural development across the Tri-Cities area.	31
5	Promote youth, cultural diversity and inter-culturalism in programming delivered by the City and its major service-delivery partners.	31
8	Address the lack of visual arts display space by increasing display space in civic facilities such as community centres and other public or private spaces.	31
Item #	Recommendations	Page
4	Leverage advisory committees of Council to advance an agenda of enhanced diversity in culture in the City.	33
6	Foster cultural engagement and activity at the neighbourhood level	33
10	Strengthen awareness of cultural activities through extended communications and marketing by the City.	34
11	Understand and use the communications channels of diverse communities.	34

Item #7 - Canada Day / Summer Concert Series – Committee input

Background

Staff have begun planning to offer a virtual Canada Day celebration and a virtual Summer Concert Series and are seeking the Committee's input on specific programming elements. In preparation for the discussion, Committee members are asked to consider the following discussion questions in advance of the February 11, 2021 meeting:

Action / Discussion

1. What are some ways in which the City can involve and engage the community to celebrate Canada Day virtually?
2. What are some possible musical genres that can be featured during the Summer Concert Series 4 musical performances (e.g. country, Rhythm and Blues, etc.)?



2021 Culture Services Advisory Committee Meeting Schedule

Meetings are generally scheduled bi-monthly on the second Thursday of the month from 7:00pm – 9:00pm. Exceptions to this schedule are noted below with an asterisk (*).

DATE	TIME	LOCATION
February 11, 2021 (Thursday)	7:00 – 9:00pm	Council Chambers via Zoom
April 8, 2021 (Thursday)	7:00 – 9:00pm	Council Chambers via Zoom
June 10, 2021 (Thursday)	7:00 – 9:00pm	Council Chambers via Zoom
No meetings in August		
September 9, 2021 (Thursday)	7:00 – 9:00pm	Council Committee Room
*November 18, 2021 (Thursday)	7:00 – 9:00pm	Council Committee Room
No meetings in December		

Notes:

*Scheduled due to Remembrance Day statutory holiday on Thursday, November 11.
Meeting dates are subject to change.