

**COUNCIL-IN-COMMITTEE MEETING**  
**Monday, January 25, 2021**

A Regular Meeting of the Council-in-Committee convened on Monday, January 25, 2021 at 2:01 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart  
Councillor Brent Asmundson  
Councillor Craig Hodge  
Councillor Steve Kim  
Councillor Dennis Marsden  
Councillor Teri Towner  
Councillor Chris Wilson  
Councillor Bonita Zarrillo (arrived at 2:11 p.m.)

REGRETS: Councillor Trish Mandewo

STAFF: Peter Steblin, City Manager  
Raul Allueva, Deputy City Manager  
Jim Ogloff, Fire Chief  
Jaime Boan, General Manager Engineering and Public Works  
Nikki Caulfield, General Manager Corporate Services  
Michelle Hunt, General Manager Finance, Lands and Police  
Don Luymes, General Manager Parks, Recreation, Culture and Facilities  
Jim McIntyre, General Manager Planning and Development  
Scott Groves, Director Strategic and Capital Projects  
Kevan Cornes, Manager Facilities  
Pinky De La Cruz, Manager City Assets, Facility Planning and Construction  
Kathleen Vincent, Manager Corporate Communications  
Phil Hebner, Asset and Operations Manager  
Stephanie Lam, Legislative Services Manager  
Julie Hunter, Committee Clerk

Councillor Wilson, as per the Acting Mayor schedule, assumed the role of Chair.

**CALL TO ORDER**

## **ADOPTION OF MINUTES**

### **1. Minutes of the Council-in-Committee Meeting held on Monday, January 11, 2021**

The Minutes of the Council-in-Committee Meeting held on Monday, January 11, 2021 were approved.

## **REPORTS OF STAFF**

### **PARKS, RECREATION, CULTURE AND FACILITIES**

Council paid tribute to retiring Asset and Operations Manager, Phil Hebner, for his years of service and important contributions to the City of Coquitlam.

### **2. Report of the General Manager Parks, Recreation, Culture and Facilities – Capital Construction Projects Update – January 2021**

The General Manager Parks, Recreation, Culture and Facilities provided introductory comments relative to the Capital Construction Projects Update.

Councillor Zarrillo arrived at the meeting at this time (2:11 p.m.)

The Director Strategic and Capital Projects spoke to the presentation slides included in the staff report.

Discussion ensued relative to the following:

- The desire to take advantage of any suitable capital oversight best practices identified by Metro Vancouver, the Provincial government and other organizations
- Appreciation for the quality of contractors retained for the City's projects
- Positive feedback received from the public and the understanding that City projects continue to proceed efficiently
- Timelines related to the completion of the Mundy Park washroom
- The popularity of the Mundy Park playground
- The success of the Park Blitz program
- The plan to continuously renew and upgrade parks
- Projected timing of the Upcoming Projects
- The popularity of pickleball, the City's plan to incorporate pickleball courts in park planning, and the benefit of installing them prior to completion of the adjacent residential developments
- The demand for outdoor covered space and the suggestion that a cover be installed over the Mundy Park lacrosse box for multi use

The Committee received the report of the General Manager Parks, Recreation, Culture and Facilities dated January 19, 2021 and entitled “Capital Construction Projects Update – January 2021” for information.

**3. Report of the General Manager Parks, Recreation, Culture and Facilities – Facility Asset Management Strategy Update**

The General Manager Parks, Recreation, Culture and Facilities provided introductory comments relative to the Facility Asset Management Strategy Update. The Manager City Assets, Facility Planning and Construction spoke to the presentation slides included in the staff report.

The Committee received the report of the General Manager Parks, Recreation, Culture and Facilities dated January 19, 2021 and entitled “Facility Asset Management Strategy Update” for information.

**OTHER BUSINESS**

**NEXT MEETING DATE – February 1, 2021**

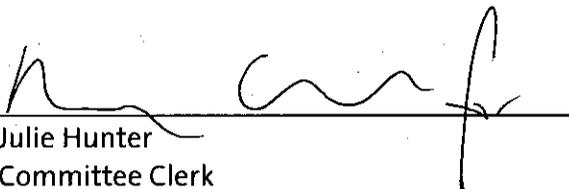
**ADJOURNMENT**

The meeting adjourned at 2:55 p.m.

MINUTES CERTIFIED CORRECT

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CHAIR

I hereby certify that I have recorded the Minutes of the Council-in-Committee Meeting held Monday, January 25, 2021 as instructed, subject to amendment and adoption.

  
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Julie Hunter  
Committee Clerk