

SPORTS ADVISORY COMMITTEE

DATE: Wednesday, November 4, 2020

TIME: 7:00 p.m. – 9:00 p.m.

PLACE: Council Chambers via Zoom – *Pre-registration Required*

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Sports Advisory Committee Meeting held on Wednesday, September 9, 2020

NEW BUSINESS

2. Access, Inclusion and Adaptive Programming Presentation
Manager Community Recreation and Culture Services / Community Recreation Manager
3. Cottonwood Park Update Presentation
Park Planning and Design Manager
4. COVID-19 Update
Committee
 - What modifications have you or your organizations made to return to recreation and sports activities?
 - What barriers or pressure points are you or your organizations experiencing with respect to returning to recreation and sports activities?
5. Emerging Items Requiring Review (As needed)
Committee / Chair / Staff
6. 2020 Year End Review and Committee Feedback
Committee / Chair / Staff
7. Ideas for the 2021 SAC Work Plan
Committee / Chair / Staff

OTHER BUSINESS

NEXT MEETING DATE – TBC 2021

ADJOURNMENT

SPORTS ADVISORY COMMITTEE
Wednesday, September 9, 2020

A Regular Meeting of the Sports Advisory Committee convened on Wednesday, September 9, 2020 at 7:02 p.m. in Council Chambers, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS:	Councillor Bonita Zarrillo, Chair Councillor Dennis Marsden, Vice Chair David Jones, Coquitlam Field Sports Association Jeanette MacLean, Coquitlam Tennis Club Andrea Mattinson, Sport Centre Users Group Larry Ryan Cydney Smythies Anna Teglas Leila Todd Carl Trepanier Paul Lambert
REGRETS:	Tam Chernenkoff Miller
ABSENT:	King Chan
STAFF:	Pinky De La Cruz, Manager City Assets Jennifer Keefe, Manager Community Recreation and Culture Services Brian Forrester, Sport Services Manager Ted Urich, Project Manager Heather Escaravage, Project Team Leader Ashland Selby-Brown, Information Clerk Hibby Bartlett, Committee Clerk

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Sports Advisory Committee Meeting held on Wednesday, June 10, 2020

The Minutes of the Sports Advisory Committee Meeting held on Wednesday, June 10, 2020 were approved.

NEW BUSINESS

2. City of Coquitlam Website Re-Design Update

The Coquitlam Website Re-Design Project Team Leader utilized an on-screen presentation entitled "City Website Update Project" and referred to slides titled:

- City Website Update Project

- Website Update Project Process to Date
- How We Got Here
- Here's the Updated Website!
- How You Can Provide Input...

Discussion ensued relative to the following:

- The importance of prominently displaying a contact number on the website for those that wish to speak to staff rather than navigating the website
- Appreciation for the thorough nature of the work done to update the website
- The desire that individuals who submit a service request through the website receive an acknowledgement message that their request has been received and the need for a mechanism to track service requests internally

Committee members were invited to participate in the “sneak peek” online survey and provide feedback relative to their user experience.

The committee received the presentation of the Coquitlam Website Re-Design Project Team Leader entitled “City Website Update Project” for information.

3. Menstrual Products in Civic Facilities Pilot Update

The Manager City Assets utilized an on-screen presentation entitled “Menstrual Products in Civic Facilities: Pilot Results” and referred to slides titled:

- Purpose of Presentation
- Agenda
- Background
- Results of the Pilot Study
- Product Dispensers
- Survey Results
- Conclusion and Recommendations
- Thank you - Questions & Answers

Discussion ensued relative to the following:

- The understanding that field hockey teams have been encouraged to lobby for a similar program in their own municipalities, using Coquitlam's program as a model

The positive feedback received from the public about this project

- The desire to install positive messaging on the dispenser to discourage misuse
- The desire that there is access to dispensers during sports tournaments and competitions
- The understanding that the program alleviates the embarrassing situation for students who must currently request menstrual products from the office
- The understanding that the topics of free menstrual products and free condoms at all provincial facilities would be included in deliberations at the upcoming Union of British Columbia Municipalities Convention

The committee received the presentation of the Manager City Assets entitled “Menstrual Products in Civic Facilities: Pilot Results” for information.

4. Coquitlam Sports Hall of Fame Annual Report

Cydney Smythies provided a verbal update relative to the Coquitlam Sports Hall of Fame Annual Report and noted the following highlights:

- The expansion of the Coquitlam Sports Hall of Fame Board of Directors to include 11 members
- The success of the 2019 Induction Ceremony
- The launch of the new website
- The Hall of Fame is reorganizing their displays to find more room
- Appreciation for the support received from City staff
- Plans for consolidating and refreshing the collection in 2021
- Collaboration with the Coquitlam Heritage Society
- The Hall of Fame’s new membership in the Canadian Association of Sports Heritage and potential benefits
- The rescheduling of the 2020 Induction Ceremony to coincide with the 2021 Ceremony due to COVID-19
- The organization’s fundraising capabilities
- The belief that the venue may be too small to host a combined 2020/21 Induction Ceremony

The Chair thanked Ms. Smythies for her report.

The Committee received the verbal update of Ms. Smythies relative to the Coquitlam Sports Hall of Fame Annual Report for information.

5. Culturally Appropriate Team Names

The Chair introduced discussion relative to culturally appropriate team names, noting the recent announcement by the Coquitlam Minor Hockey Association that it will be retiring its current “Chiefs” logo and branding.

Discussion ensued relative to the following:

- The desire to use the change of name as an opportunity to educate the public
- The desire to recognize the organization’s move in a positive direction
- The need for public education on the subject of culturally appropriate team names

6. Spani Pool Renewal and Early Feedback

The Project Manager utilized an on-screen presentation entitled “Spani Pool Renewal and Early Feedback” and referred to slides entitled:

- Spani Outdoor Pool Renewal Study

- Presentation Outline
- Background
- Scope
- Process
- Public Consultation
- Public Survey
- Similar Projects Queen Elizabeth Pool
- Similar Projects Wascana Pool
- Questions & Feedback

Discussion ensued relative to the following:

- The desire to recognize the heritage and name of R.L. Spani Memorial Pool
- The desire to extend the season for outdoor pools and to distribute pool amenities across the City
- The popularity and benefit of outdoor pools and the desire to retain Eagle Ridge Pool in the City's pool inventory
- Various potential means of making Spani Pool a destination facility, including the installation of a water slide and a movie theatre other fun, modern amenities
- Results of the public survey
- Public concerns relative to parking, the three-way stop, potential options for improving parking, and the desire to locate parking adjacent to the road
- The desire for a covered shaded area and enhancement of natural landscaping including the importance of preserving the urban forest canopy
- The desire for adequate change and washrooms and places to sit
- The understanding that staff are undertaking site planning for Spani Pool within a whole site (Mundy Park) perspective and are not limited to the currently fenced-in area
- The suggestion that the recently expanded year-round covered outdoor Aldergrove Community Pool and Port Coquitlam's Centennial Outdoor Pool could be examined as a model for its successes and lessons learned
- Challenges related to the distance of Spani Pool from public transit and residential density
- The desire to consider various uses beyond aquatics for the Spani Pool facility
- The understanding that sustainability features will be included as part of the detailed design process
- The concern that the facility footprint not be greatly expanded
- The large increase in the popularity of outdoor amenities, lakes, and parks, particularly in response to COVID-19, and the desire to plan amenities to meet this demand
- The opportunity to learn from the popularity of the Coquitlam Crunch as a destination amenity
- The popularity of the disc golf facility and the desire to expand it
- The inclusion of spray parks in the City's outdoor amenities

- Clarification that amenities such as a water slide should contribute to a peaceful, community-based facility in Mundy Park and not a tourist destination like the one at Cultus Lake
- The desire to find synergy with other sports and develop a facility with amenities, such as beach volleyball, that fit into the setting of Mundy Park
- The importance of developing an accessible facility
- The understanding that demographics change and that the City updates its strategies periodically to meet changing needs

The Committee received the report of the Project Manager entitled “Spani Pool Renewal and Early Feedback” for information.

7. Emerging Items Requiring Review (As needed)

The Chair invited discussion relative to the Committee members’ observations and experiences related to recreation and sport activities during the COVID-19 pandemic.

Discussion ensued relative to the following:

- The belief that tennis is seen as one of the safest sports to participate in during the pandemic and the related increase in registration numbers
- The large increase in the popularity of cycling, walking, hiking and boating
- The suggestion that webcams be set up in City arenas to allow parents to remotely watch games and practices
- The popularity of the Mundy Park Trails and the alternative trail system located off Mariner Way
- The desire that bike paths receive more frequent cleaning of debris
- Plans for the upgrading the playing surface at Hickey Park
- Parking challenges adjacent to trail heads given the recent increased popularity of outdoor recreation
- The boom in popularity of the Coquitlam Crunch, and concern regarding the crowds as it relates to social distancing
- The belief that due to the impacts of COVID-19, residents are much more engaged in outdoor activities and recreation
- Enthusiasm for the positive and supportive response by staff to issues arising as a result of COVID-19
- Concern related to the loss of the City’s Bike Park amenity, the demand and importance of this facility, and the desire to provide opportunities for biking for all ages
- The desire for an update relative to the impact of COVID-19 on the City’s 2021 budget and related plans for sports facilities and programs

The Vice Chair provided an update relative to the proposed 2021 budget and the possible impact of COVID-19 on the future of Parks, Recreation Culture and Facilities budget items.

Discussion ensued relative to recent staffing changes in the Parks, Recreation, Culture and Facilities Department.

OTHER BUSINESS

NEXT MEETING DATE – Wednesday, November 4, 2020

ADJOURNMENT

The meeting adjourned at 9:14 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

Julie Hunter
Committee Clerk



City of Coquitlam
Cottonwood Park
Phase 1B and 1C Design

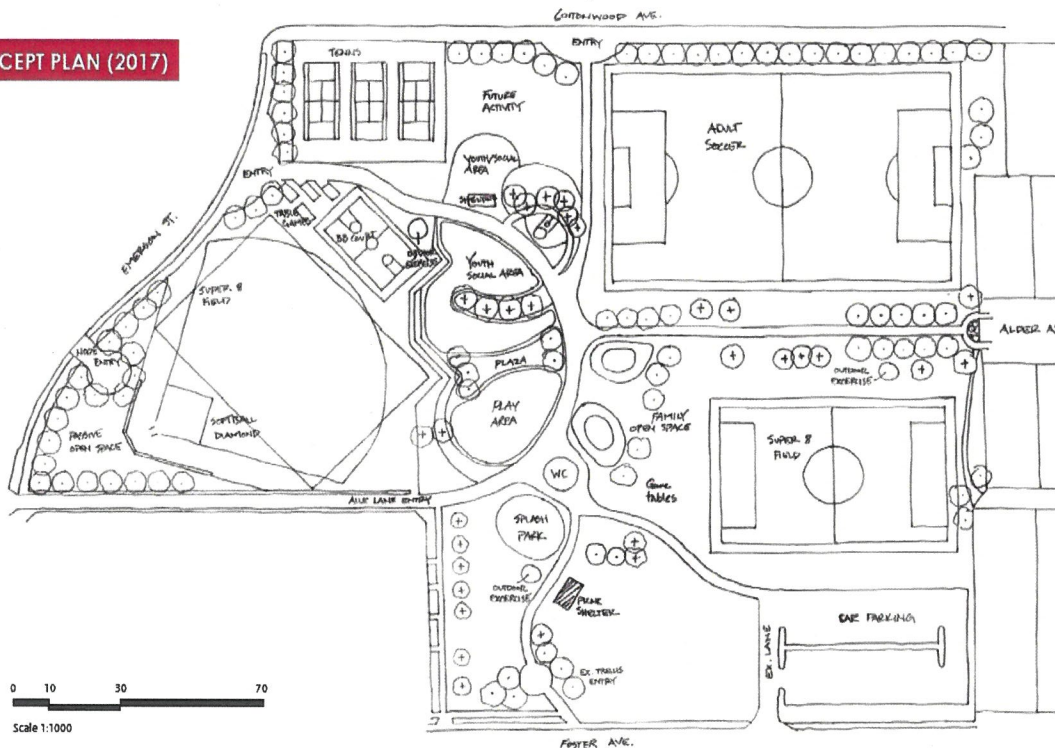


Coquitlam

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Cottonwood Park

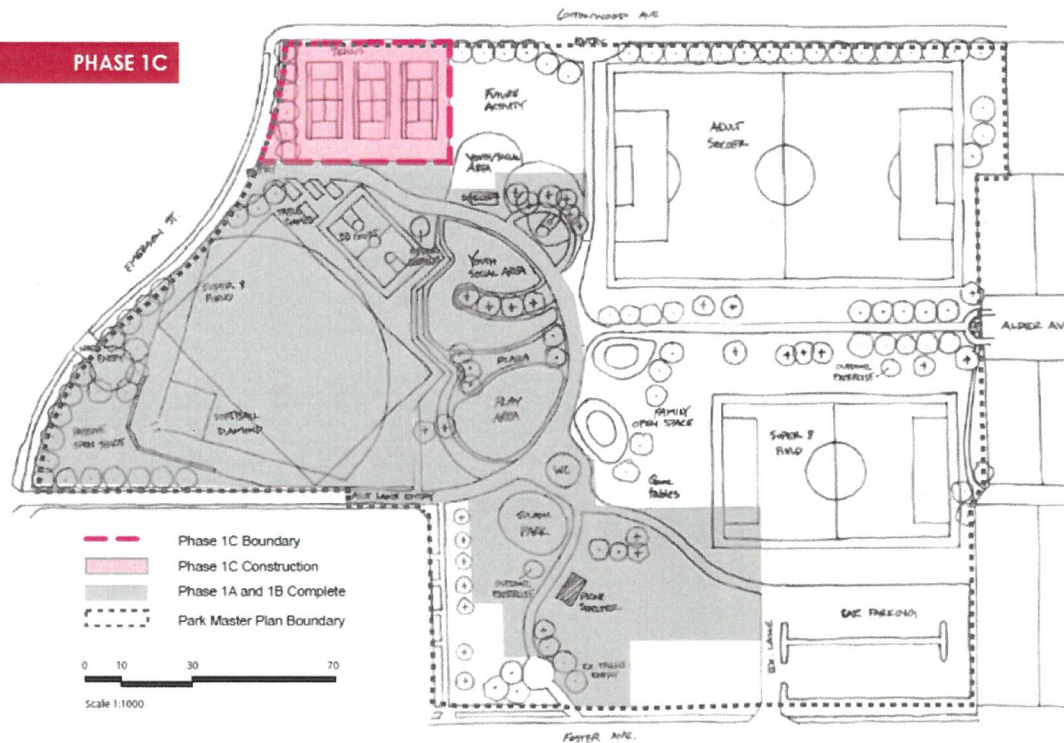
CONCEPT PLAN (2017)



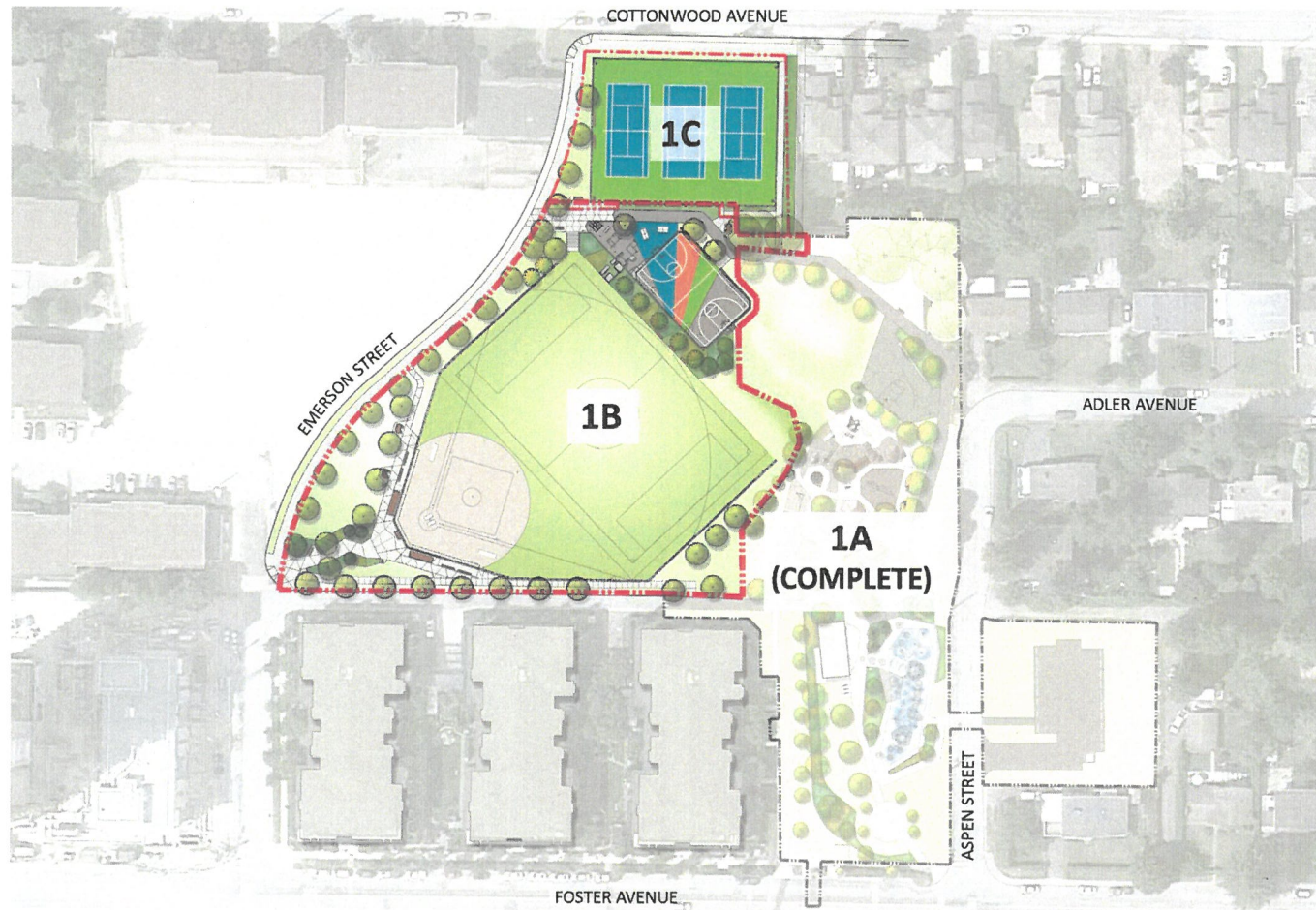
- Redevelopment and expansion of Cottonwood Park in Burquitlam is a “B” priority in 2020 Business Plan;
- The overall park concept was presented to community and Council in 2017;
- Long-term plan to achieve a 11.5 acre park.

Cottonwood Park

PHASE 1C



- Currently a 2.6 acre Community Level park;
- Phase 1A was developed in 2019;
- Land for next phase of improvements (1B) has been transferred;
- Proposed design for Phases 1B and 1C is consistent with the overall park concept developed in 2017;
- Phase 1B has been designed to the available budget envelope of \$3.58M.



SCALE : NTS 

COTTONWOOD PARK
550 Cottonwood Ave Coquitlam, BC

PHASE 1 DESIGN

DATE: AUGUST 25, 2020
PROJECT NO.: PR2017-07

VDZ+A



Parkour



Exercise Area



Table Tennis



Picnic Area



Softball Field



Multi-Use Sport Court



Bleachers



Soccer Field

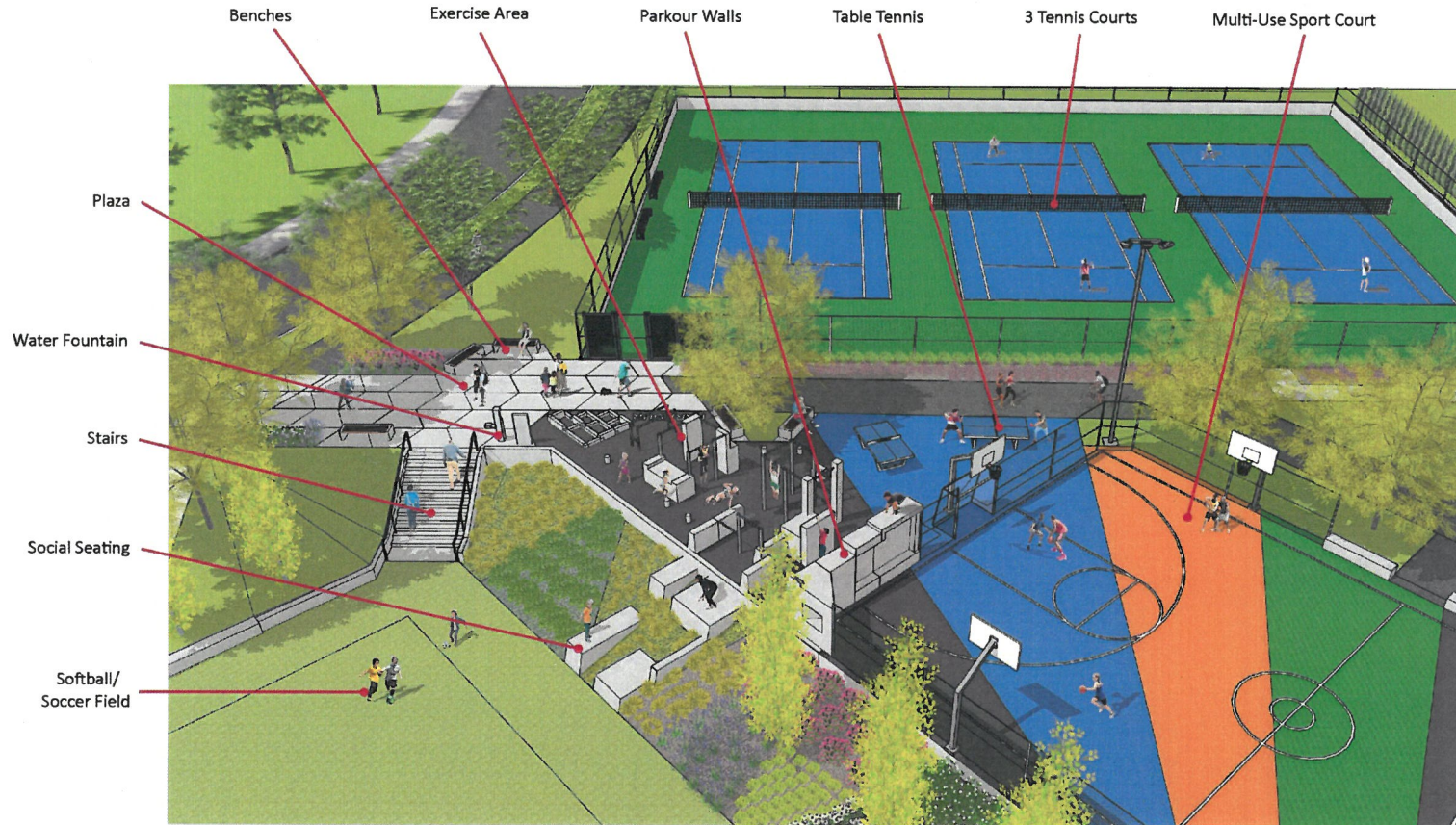
SCALE : NTS 

COTTONWOOD PARK
550 Cottonwood Ave Coquitlam, BC

PHASE 1B DESIGN

DATE: AUGUST 25, 2020
PROJECT NO.: PR2017-07

VDZ+A



Next Steps

Cottonwood Park Phase 1B Milestones	Target Date
Report to Committee – Concept Design	September 2020
Public Information – Concept Design	Sept – Oct 2020 
Report to Council – Final Design & Budget Approval	November 2020
Tendering	December 2020
Construction Begins	March 2021
Project Completion	November 2021

Thank you



SPORTS ADVISORY COMMITTEE MANDATE

The mandate of the Sports Advisory Committee is to:

- Provide advice to Council on significant sport related issues that may arise from the community, staff or from Council;
- Provide advice on a wide range of areas including sport and recreation facility development priorities, strategic planning initiatives and policy development;
- Support the organization of administrative functions across all sport organizations and support sport organizations in exploring opportunities to host major sporting events; and
- Advocate and promote the value and benefit of sport for all ages and abilities.

2020 Work Plan Items

Item	Presenter/ Staff Lead	Meeting Date
Committee Orientation Refresher	Committee Clerk	Feb 12, 2020
Review and Approve Draft 2020 Work Plan	Staff Lead / Committee	Feb 12, 2020
Northeast Community Centre Update	Staff - PRCS	Feb 12, 2020
April 8 meeting CANCELLED due to COVID-19		April 8, 2020
Scope of Committee	Staff / Committee	June 10, 2010
Sports Field Strategy and Fields Update	Staff	June 10, 2020
Spotlight on Sport	Staff / Committee	Sept 9, 2020
Coquitlam Sports Hall of Fame Annual Report	C. Smythies	Sept 9, 2020
Off-Site Visit to Northeast Parks and Facilities Cancelled due to COVID-19	Staff / Committee	Sept 9, 2020
Access, Inclusion and Adaptive Sport	Staff / Committee	Nov 4, 2020
Cottonwood Park Update	Staff	Nov 4, 2020
Emerging Items Requiring Review (<i>As needed</i>)	Committee	
2020 Year End Review & Committee Feedback	Staff Lead / Committee	Nov 4, 2020
Draft 2021 Work Plan Development	Staff Lead / Committee	Nov 4, 2020