

ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE

Please note that this meeting is scent free

DATE: Tuesday, June 3, 2025

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room, Coquitlam City Hall

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

ADOPTION OF MINUTES

- 1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, April 1, 2025**

Recommendation:

That the Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, April 1, 2025 be approved.

NEW BUSINESS

- 2. Canada Day Accessibility Plan (Presentation by Cultural and Community Events Supervisor and Manager Tourism and Visitor Economy)**
7:05 – 7:25 p.m. (20 minutes)
- 3. Fraser Mills Phase 1 Parks Update (Presentation by Parks Planning Project Manager and Manager Park Planning and Design)**
7:25 – 7:45 p.m. (20 minutes)
- 4. Accessibility and Inclusion Plan Development (Standing Agenda Item)**
7:45 – 8:05 p.m. (20 minutes)
- 5. AccessAbility Resource Fair Debrief (Introductory Comments by Accessibility and Inclusion Specialist)**
8:05 – 8:15 p.m. (10 minutes)

NC

6. **Transportation, TransLink and Other Transportation Division Updates
(Standing Agenda Item)**
8:15 – 8:35 p.m. (20 minutes)

7. **Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)**
8:35 – 9:00 p.m. (25 minutes)

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, September 2, 2025

ADJOURNMENT

**ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE
Tuesday, April 1, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, April 1, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair
Councillor Steve Kim, Vice Chair
Georgina Hackett, Citizen Representative*
Alex Kwan, Citizen Representative
Jen-Che (Arthur) Lee, Citizen Representative
Lelainia Lloyd, Citizen Representative
Georgette Reyes, Citizen Representative
Sandra Uno, Citizen Representative
Ross Renaud, SHARE Family and Community Services*
Susan Williamson, Tri-Cities Seniors’ Action Society
Paul Jarvie, Citizen Representative* (arrived at 7:22 p.m.)

ABSENT: Pete Stone, Community Ventures Society (Regrets)
Heather Lawson, Citizen Representative (Regrets)

STAFF: Michelle Frilund, Senior Manager Equity, Diversity and Inclusion
Karen Basi, Manager Community Recreation
Lesley Joyce, Recreation Facilities Supervisor
Kate Brown, Accessibility and Inclusion Specialist
Meghan Malkowich, Committee Clerk
Bryan Leung, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

- 1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025**

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025 were approved.

NEW BUSINESS**1. National AccessAbility Week Resource Fair**

The Manager Community Recreation provided introductory comments relative to the presentation. The Recreation Facilities Supervisor gave a presentation entitled “National AccessAbility Week” and referred to slides contained in the amended Agenda.

Discussion ensued relative to the following:

- Concerns over available parking spaces at Pinetree Community Centre and the opportunity to utilize Douglas College at Coquitlam Campus parking facilities, in addition to creating more accessible parking spaces for accessible vehicles.
- Opportunities for increased signage and stationed volunteers to assist with wayfinding.
- Facilitating visitor movement through the event via stamp passports or stickers at different event booths.
- Opportunities to utilize accessible TransLink vehicles and provide demonstrations and Try It opportunities for the public.
- Utilizing accessible methods of media, such as braille or audio, for promotional materials to highlight the Fair and the City's Accessibility Webpage.
- Opportunity to increase public knowledge for accessing the City's recreational programs for people with disabilities.
- Opportunities to highlight assistive technology at the event.
- Opportunities to include community storytelling events, informing the public about the lives of people with accessibility needs.
- Opportunities to partner with PADS and highlight assistance dogs.

The Manager Community Recreation, and the Recreation Facilities Supervisor left the meeting at this point and did not return – 7:21 p.m.

2. Accessibility and Inclusion Plan Development (Standing Agenda Item)

Paul Jarvie, Citizen Representative joined the meeting online at this point – 7:22 p.m.

The Senior Manager of Equity, Diversity, and Inclusion provided updates on analysis and engagement related to the Accessibility and Inclusion Plan.

3. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)

The Committee Clerk gave a verbal update on behalf of the Manager, Transportation Planning regarding a small opening event for the Guildford Micromobility and Road Safety project and the status of the Draft Transportation Plan.

4. Committee Members' Roundtable / Emerging Accessibility Issues

The Chair invited Committee members to share emerging accessibility issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:

- Concerns over TransLink's structural deficit, possible impacts to accessible transportation throughout the City and possible advocacy opportunities.
- Opportunity to attract more participants to the AccessAbility Resource Fair by utilizing partner organizations and members of the community to increase awareness.
- Potential opportunities for storytelling events at the AccessAbility Resource Fair by people with disabilities and inclusion challenges, sharing their lived experiences with community members.
- Opportunities for education and awareness of the City's Event Accessibility Checklist.
- Interest in the Rick Hansen Foundation Accessibility Certification Process and planned accessibility upgrades at Dogwood Pavilion.
- Opportunity for the City to consider installation of portable ceiling lifts to accompany adult change tables at facilities.
- Positive experiences with the City resolving accessibility challenges at the pedestrian crossing located at Pinetree Way and Guildford Way due to construction.
- Potential opportunity to expand the City's Snow Angel Program to include volunteer opportunities assisting seniors with other tasks impacted by mobility issues, such as putting out garbage and recycling bins.
- The audit process regarding the placement of yellow tactile warning pads at street crossings on Schoolhouse Street between Como Lake Avenue and Austin Avenue.
- Concern with the amount of time provided for pedestrian crossings across Pinetree Way and Lincoln Avenue.
- Increases in families with children aged 5 to 8 having difficulties accessing recreational and social opportunities in the community.
- Opportunities to incorporate Try It opportunities for wheelchair sports via the Wheel Chair Sports Association and SportAbility for AccessAbility Week events.

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, June 3, 2025

ADJOURNMENT

The meeting adjourned at 8:18 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Matt Djonlic, Chair

Bryan Leung, Committee Clerk



City of Coquitlam

Canada Day Accessibility

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Agenda

1. Introduction
2. Accessibility Overview
 - Physical
 - Sensory and Communication
 - Other
3. Questions?



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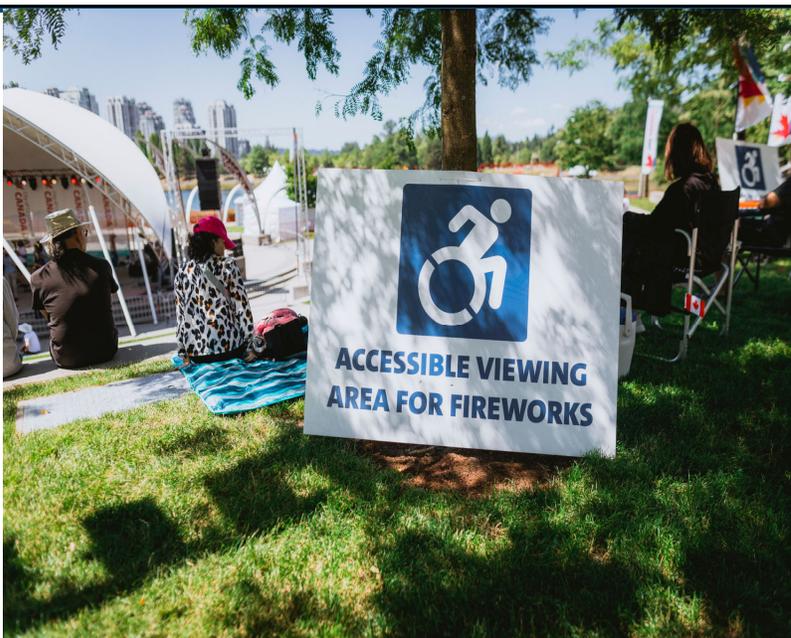
Event Background



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Physical Accessibility



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City of Coquitlam
CANADA DAY
 PRESENTING PARTNER **MARCON**
 Tuesday, July 1, 2025 / 12 – 10:30 p.m.
 Town Centre Park

Accessibility Map

12 – 9:30 p.m.
 No vehicle access 9:30 – 11 p.m.
 during fireworks road closure

12 – 9:30 p.m.
 No vehicle access 9:30 – 11 p.m.
 during fireworks road closure

12 – 9:30 p.m.
 No vehicle access 9:30 – 11 p.m.
 fireworks during fireworks road closure

Map Legend

- Town Centre Park Community Plaza
- Meadow Stage
- Accessible Parking
- Expectant Mother Parking
- FREE Bike Valet
- Accessible Drop-off and Viewing Area for Fireworks
- Accessible Drop-off/Pick-up Area
- Accessible Stroller Friendly Ramp
- Accessible Stage Viewing Area
- Accessible Washrooms
- Accessible Entrance Route
- Break Zone – Kingsight Sensory Friendly Area
- Pottery Works – Community Living Society
- First Aid
- Information
- Picnic Table and Wheelchair Accessible
- Main Entrance
- Entrance
- Town Centre Park Community Centre – Quiet Space and Games
- Chauffain (Lafarge Lake – Douglus)
- Fireworks Firing Zone: CLOSED TO THE PUBLIC
 Pine-tree Way closed 9:30 – 11 p.m.

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Physical Accessibility

- Over 20 wheelchair accessible parking spots available onsite, the majority of these are staffed to ensure those with a SPARC decal can access these spaces
- wheelchair accessible spots are the required dimensions to support a lift
- Accessible spaces along the curb are within a road closure area to allow ample space for patrons to load in and out of their vehicles safely
- All wheelchair accessible parking spots have pathways with a lip to ensure wheelchairs can connect to major park pathways
- Wheelchair graded cable covers for wheelchairs and strollers
- Purpose built wheelchair accessible viewing areas for the two stages
- We have two designated wheelchair drop off areas. One within the park and one outside the park to ensure egress during the fireworks road closure
- Food trucks are mindful of accessibility and all of them will accommodate their services to meet the needs of those with physical accessibilities

Physical Accessibility - Performances

- The Plaza Stage has designated accessible viewing areas at the top of plaza seating & on stage left/stage right at the base
- Meadow Stage will have Traxx accessible mats for wheelchair accessible viewing



Physical Accessibility - Additional

- 40% of picnic tables in Eat Street will be designed for wheelchairs
- One of the two free water bottle fill up stations will be designed for wheelchairs/strollers
- Brew Corner temporary furniture is moveable so those in a wheelchair can enjoy performances at the Meadow stage with their beer
- Cable covers are used and graded to allow easy wheelchair access
- Accessible washrooms are marked and have the universal "c" shape handles inside these units
- The Rocky Point Ice Cream concession counter is built to be accessible height

Sensory and Communication Features



Sensory and Communication Features

- Service animals are welcome, animal water stations are available across the event site
- Earplugs available at Info Booth
- We aim to hire a diverse range of staff including those that speak different languages. Staff will have stickers on uniforms to inform patrons what other language staff can speak for translation services



Community Connections

- Kinsight
 - On-site to provide information on their services for children, youth and families with developmental disabilities
- Break Zone – provided by Kinsight
 - A sensory friendly, quiet place with sensory equipment
- Community Living Society (CLS)
 - Handmade pottery and other art work from local artists with diverse needs. Some of these artists will also be onsite to share more information about their artwork and also resources and supports that have helped them

Other Accessibility Features



Financial Accessibility

- Free to attend event
 - Available to all members of the public to attend
 - Free activities e.g. inflatables, mini golf and other booth activities
- Food Vendors
 - Cost-friendly & wide-variety of food truck options, based on previous years' feedback surveys
 - In addition, we offer: vegetarian, kosher, halal, vegan, gluten free, nut free, dairy alternatives and other options to support a diverse range of preferences and dietary restrictions
- Market vendors
 - Cost-friendly & variety of cultural groups, arts organizations & merchants
 - We discourage onsite booths from asking for donations to enhance the visitor experience
 - We offer spaces to local non profits for free including the cost of tables, chairs and tenting to support non profit organizations to share resources with the community they serve

Other Accessibility Features

- We encourage attendees to cycle or scooter to the event, we will have an onsite bike valet for parking of 150 bikes at one time
- We will have a limited number of Expectant Mother Parking onsite
- Some of the washrooms onsite are gender-neutral including one of the building washrooms near the concession and Eat Street area
- Additional lighting is brought in for after the fireworks show to assist those with low vision
- ASL interpreter at opening and closing ceremony to sign the speeches from dignitaries





Questions?

Wondy Chan

Cultural and Community Event Supervisor

604-927-6968

wchan@coquitlam.ca or
festivalsandevents@coquitlam.ca

City of Coquitlam
Parks, Recreation,
Culture and Facilities

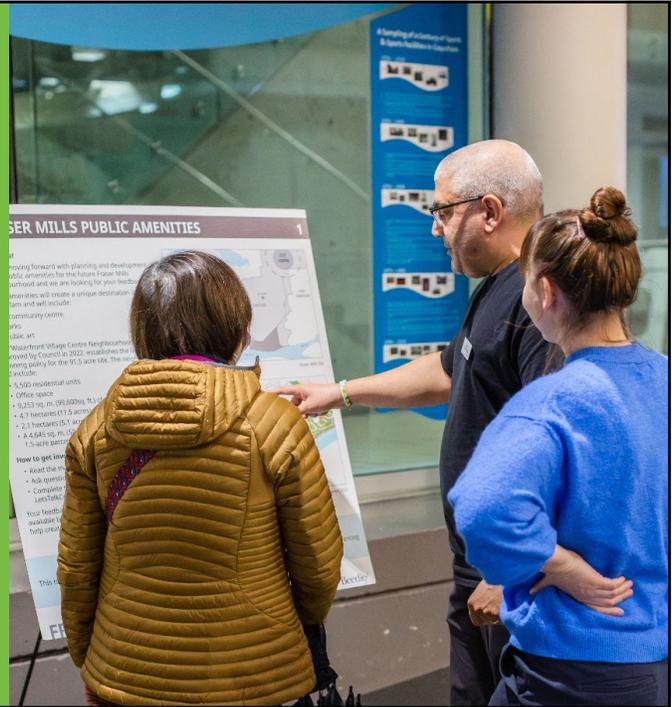
Fraser Mills Park Design Update

Accessibility and Inclusion
Advisory Committee

June 3, 2025


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Agenda

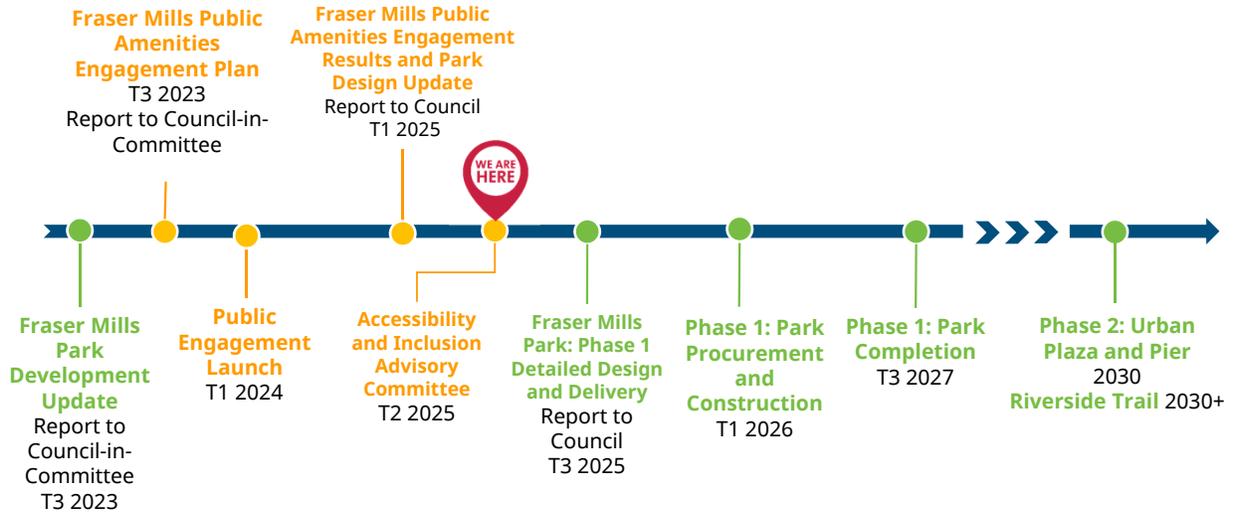
1. Project Timeline
2. Public Engagement: What We Heard
 - Park Design
3. Park Design Update
4. Accessibility and Inclusivity
5. Questions and Feedback
6. Project Next Steps



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Project Timeline



Public Engagement

Engagement Tools

What We Did



300+ public survey submissions



10 targeted small group discussions with **60+** participants



3 in-person pop-ups engaging **200+** people



2 in-person open houses with **130** attendees



Almost **2,000** visits to LetsTalkCoquitlam.ca/FraserMills



56,000+ people reached via the City's social media channels (Facebook, Instagram and X)

Engagement Outcome – Parks

What We Heard

- Emphasis on fun and playful
- Balance between active and passive uses
- Flexible, adaptable and efficient
- Strong connections to surrounding areas and the river

The majority of survey respondents (**80%**) indicated that they either **like or somewhat like** the proposed layout and park amenities presented.





Fraser Mills Parks Phasing Overview

■ Phase 1: (2024-2027)

- Entry Plaza and Dog Park
- Wharf
- Riverfront Park
- Como Creek Greenway
- Riverside Linear Park trail (interim condition)

■ Phase 2: (2026 – 2030)

- Waterfront Urban Plaza and Pier

■ Phase 3: (Occupancy of 7th residential tower)

- Riverside Linear Park and Trail



Riverfront Park: Phase 1 (T3 2027)

Destination level amenities:

- Playground
- Water Play
- Sport Courts and Youth Hub
- Renewed Wharf
- Washrooms
- Great Lawn
- Entry Plaza and Dog Park
- Public Art

○ Proposed Public Art Location



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Accessibility and Inclusivity

The Riverfront Park will feature inclusive, accessible amenities and programming designed to welcome and engage people of all ages and abilities (AAA).

- Defining clear entrances to the Park
- Provide clear sightlines and lighting
- Comfortable slopes and ramps with handrails
- Use of smooth hard-surface materials
- Frequent inclusive seating options
- Tactile and visual wayfinding
- Diverse amenities and programming
- Opportunities for intergenerational and multicultural interactions and participation
- New washrooms will be universally accessible and service needs of the community



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Questions and Feedback

Are there any specific Committee priorities or emerging best practices that staff should consider during the detailed design of the Riverfront Park?



Next Steps

Parks

- Finalize Phase 1 Park Design: T3 2025





Thank you

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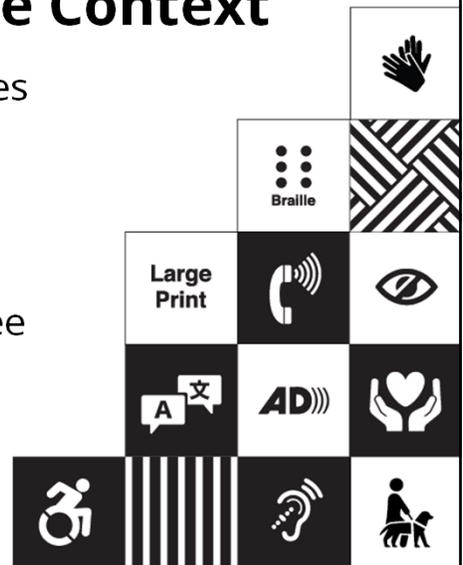
Accessibility and Inclusion Plan – Project Update and Engagement Highlights

Accessibility and Inclusion Advisory Committee – June 3, 2025

f X @ y t i | coquitlam.ca/accessibility

Background and Legislative Context

- *Accessible BC Act* requires municipalities to:
 - Develop an accessibility plan
 - Create a mechanism for receiving accessibility feedback
 - Maintain an accessibility committee
- Plan must be updated every 3 years
- Coquitlam is well-positioned through longstanding work in this space



Building on Past Leadership

Coquitlam's ongoing accessibility and inclusion work:

- Partnerships: Rick Hansen Foundation, Crohn's and Colitis Canada
- Accessible civic facilities and public spaces
- Adapted recreation programming and financial supports
- Inclusive festivals and events
- Staff education and training
- Expanded communication tools
- Volunteer programs like Snow Angels and Meaningful Meals for Seniors



Focus Areas & Accessibility Standards

- *Accessible BC Act* six Accessibility Standard areas:
 - Delivery of Services
 - Built environment
 - Transportation
 - Information and Communication
 - Employment
 - Procurement





Focused Approach to Engagement

- Focus on individuals with lived experience or who support individuals with accessibility needs
- ~ 300 contributions across online and in-person activities
- Engagement methods included:
 - Public Survey (155+ responses)
 - Community Focus Groups and Interviews
 - Workshops with Community Organizations
 - Presentations to Council Advisory Committees
 - Youth Engagement
 - Staff Workshops and Interviews

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Key Insights

Attitudes and public awareness matter

Accessible design principles are widely supported

Accessible and affordable programming is important



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What We Heard: Strengths

- City is making progress advancing accessibility and inclusion
- **87%** acknowledged at least one area where Coquitlam is doing well
- Sentiments echoed in both in-person and survey results

Five key strengths emerged:



1 Facilities, parks and spaces such as building and intersection design, and sidewalk conditions are accessible.



2 Cultural festivals and events are reflective of Coquitlam's diverse community.



3 Cultural festivals and events are accessible.



4 Welcoming and inclusive City facilities, parks and spaces.



5 Information is provided in a variety of formats.

Opportunities to Make an Impact

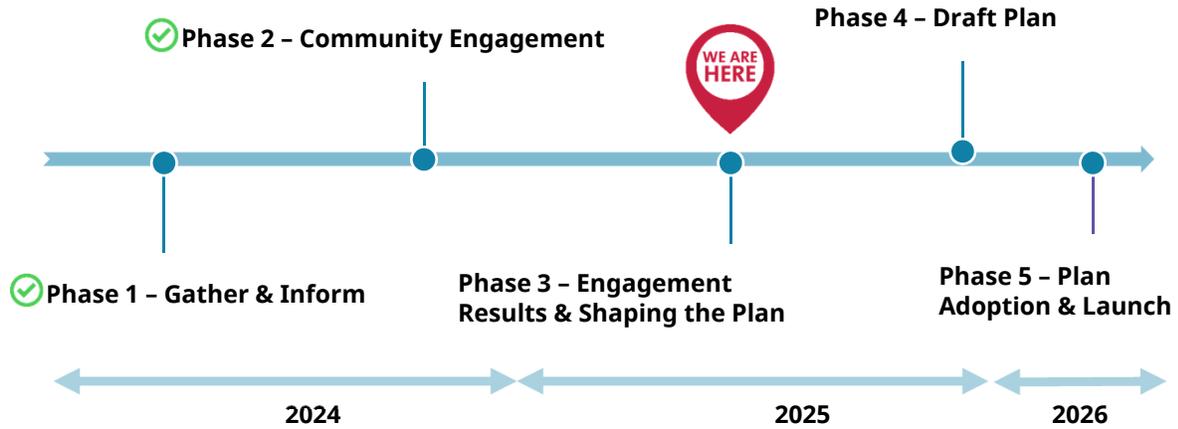
Continuing to advance accessible public spaces

Ongoing efforts in the accessibility of affordable and adaptable programming

Continuing to explore transportation connections and pedestrian safety



Project Timeline & Next Steps

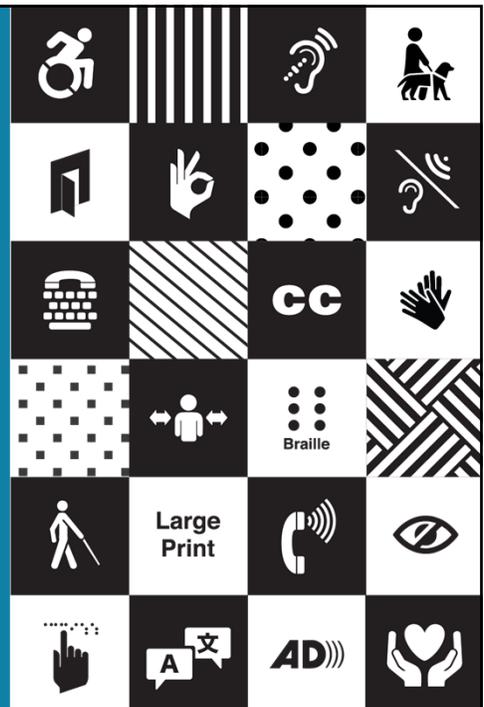


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Thank you!

letstalkcoquitlam.ca/accessibilityplan



Facebook, Twitter, Instagram, YouTube, LinkedIn
coquitlam.ca/accessibility

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Transportation Updates

City of Coquitlam Accessibility & Inclusion Advisory Committee
June 3, 2025
CEDMS #5734578

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The image shows a wide-angle view of Coquitlam City Hall, a modern building with a curved facade and large glass windows. The building is situated at a street corner with traffic lights and a clear blue sky. The text 'Coquitlam cityHall' is visible on the building's facade.

Guildford Way Improvements & Education

- **Phase 2 Improvements Wrapping Up**
 - Celebration – June 3 Recap
 - AIAC Walking Tour @ 6:15pm
 - Contractor still addressing loose ends
 - Education material on following slides



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The image shows a street intersection with a crosswalk. Two people are standing on the crosswalk, and a traffic light is visible. The street is paved with asphalt and has white crosswalk markings. A red and white striped traffic cone is placed on the sidewalk. The background shows tall buildings and trees under a cloudy sky.

Education Material



Driving

Rolling

Walking

Guildford Way is designed to reduce conflicts between different users, making it safer and more comfortable to walk, bike, scoot, and drive.

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Education Material

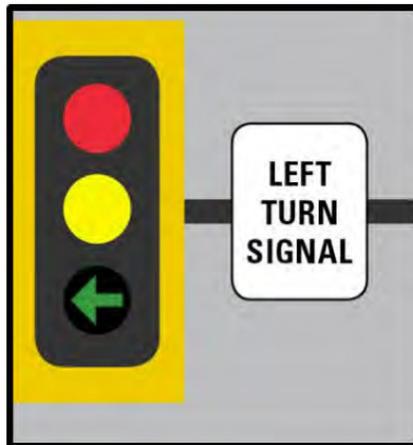


**Drivers – making a right turn?
You must wait for a green light.**

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Education
Material



**Drivers – making a left turn?
You must wait for the green arrow.**

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5

Education
Material



**Drivers must yield to people walking and
rolling at intersections and at driveways.**

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Education
Material

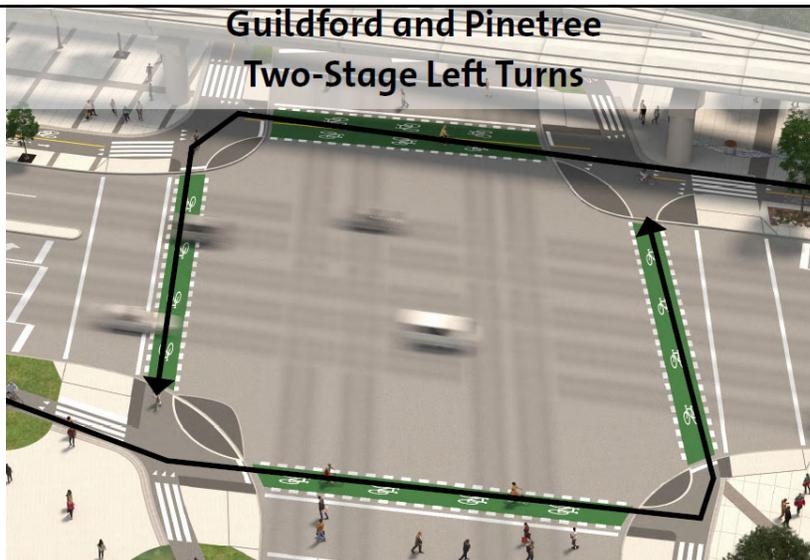


People on bikes and on scooters, please pay attention at intersections and driveways, and watch for vehicles turning.

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Education
Material



Cyclists, when turning left, follow the direction of the pavement markings.

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Education Material



Ride in the same direction as traffic, except where pavement markings indicate otherwise.

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Education Material



People biking or scooting must yield to people at crosswalks including at bus stops.

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Education
Material

What is a Floating Bus Stop?

- The bus stop is located between the micromobility lane and the roadway, rather than directly on the sidewalk like traditional bus stops. It 'floats' between these spaces.
- Floating bus stops allow buses to pick up passengers without having to enter the micromobility lane.

What should I do as a Pedestrian or Cyclist?



Pedestrians:

Cross in the marked crosswalks and wait by the bus stop or on the sidewalk, not in the micromobility lane.



Cyclists:

- Slow down
- Ride single file
- Watch for people getting on/off of the bus
- Yield or stop for pedestrians in crosswalks

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Schoolhouse Sidewalks



Schoolhouse Sidewalks

- **Constructed in 2024**

- Let downs meet current Standards
 - Opportunity to improve Standards with future update
- Retrofits are challenging
 - Many existing features like Hydro poles, driveways, landscaping

