

ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE

Please note that this meeting is scent free

DATE: Tuesday, November 4, 2025

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room
Coquitlam City Hall
3000 Guildford Way
Coquitlam, BC

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

ADOPTION OF MINUTES

1. **Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, September 2, 2025**

Recommendation:

That the Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, September 2, 2025 be approved.

NEW BUSINESS

2. **Town Centre Park Tennis Court Relocation (Presentation by Doron Fishman, Manager Park Planning and Design and Michael Teed, Park Planner 2)**
7:05 – 7:25 p.m. (20 minutes)
3. **Climate Action Plan Update (Presentation by Jenalee Kluttz, Manager Environmental Sustainability)**
7:25 – 7:55 p.m. (30 minutes)
4. **Accessibility and Inclusion Plan Development (Standing Agenda Item)**
7:55 - 8:00 p.m. (5 minutes)
5. **Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)**
8:00 - 8:15 p.m. (15 minutes)

NC

6. **2025 Year End Review / 2026 Work Plan Development (Presentation by Manisha Dutta, Senior Manager Equity, Diversity and Inclusion and Kate Brown, Accessibility and Inclusion Specialist)**
8:15 - 8:40 p.m. (25 minutes)
7. **Committee Members' Roundtable / Emerging Issues (Standing Agenda Item)**
8:40 – 9:00 p.m. (20 minutes)

OTHER BUSINESS

NEXT MEETING DATE - 2026

ADJOURNMENT

ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE**Tuesday, September 2, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, September 2, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair
Councillor Steve Kim, Vice Chair
Georgina Hackett, Citizen Representative
Paul Jarvie, Citizen Representative
Alex Kwan, Citizen Representative
Heather Lawson, Citizen Representative
Jen-Che (Arthur) Lee, Citizen Representative
Ross Renaud, SHARE Family and Community Services
Georgette Reyes, Citizen Representative*
Sandra Uno, Citizen Representative
Susan Williamson, Tri-Cities Seniors' Action Society

ABSENT: Lelainia Lloyd, Citizen Representative (Regrets)
Pete Stone, Community Ventures Society (Regrets)

STAFF: Tobi May, Director Major Capital Projects (re Item 2)
Michelle Frilund, Senior Manager Communications and Civic Engagement
Wei Duan, Manager Capital Projects (re Item 2)
Thomas Thivener, Manager Transportation Planning
Tyler Kuny, Manager Transportation Infrastructure
Kate Brown, Accessibility and Inclusion Specialist
Alex McLellan, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, June 3, 2025

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, June 3, 2025 were approved.

NEW BUSINESS

2. Burke Mountain Community Centre and Burke Village Park Design Update

The Director Major Capital Projects gave a presentation entitled “Burke Mountain Community Centre and Burke Village Park Design Update” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Appreciation of the open design and windows that incorporate nature as well as use of softer, natural colours.
- Potential need for barriers between the street and facility frontage to protect against traffic incidents, particularly at night.
- Ways in which the design of the facility uniquely responds to this community.
- Provision of sufficient and sufficiently sized accessible parking spaces, in both surface and underground lots, and consideration of usable space for accessible equipment such as ramp-equipped accessible vans when implementing landscaping features.
- Provision of vehicle drop off space that is designated but also shared with other needs such as emergency vehicle access for efficient space use.
- Balanced provision of accessible parking spaces and EV parking/charging stations.
- Provision of sufficient shade cover and the suggested use of permanent structures to provide secure access.
- Proximity of indoor change rooms and outdoor washroom facilities to the outdoor splash park.
- Extended hours of operation that would make facilities and services accessible during park use.
- Safety considerations for the proposed park ramp related to users on wheels, speed, and design of park features at the end of the ramp to mitigate collisions.
- Provision of sensory spaces and services including a hearing loop, acoustic dampening materiality, lighting, and quiet spaces as well as the suggestion of renting or lending headphones for use at the facility.

- Provision of mobility support equipment such as lifts in the pool and changing facilities as well as elevators.
- Design of windows and related façade treatments to mitigate heat transfer and glare.
- Representation of people with visible disabilities in future design presentations.

In response to committee discussion, staff noted the following:

- The design meets local needs by responding to the mountainous terrain; easing access from various points and modes of transportation; providing social/cultural spaces and language learning for new residents and those living in intergenerational households; providing access to outdoor spaces for residents in smaller and shared residences; providing multipurpose rooms for diverse user groups; and providing library spaces geared to students.

The Director Major Capital Projects and Manager Capital Projects left the meeting at this time and did not return. (7:44 p.m.).

3. Canada Day and Coquitlam Pride Update

The Accessibility and Inclusion Specialist provided updates on the Canada Day and Coquitlam Pride events and expressed gratitude to Committee members who volunteered at the events, noting that both events were well organized and turnout was strong, activities were utilized to engage visitors at the booth, and opportunities to increase interactivity will be explored to support awareness and education.

Discussion regarding the Canada Day event ensued relative to the following:

- Impact of booth location being further away from an accessible pathway, presenting a potential barrier for folks with strollers or mobility devices to traverse the grassy field.
- Suggestions for improved event access including more access points, improved ramps onto temporary pathways, and securing temporary pathway material to ensure it remains anchored and does not interfere with mobility devices.
- Possibility for Committee member walkthroughs during future event set up to help ensure accessibility, particularly of temporary pathways.
- Clarity of parking signage to ensure accessible parking spaces and loading areas are not blocked.
- Need for expanded covered cool-down areas beyond First Aid stations as temperatures rise.
- Possibility of temporary speed reductions on streets adjacent to events where there are increased volumes of pedestrians close to travel lanes.

4. Accessibility and Inclusion Plan Development (Standing Agenda Item)

The Senior Manager Communications and Civic Engagement provided updates on analysis and engagement related to the Accessibility and Inclusion Plan, noting that the compilation of input and drafting of the plan continues, and future updates will be provided by the Manager Equity, Diversity, and Inclusion.

5. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)

The Manager Transportation Planning and Manager Transportation Infrastructure gave a presentation entitled “Transportation Updates” and referred to slides distributed at the meeting.

Jen-Che (Arthur) Lee left the meeting at this point (8:13 p.m.).

Discussion ensued relative to the following:

- Pedestrian safety on Mariner Way between Mundy Park and Dewdney Trunk Road due to narrow sidewalks and limited crossings combined with a steep grade, traffic speed, limited visibility, refuse bin obstacles, and left turns.

Jen-Che (Arthur) Lee returned to the meeting at this point (8:19 p.m.).

- A suggestion to add separated cycle lanes as part of the ongoing baffle gate removal project
- Minimizing disruptions resulting from water main construction by working closely with Metro Vancouver and participation in their consultations. Opportunities may also be realized to rectify surface designs as part of these projects.
- Means for local organizations to advocate for the installation of Rectangular Rapid Flashing Beacons (RRFBs) at intersections that might not meet the City's prioritization criteria despite high-usage at certain times of day (ex. Parent Advisory Committees aware of locations near schools).
- Means for suggesting baffle gate removals.
- An access barrier and potential safety concern at Galette Park due to a vehicle gate.
- Possibility to incorporate raised crosswalks with curb extensions for further traffic calming.

In response to committee discussion, staff noted the following:

- Walkability is incorporated in development planning through streetscape guidelines and standards such as sidewalk widths, cycle tracks, and statutory rights-of-way through new developments as well as a new “movement in place” framework in the Transportation Plan that would provide more design options to incorporate pedestrian spaces alongside roadways.
- A City road safety strategy is underway, but mitigation strategies on Mariner Way are limited by the size of the right-of-way and the requirements of an arterial road.
- Opportunities to add separated cycle lanes where baffle gates are removed are limited as most related pathways are too narrow to accommodate.
- Baffle gate removals can be suggested by submitting service requests, with pictures, to Engineering and Public Works.
- Concerns and suggestions for RRFBs should be directed through Engineering and Public Works, and funding may be sought through ICBC grants.
- Use of raised crosswalks is somewhat restricted by the current traffic calming policy, but some locations on local roads have been considered.

6. Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)

The Chair invited committee members to share emerging issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:

- Means to provide additional shade cover at Mundy Park Pool, including temporary umbrellas until tree cover fully develops.
- Policies or rules for events such as pop-up markets to ensure accessible parking remains available.
- Opening of the new Foundry Tri-Cities, providing integrated youth services, with more information to be shared at the November meeting.

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, November 4, 2025

ADJOURNMENT

The meeting adjourned at 8:52 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Matt Djonlic, Chair

Alex McLellan, Committee Clerk

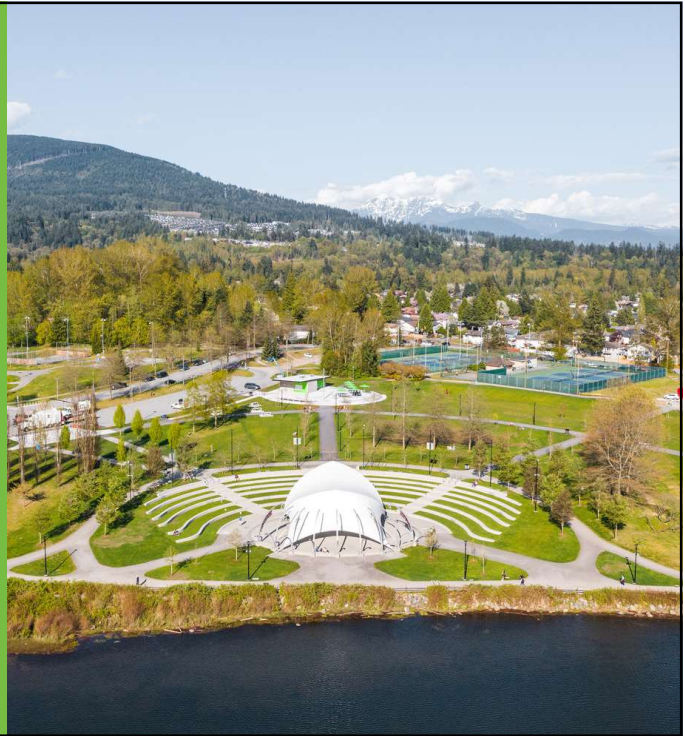
City of Coquitlam
Parks, Recreation,
Culture and Facilities

Town Centre Park Tennis Enhancements Concept Design

Accessibility and Inclusion
Advisory Committee
November 4, 2025

    
coquitlam.ca/

Coquitlam



Agenda

1. Metro Vancouver Coquitlam Water Main #4 Update
2. Town Centre Park Master Plan Implementation
3. Tennis Enhancements Concept Design
4. Accessibility Considerations
5. Next Steps



Coquitlam

1

Metro Vancouver Coquitlam Water Main #4

Robson to Guildford Section

2023 - 2026

Pipeline Road North Section

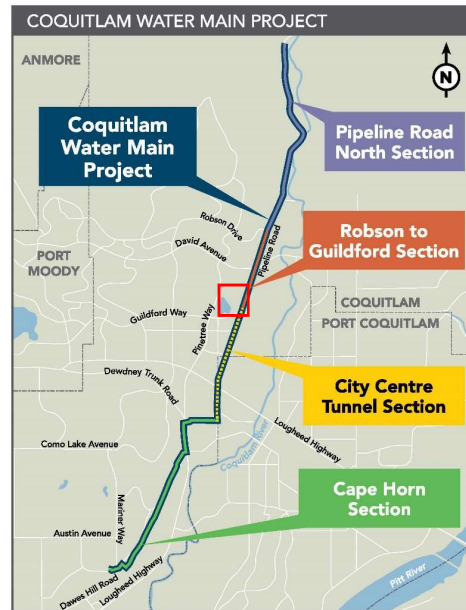
2026 - 2032

Cape Horn Section

2026 - 2032

City Centre Tunnel Section

2027 - 2034



Coquitlam

2

Metro Vancouver Coquitlam Water Main #4

City Centre Tunnel Section

- Commence in early 2027 extending to 2034
- Metro Vancouver to construct permanent tunnel and underground valve chamber within Park
- New permanent SRW and limited surface rights
- Major Impacts to Tennis Facility
- Removal of Inspiration Garden

Legend

- Robson to Guildford Section
- Limit of MV Work for construction of City Centre Tunnel Section



Coquitlam

3

TCP Master Plan Implementation

1. Park Core

- “Active recreation zone” immediately north of Trevor Wingrove Way
- A dynamic hub of activity in the centre of the park that provides opportunities for active and social play

2. Green Commons

- “Passive recreation zone” south of Trevor Wingrove Way
- A diverse array of passive recreation options, such as large-scale public events



TCP Master Plan Implementation

Legend
 Robson to Guildford Section
 Limit of MV Work for construction of City Centre Tunnel Section

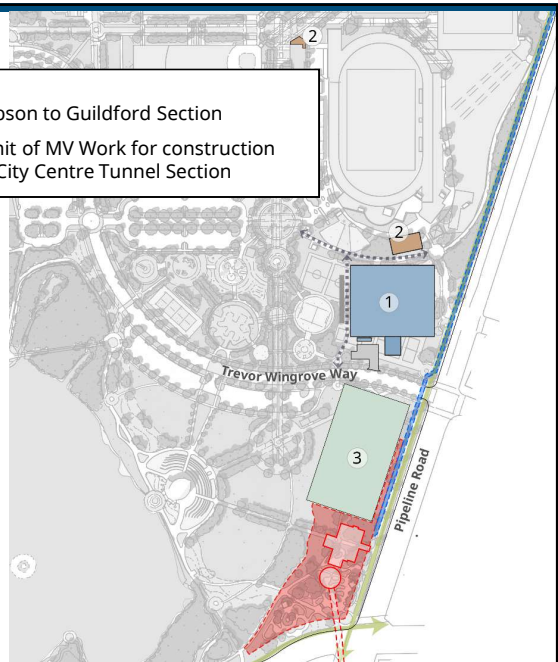
1. Tennis courts, support building, paths and accessible parking

- Requires removal of Recycling Depot and East Works Yard

2. Parks Service Hub at Town Centre Park

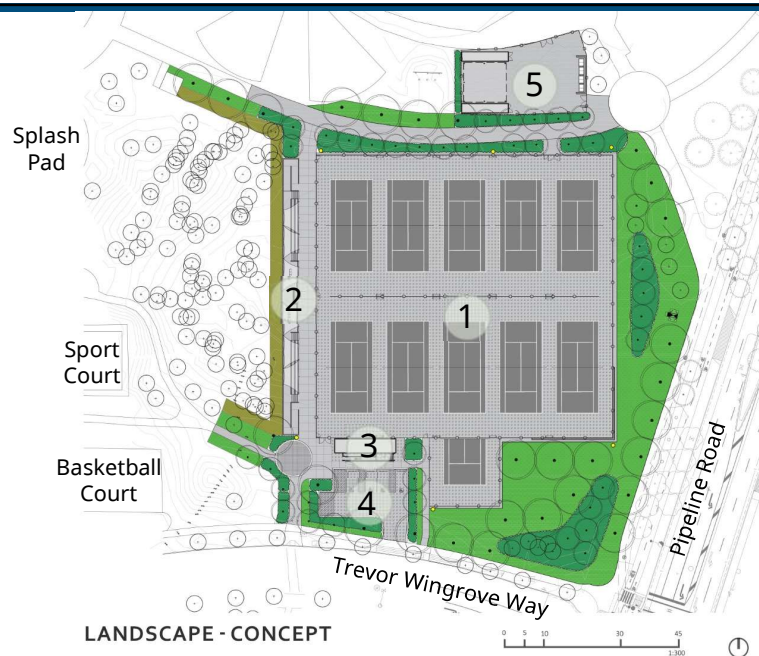
- Storage for park maintenance equipment
- Staff touchdown space in Percy Perry Fieldhouse

3. Removal of old tennis courts and installation of an interim lawn



Tennis Enhancements Concept Design

1. Tennis courts
2. Spectator Seating
3. Support Building
4. Accessible Parking
5. Park Service Hub at Town Centre Park

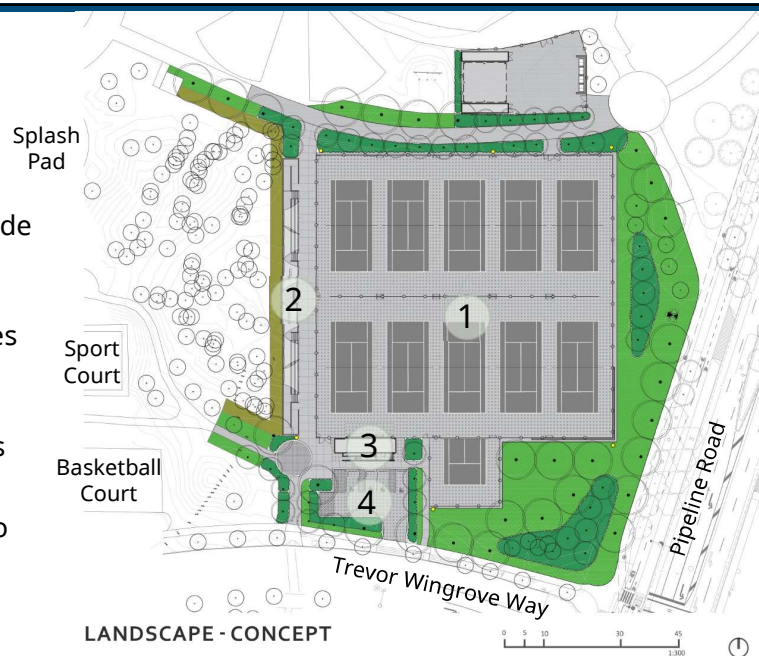


Coquitlam

6

Accessibility Considerations

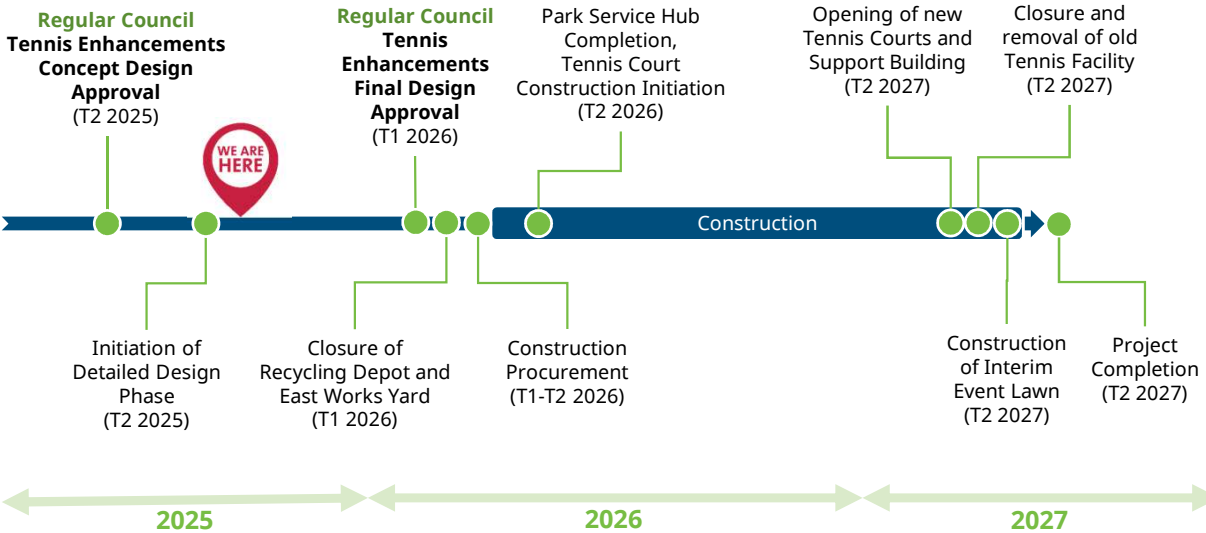
1. Gentle site grading (<5%) to provide accessible paved circulation throughout
2. Spectator seating concept includes an elevated vantage area with ramps at both ends
3. Four new accessible parking stalls adjacent to courts
4. New support building designed to current codes with one universal washroom



Coquitlam

7

Next Steps



Coquitlam

8



Questions?

Thank you

[f](#)
[t](#)
[@](#)
[v](#)
[i](#)
[n](#)
[|](#)
coquitlam.ca

Coquitlam

City of Coquitlam

Climate Action Plan

Accessibility and Inclusion Advisory Committee

November 4th, 2025

 coquitlam.ca/

Coquitlam



Purpose of Presentation

We are engaging your committee to:

- 1. Provide an update** on the development of the Climate Action Plan.
- 2. Present an overview of actions** that align with the Accessibility and Inclusion Advisory Committee's priorities.
- 3. Gather your input** on how we can work together to ensure effective implementation of actions.

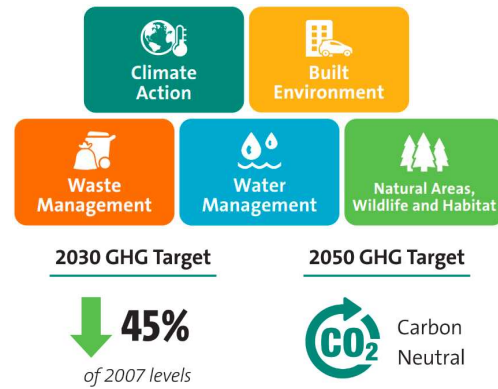
Coquitlam

1

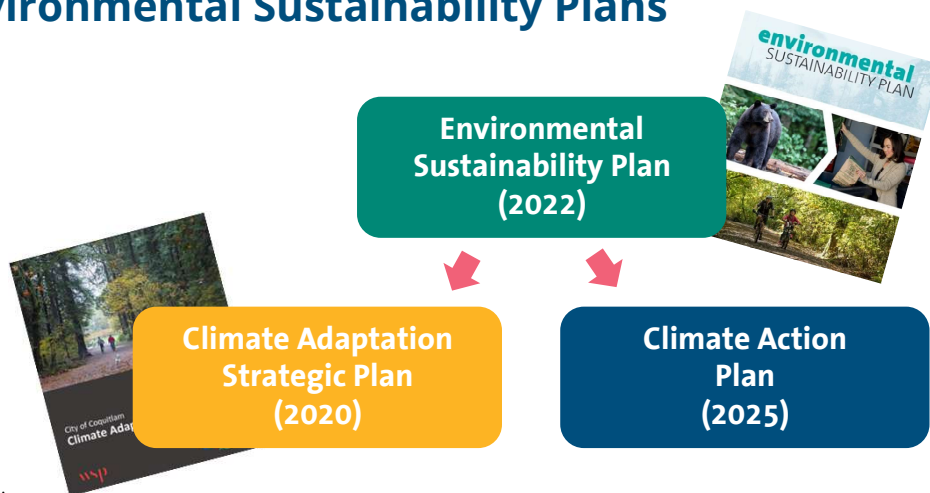
Environmental Sustainability Plan (ESP)



Links existing and future environmental actions together in a single plan with clear goals, targets, and actions.

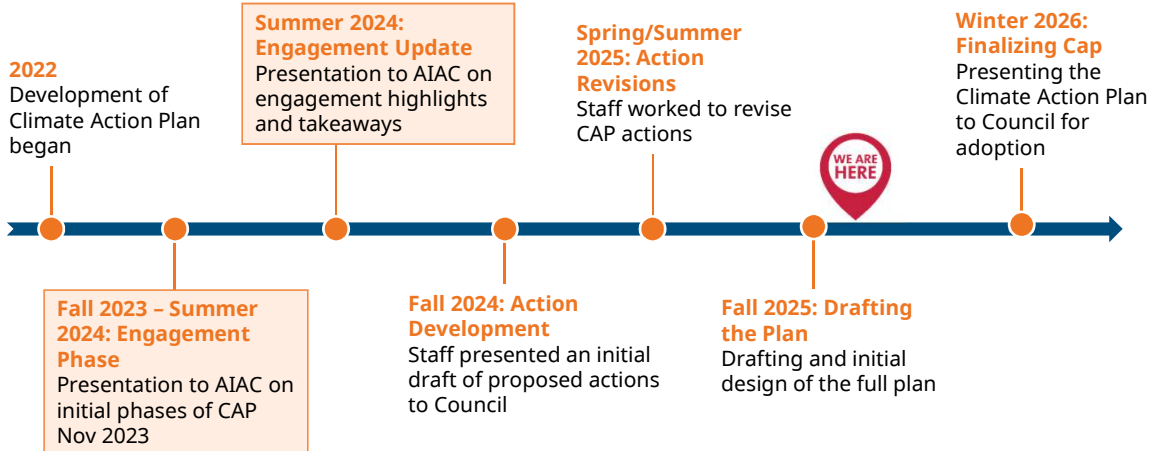


Environmental Sustainability Plans



- Mitigation
- Adaptation
- Adaptation + Mitigation

Climate Action Plan Timeline



Coquitlam

4

Engagement

10 interviews with community organizations serving vulnerable or marginalized communities to inform engagement approach

Public survey
435 submissions

Council Advisory Committee discussions*
44 participants across four committees with a relevant mandate

Seven in-person 'pop-up' events throughout the community
engaging over **350** people

Five community group engagement sessions
engaging over **65** participants

One engagement session with the Urban Development Institute
engaging **40** attendees

Two online information sessions
engaging **22** attendees

Two public event presentations
engaging over **130** attendees

Three youth-focused events
engaging over **100** youth

Visits to [LetstTalkCoquitlam.ca/ClimatePlan](https://letstalkcoquitlam.ca/ClimatePlan)
Let's Talk Coquitlam **1,500+** visits

Over 48,000 people reached on the City's social media channels (Facebook, Instagram)
48,000+ people

Coquitlam

5

What We Heard

MOTIVATORS for climate action

- Positive impact on the environment and future generations
- Supporting community health, especially among senior citizens
- Improving cooling, comfort and safety during heat events (preventing heat related deaths)
- Seeing youth being passionate about climate action
- Seeing the City lead by example

BARRIERS to climate action

- Limited budget friendly consumer choices for sustainable goods and services
- Lack of support/awareness on access to climate action resources and rebates
- Language barrier and lack of understanding on climate action
- Lack of control for renters to adopt energy efficient retrofits
- Ease and efficiency of using a car in Coquitlam

Climate Action Plan Structure



Guiding Principles



Accessibility, Inclusion & Climate Action

The Climate Action Plan puts forward actions that support:

- 1) Improving accessible and affordable transit
- 2) Protecting vulnerable individuals from extreme weather events
- 3) Expanding programs to address energy affordability
- 4) Delivering easy-to-understand information to inform residents and businesses on how to take climate action within their sphere of influence



Action Highlights

FOCUS AREA	ACTIONS
HOW WE MOVE	Advocate with other local jurisdictions to TransLink and the Province for increased funding for more accessible, reliable and affordable public transit and active transportation.
HOW WE BUILD	Explore ways to support and promote programs and initiatives that help protect vulnerable individuals from extreme weather events including initiatives that support access to cooled indoor spaces and cleaner air spaces, as well as income-qualified programming available through government and utility partners.
	Advocate to other levels of government, NGOs, and utility partners to expand programs that address energy affordability, and educate the public on initiatives that increase energy efficiency, lower heating bills and improve thermal comfort.

Action Highlights

FOCUS AREA	ACTIONS
HOW WE CONSUME	Explore Coquitlam's role in supporting and advocating for a more sustainable, equitable, and resilient food system.
HOW WE STEWARD	Identify opportunities to integrate climate-resilient planting, shading features, and landscaping into design and improvement projects to enhance cooling, storm water management and storm resilience.

Action Highlights

FOCUS AREA	ACTIONS
HOW WE LEAD	Develop and implement a climate action communication and education plan that highlights the City's progress and successes, provides access to easy-to-understand information, and fosters participation in climate action initiatives.
	Work with partners to develop and implement awareness and outreach programs that inform residents and businesses about climate action opportunities within their sphere of influence.
	Explore ways to equip and empower youth to navigate projected climate impacts through training and increased youth participation in climate discussions and initiatives.
	Advocate to the Province for new and enhanced funding mechanisms and programs to support local climate action initiatives that prioritize equity-deserving groups.

Discussion

We'd like to get your input on implementation



Discussion Question 1

Action: Support and promote programs and initiatives that help protect vulnerable individuals from extreme weather events.

When it comes to heat or smoke events, how can we best support access to cooled indoor spaces and cleaner air spaces?

(For example, think about things like City facilities and community centers, information sharing or programming, building retrofits and other cooling solutions, and shared communal spaces)

Discussion Question 2

Action: Develop and implement awareness and outreach programs that inform residents and businesses about climate action opportunities within their sphere of influence.

a) What types of messages or narratives resonate most with you and the communities you're part of?

(For example, connections between improving climate awareness and enhancing inclusion, resilience and preparedness, energy efficiency and cost savings, clean air and livability)

b) What methods of communication are most accessible and effective?

(For example, workshops, social media, translated materials, plain language, videos with captions, partnerships with trusted community organizations, or visual storytelling)

Discussion Question 3

Climate action takes collective effort and we want to make sure we're involving a wide range of communities across the City.

Are there any key partners, groups, or organizations we should seek out to help carry out these actions?

Next Steps

1. Incorporate today's discussion in implementation planning
2. Present draft plan to Council in Winter 2025
3. Work toward final adoption of the plan in early 2026





Questions?

Coquitlam

18



Thank you!

Jenalee Kluttz, jkluttz@coquitlam.ca
Manager Environmental Sustainability

Shanna Killen, skillen@coquitlam.ca
Sustainability Programs Specialist

 | coquitlam.ca

Coquitlam



Transportation Updates



City of Coquitlam Accessibility & Inclusion Advisory Committee
November 3, 2025
CEDMS #5922199

Coquitlam



Shared E-Micromobility Pilot Evaluation and Extension

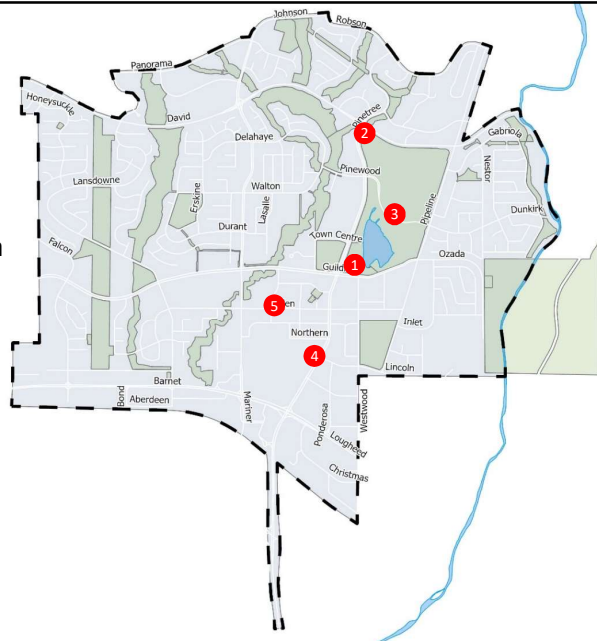


Coquitlam

Top 5 Parking Locations

% of trips that start or end in the station

- 1 18% Lafarge-Lake Douglas SkyTrain Station
- 2 10% Town Centre Park Parking Lot E
- 3 9.5% Trevor Wingrove Way
- 4 6% Lincoln SkyTrain Station
- 5 6% Glen Drive @ Pacific Street



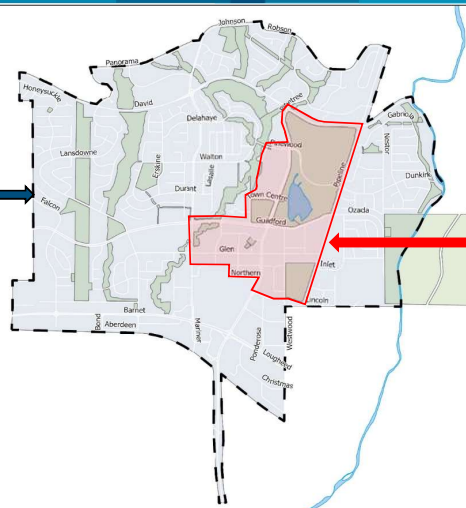
Coquitlam

2

Where are Trips Starting and Ending?

Since the Pilot Launched...

33% of trips
start or end in
the Flexible
Parking Zone



67% of trips
start or end
within the
Mandatory
Dockless
Parking Zone

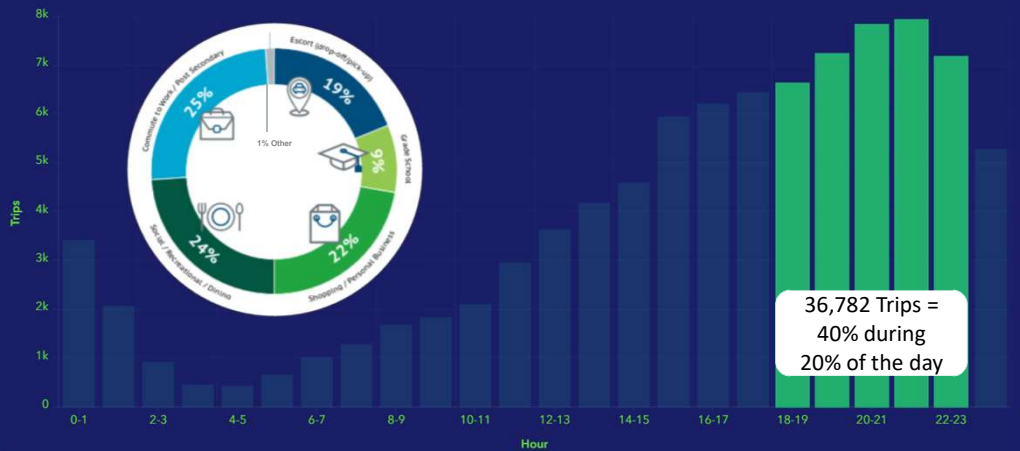
Coquitlam

3

When are trips happening?

Trip per Hour of the Day

As of Sept 11, 2024



Coquitlam

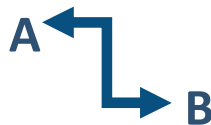
4

Ridership Statistics

(June 2023 to October 2025)



150,000
Trips Completed



1.88 km
Average Trip Distance



40%
of trips happen at night when
transit service is reduced



50,000
Estimated Car Trips Replaced



7,085-9,493 kg
of carbon dioxide equivalent savings



1,815
Trips connected to Port Moody

Coquitlam

5

Expansion into Port Moody

- Port Moody launched their program in mid August
- Lime selected as their shared micromobility provider
- Continuous service across City boundaries



Coquitlam

Where are trips happening?

Routes Map

Updated: October 20, 2025



View Public Map



TOTAL TRIPS

148,416

ROUTABLE TRIPS

142,290



Day and Time Filters

Effective Dates ⓘ

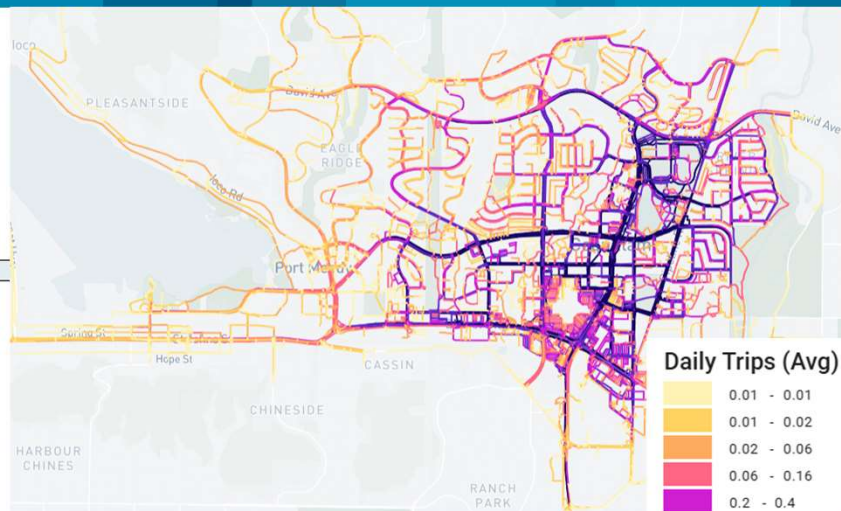
Custom



06/29/2023



10/17/2025



Coquitlam

Reported Concerns

Service Requests

2023 – 89
2024 – 31
2025 – 17
(from 12 individuals)



Sidewalk accessibility



Vandalism



Parking compliance in flexible parking zones

Coquitlam

8

Addressing Parking and Accessibility

Solutions:

- Right-sized fleet on August 6th 2024
- Increased parking options

Outcomes:

- Improved performance metrics
- Reduced station clutter
- Increased rebalancing

Devices	E-bikes	E-scooters	Total
Deployed (2023)	45	355	400
Deployed (July 2024)	80	370	450
Deployed (August 2024)	35	250	285
Deployed (2025)	40	140	180

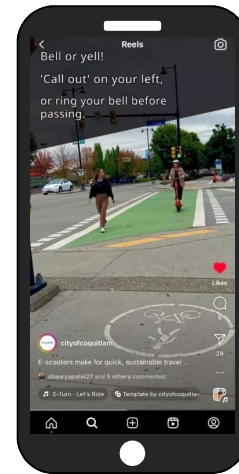


Coquitlam

9

Addressing Behaviour with Community Safety and Education

**In-person engagement,
City Webpage and
Social Media**

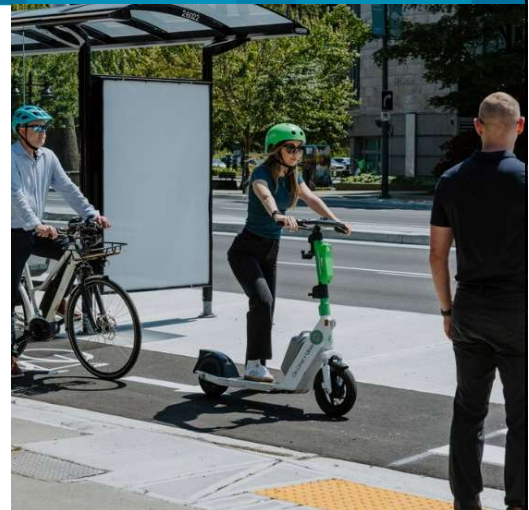


Coquitlam

10

Council Approved Extension and Recommendations

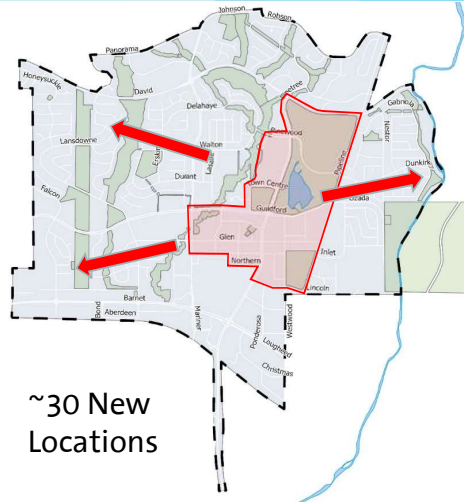
- Extended Lime as the service provider through April 5, 2027 with optional one-year extension up to April 5, 2028
- Implement Mandatory Dockless Parking Stations for shared devices throughout the entire service area
- Modest service area expansions following implementation of the mandatory parking stations.



Coquitlam

11

Convert to Mandatory Dockless Parking

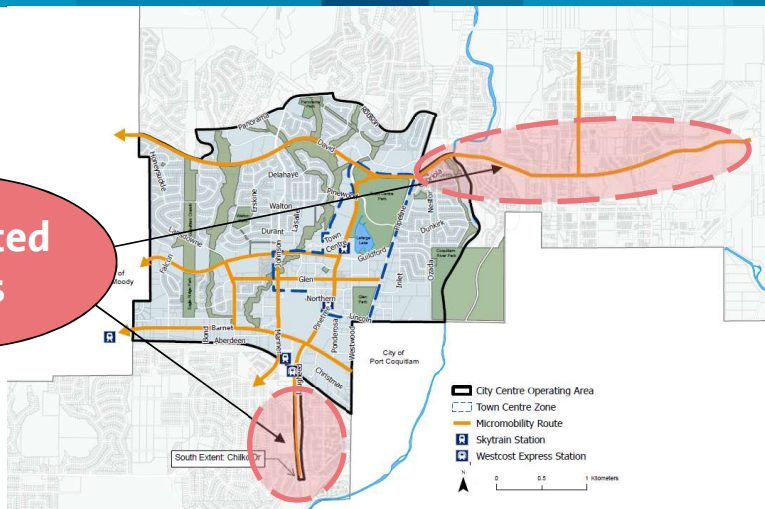


Coquitlam

12

Continue with Slow Incremental Expansion

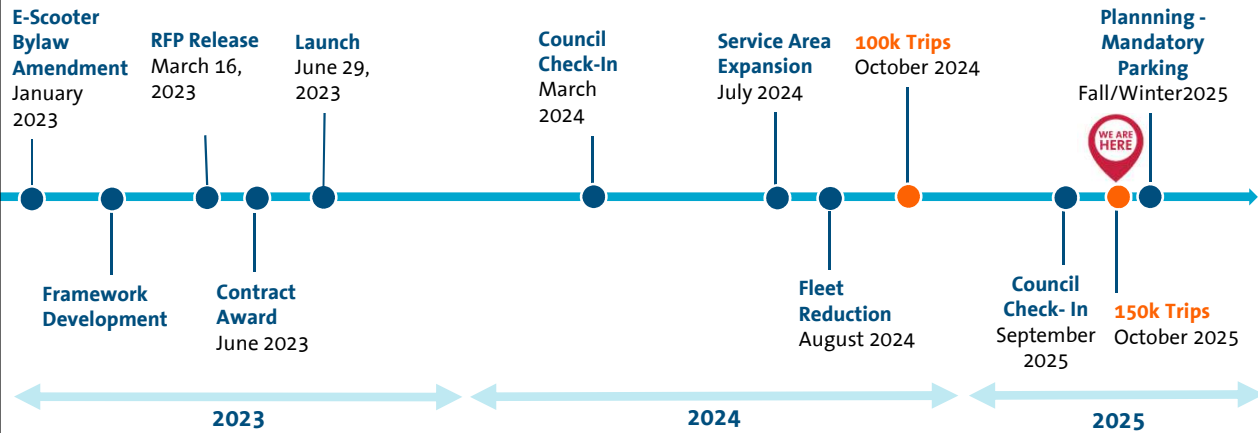
Requested Areas



Coquitlam

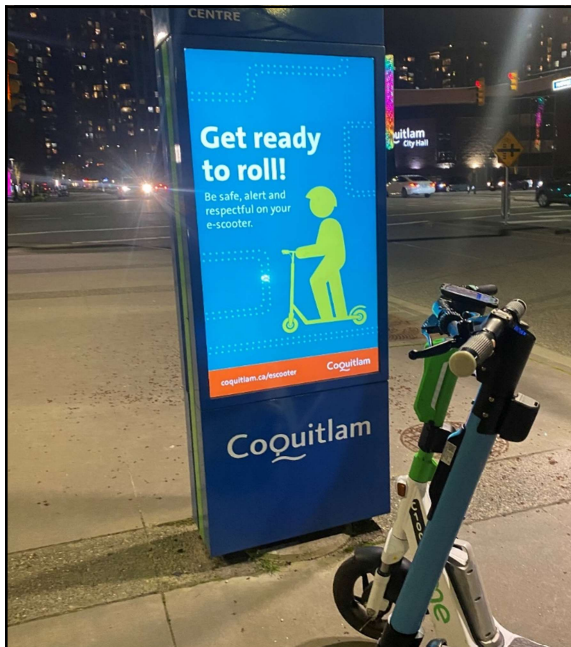
13

Timeline



Coquitlam

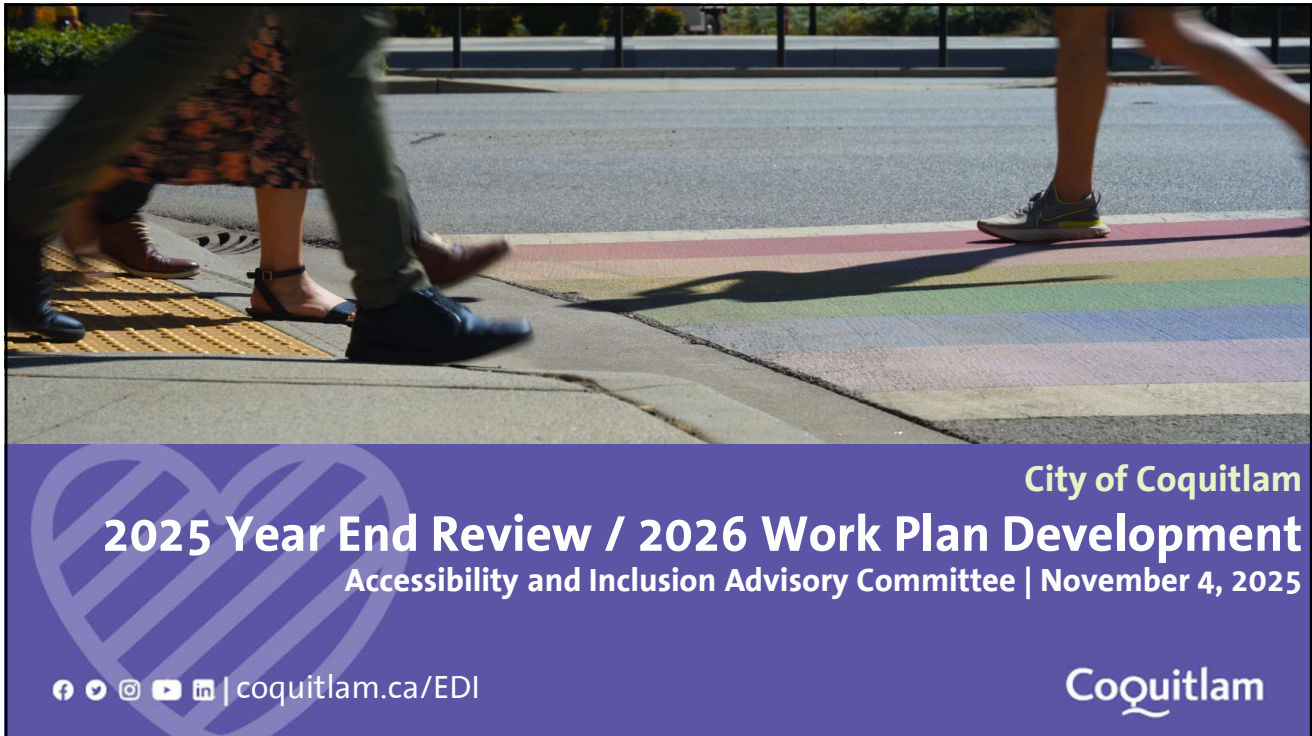
14



Thank you!

Coquitlam

15



Date	Topics
Feb 4	• Orientation & Work Plan Review • Planning and Development Initiatives: Small-Scale Multi-Unit Housing Implementation, Transit-Oriented Areas Update • Transportation updates: Upgrades to Guildford Way, Pipeline Road and Nelson Street
Apr 1	• National AccessAbility Week Resource Fair
Jun 3	• Canada Day Accessibility Plan Engagement • Canada Day and Coquitlam Pride booth planning • Fraser Mills Phase 1 Parks Update • Accessibility & Inclusion Plan – Engagement Highlights • Guildford Way Transportation Upgrades
Sep 2	• Burke Mountain Community Centre and Burke Village Park Design • Transportation Plan & Micromobility Update
Nov 4	• Town Centre Park Tennis Court Relocation • Climate Action Plan Update

Coquitlam

1

2025 AIAC Feedback

- Which items were of most interest/relevance to you?
- Which items were of the least interest/relevance to you?
- Do you have any other comments or thoughts on your experience?

Are there any additional topics that should be considered for 2026?

2026 Work Plan Input

- Accessibility and Inclusion Plan Development Updates (*Standing item*)
- Transportation, Translink and Other Transportation Division Updates (*Standing item*)
- AccessAbility Week 2026
- Canada Day 2026
- Festivals and Events Strategy
- Road Safety Program
- Strategic Transportation Plan Update
- Burke Mountain Community Centre and Park Design
- Fraser Mills Community Centre and Parks Planning
- Glen Park Improvements / Renewal

Thank you for serving your community!

Contact:
EDI@coquitlam.ca


coquitlam.ca/EDI

Coquitlam

