

ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE

Please note that this meeting is scent free

DATE: Tuesday, April 1, 2025

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room, Coquitlam City Hall

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

ADOPTION OF MINUTES

- 1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025**

Recommendation:

That the Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025 be approved.

NEW BUSINESS

- 2. National AccessAbility Week Resource Fair (Presentation by Manager Community Recreation and Recreation Facility Supervisor)**
7:05 – 7:25 p.m. (20 minutes)
- 3. Accessibility and Inclusion Plan Development (Standing Agenda Item)**
7:25 – 7:35 p.m. (10 minutes)
- 4. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)**
7:35 – 7:40 p.m. (5 minutes)
- 5. Committee Members' Roundtable / Emerging Issues (Standing Agenda Item)**
7:40 – 8:00 p.m. (20 minutes)

OTHER BUSINESS

NEXT MEETING DATE - Tuesday, June 3, 2025

ADJOURNMENT

**ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE
Tuesday, February 4, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, February 4, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicated Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair
Georgina Hackett, Citizen Representative*
Alex Kwan, Citizen Representative
Heather Lawson, Citizen Representative* (arrived at 7:01 p.m.)
Jen-Che (Arthur) Lee, Citizen Representative*
Lelainia Lloyd, Citizen Representative
Georgette Reyes, Citizen Representative*
Sandra Uno, Citizen Representative
Ross Renaud, SHARE Family and Community Services
Pete Stone, Community Ventures Society
Susan Williamson, Tri-Cities Seniors’ Action Society

ABSENT: Councillor Steve Kim, Vice Chair (Regrets)
Paul Jarvie, Citizen Representative (Regrets)

STAFF: Michelle Frilund, Senior Manager Equity, Diversity and Inclusion
Jennifer Mills, Manager Legislative Services
Thomas Thivener, Manager Transportation Planning
Natasha Lock, Planner 3
Tara Slater, Planner 1
Kate Brown, Accessibility and Inclusion Specialist*
Meghan Malkowich, Committee Clerk

CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES**1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, November 5, 2024**

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, November 5, 2024 were approved.

NEW BUSINESS**2. Committee Welcome**

The Chair conducted roundtable introductions of Committee members and attending Staff.

Heather Lawson joined the meeting at this point – 7:01 p.m.

The Committee Clerk gave a presentation entitled “2025 Advisory Committee Orientation Session” and referred to slides contained in the Agenda package.

The Senior Manager Equity, Diversity and Inclusion encouraged Committee members to communicate any accommodation needs to the Committee Clerk to ensure the meetings are easily accessible to all attending.

3. Review and Adoption of the 2025 Accessibility and Inclusion Advisory Committee Work Plan

The Senior Manager Equity, Diversity and Inclusion provided introductory comments relative to the 2025 Draft Work Plan.

Discussion ensued relative to the following:

- The status of the Welcome to Coquitlam Event and a desire to see it return to the City’s list of events.
- Status of incorporating the 2024 Accessibility and Inclusion Advisory Committee recommendations in the 2025 Accessibility Week event.

**COMMITTEE
RECOMMENDATION**

That Council approve the 2025 Accessibility and Inclusion Advisory Committee Work Plan.

4. Small-Scale Multi-Unit Housing Implementation and Transit-Oriented Areas Update

Planner 1 and Planner 3, Community Planning gave a presentation entitled “Small-Scale Multi-Unit Housing Implementation and Transit-Oriented Areas Update” and referred to slides contained in the Agenda package.

The Committee participated in an exercise to answer the following questions:

- Are there considerations we are missing?
- As more people move into these neighbourhoods, what might we need to consider to help mitigate any impacts?
- Transportation network connectivity is an important consideration in the Transit-Oriented Areas Update, while recognizing that TransLink has responsibility for public transit. When you consider these neighbourhoods, are there ways you think the City can continue to build a connected and accessible transportation network?

Discussion ensued relative to the following:

- Impacts to traffic and pedestrian safety resulting from increased populations in Transit Oriented Areas.
- Accessibility building standards and how zoning regulations can impact site design.
- Mobility barriers in construction areas and considerations for accessibility in temporary designs.
- Accessible parking space allocation and associated considerations including, room for adaptive vehicles, such as ramp vans, as well as dedicated loading zones for access to services such as HandyDart.
- Aging infrastructure in older neighbourhoods keeping up with demands of a growing population due to an increase in multi-unit housing.
- Ensuring that small-scale multi-unit housing considers ground level entrances for accessibility and universal design features that allow residents to age in place.

Planner 1 and Planner 3, Community Planning, left the meeting at this point and did not return – 8:20 p.m.

5. Accessibility and Inclusion Plan Development

The Senior Manager Equity, Diversity and Inclusion and the Accessibility and Inclusion Specialist gave a presentation entitled “Accessibility and Inclusion Plan Introduction” and referred to slides contained in the Agenda package.

6. Transportation, TransLink and Other Transportation Division Updates

The Manager, Transportation Planning gave a presentation entitled “Transportation Updates” and referred to slides contained in the Agenda Package.

Discussion ensued relative to the following:

- Existing structures, such as hydro poles, remaining as barriers on planned sidewalk routes.
- Unmaintained vegetation impeding sidewalks and impacting accessibility.
- Consideration for users with mobility aids when configuring crosswalk designs, including utilizing wave-activated pedestrian walk buttons rather than traditional push button and removing barriers to access such as platform-mounted poles.
- Curb side waste bin pick up designs and impacts to accessibility.
- Mechanism for reporting unsafe intersections.

7. Committee Members’ Roundtable / Emerging Accessibility Issues

The Chair invited Committee members to share emerging accessibility issues and information regarding events occurring in their communities.

The Committee expressed appreciation for employment being a key focus in the Accessibility and Inclusion Plan.

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, April 1, 2025

ADJOURNMENT

The meeting adjourned at 8:57 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Matt Djonlic, Chair

Meghan Malkowich, Committee Clerk