

**ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE**

**Tuesday, June 3, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, June 3, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

*\*Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair  
Councillor Steve Kim, Vice Chair  
Georgina Hackett, Citizen Representative  
Alex Kwan, Citizen Representative  
Heather Lawson, Citizen Representative  
Jen-Che (Arthur) Lee, Citizen Representative  
Lelainia Lloyd, Citizen Representative  
Ross Renaud, SHARE Family and Community Services\* (arrived at 7:21pm)  
Pete Stone, Community Ventures Society  
Sandra Uno, Citizen Representative  
Susan Williamson, Tri-Cities Seniors' Action Society

ABSENT: Paul Jarvie, Citizen Representative  
Georgette Reyes, Citizen Representative

GUESTS: Hayley Inglis, Urban Matters\* (re Item 4)

STAFF: Michelle Frilund, Senior Manager Equity, Diversity and Inclusion  
Heidi Hughes, Manager Tourism and Visitor Economy  
Thomas Thivener, Manager Transportation Planning (arrived at 7:04 p.m.)  
Raj Singh, Parks Planning Project Manager  
Wondy Chan, Culture and Community Events Supervisor  
Kate Brown, Accessibility and Inclusion Specialist  
Bryan Leung, Committee Clerk

**CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT**

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

## ADOPTION OF MINUTES

### 1. **Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, April 1, 2025**

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, April 1, 2025 were approved.

## NEW BUSINESS

### 2. **Canada Day Accessibility Plan**

The Cultural and Community Event Supervisor gave a presentation entitled “Canada Day Accessibility” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Ensuring sections in fencing have wheelchair accessible ramp access into the event.
- Clarification about the free event parking at Douglas College and marking out parking spaces that accommodate accessible vehicles on the Canada Day map.
- Ensuring there is supervision to keep the wheelchair accessible viewing spaces free for those with mobility impairment.
- Providing visitors with shaded areas to take breaks from the sun.
- Providing sensory kits, American Sign Language (ASL) captioning, and wheelchair accessible portable washroom facilities for the event.

Ross Renaud entered the meeting at this point (7:21 p.m.).

### 3. **Fraser Mills Phase 1 Parks Update**

The Parks Planning Project Manager gave a presentation entitled “Fraser Mills Park Design Update” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- The water play area equipment.
- The need for ongoing consideration of how people with disabilities will access and interact with all park amenities.
- Opportunity to add bike infrastructure to store and lock bikes securely.
- Opportunity to add lighting for evening patrons.
- Opportunity to create spaces that are lower activity, low sensory, and enclosed spaces conducive to parental supervision of children.

- Upcoming connectivity improvements to Nelson Street and the opportunity to create a connection to Fraser Mills Park.

#### **4. Accessibility and Inclusion Plan Development (Standing Agenda Item)**

The Senior Manager Equity, Diversity, and Inclusion gave a presentation entitled “Accessibility and Inclusion Plan – Project Updates and Engagement Highlights” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Gratitude to the City’s Equity, Diversity, and Inclusion (EDI) Division for enabling the Committee to review and provide input into draft plans and engagement as subject matter experts and applying an EDI lens to community projects.
- The importance of an engagement process and analysis that balances all accessibility community voices.
- Opportunity for the City to analyze gaps of accessible housing standards in the City’s building codes.
- Opportunity for the Committee to contribute input and review the first draft of the Accessibility and Inclusion Plan.

Hayley Inglis, Urban Matters, left the meeting at this point and did not return (8:02 p.m.).

#### **5. AccessAbility Resource Fair Debrief**

The Accessibility and Inclusion Specialist gave introductory comments on the AccessAbility Resource Fair Debrief.

Discussion ensued relative to the following:

- The Fair’s site recognition improvements compared to previous years through the implementation of better signage and having more activities, such as a firetruck and HandyDart, parked out front.
- Appreciation for the interactive activities at the Fair to keep patrons engaged.
- The opportunity to bring in accessible or interactive technology to future events.

#### **6. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)**

The Manager, Transportation Planning gave a presentation entitled “Transportation Updates” and referred to slides found in the Agenda package.

Discussion ensued relative to appreciating the changes at Guildford and Pinetree Way and that the development of educational material may benefit all users of the space.

**7. Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)**

The Chair invited committee members to share emerging issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:

- Community groups currently adapting pickleball to be wheelchair accessible.
- Updates on height-adjustable adult change tables and their locations in the Lower Mainland.
- Updates on Special Olympics BC’s results at the 2025 Special Olympics World Winter Games, the 2025 Special Olympics BC Games, and waitlist challenges with many special olympic sports due to lack of adequate facilities and volunteers.
- Summer camp registrations opening for Tri-City families at SHARE Family and Community Services and the positive reception of the City’s accessible Park amenities for families.

**OTHER BUSINESS**

**NEXT MEETING DATE – Tuesday, September 2, 2025**

**ADJOURNMENT**

The meeting adjourned at 8:34 p.m.

**MINUTES CERTIFIED CORRECT:**

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Councillor Matt Djonlic, Chair

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Bryan Leung, Committee Clerk