

COUNCIL-IN-COMMITTEE MEETING

Monday, June 15, 2020

A Regular Meeting of the Council-in-Committee convened on Monday, June 15, 2020 at 2:06 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Craig Hodge
Councillor Steve Kim
Councillor Trish Mandewo
Councillor Dennis Marsden
Councillor Teri Towner
Councillor Chris Wilson
Councillor Bonita Zarrillo

STAFF: Peter Steblin, City Manager
Raul Allueva, Deputy City Manager
Jim Ogloff, Fire Chief
Jaime Boan, General Manager Engineering and Public Works
Michelle Hunt, General Manager Finance, Technology and Police Services
Don Luymes, General Manager Civic Lands and Facilities
Jim McIntyre, General Manager Planning and Development
Andrew Merrill, Director Development Services
Lanny Englund, Manager Parks Planning and Forestry
Kathleen Vincent, Manager Corporate Communications
Rebecca Vaughn, Communications Coordinator 2
Sean O'Melinn, Legislative Services Manager
Julie Hunter, Committee Clerk

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Council-in-Committee Meeting held on Monday, June 1, 2020

The Minutes of the Council-in-Committee Meeting held on Monday, June 1, 2020 were approved.

REPORTS OF STAFF

PLANNING AND DEVELOPMENT

2. Report of the General Manager Planning and Development – Master Development Plans Rezoning Policy

The General Manager Planning and Development provided introductory comments relative to the intent of the policy, noting that it was to provide Council with the opportunity to provide input at an early stage of complex project applications. He noted that it could also provide the forum for Council to identify the amenities that are a priority for the community.

The Director Development Services utilized an on-screen presentation entitled “Master Development Plans Rezoning Policy” and referred to slides titled as follows:

- How Do We Plan for The Future
- Evolving Community
- Master Development Plans
- Plan Development = Fitting the Pieces Together
- Plan Development = Balancing Interests
- Process Comparison
- Next Steps

Discussion ensued relative to the following:

- The desire to engage with applicants prior to first reading in order to make the application process more efficient
- Support for the policy as proposed
- Concerns related to possible additional costs and delays as a result of the process
- Concerns related to the phasing of amenities and the need to ensure that earlier phases are able to utilize some of the proposed amenities
- The understanding that developers are supportive of improving the application process
- The experience of other communities that have used similar processes and their feedback
- Whether sustainability targets are included in the policy and the desire for greater information regarding those targets
- The desire for inclusionary zoning to be incorporated within the process
- The belief that the public will be more supportive of development as a result of the process
- The desire to require that a certain amount of amenities be provided during the first phase of multiphase developments
- The desire for set timelines for the construction of the various elements of a development plan in order to help ensure liveability in the area
- The belief that there are pros and cons to receiving application information early

- The Transit Oriented Development Application Team (TODAT) application process and whether there were additional fees associated with that process
- Whether additional staff would be required to support the process
- The desire to understand how the fees for the process will be set
- Clarification of parkland acquisition requirements for tower developments and the amount of land that would be needed
- The expected reaction to the process from the development community

The Deputy City Manager provided information regarding the parkland acquisition requirement proposed in the policy and how it would apply to large scale developments.

- Appreciation for the opportunity for early input for both Council and the public
- The belief that there should be security provided by developers in order to ensure that required amenities are constructed
- Support for a greater focus on the environment and sustainability practices in the policy
- The desire for targets relative to Metro Vancouver housing targets in the policy
- The desire to include demographic information as required information in the master plans
- Whether developers forecast demand for housing in the area

The Committee received the report of the General Manager Planning and Development dated June 9, 2020 and entitled “Master Development Plans Rezoning Policy” for information.

PARKS, RECREATION AND CULTURE SERVICES

3. Report of the General Manager Parks, Recreation and Culture Services and the General Manager Civic Lands and Facilities – Town Centre Park Lafarge Lake Washroom Siting Analysis

The Manager Parks Planning and Forestry utilized an on-screen presentation entitled “Town Centre Park Lafarge Lake Washroom Siting Analysis” and referred to slides titled as follows:

- Lafarge Lake Washroom Summary
- Proposed Site Plan
- Proposed Floor Plan
- Washroom Rendering
- Proposed Floor Plan
- Washroom Rendering
- Washroom Comparison Chart
- Thank You

Discussion ensued relative to the following:

- Appreciation for the comparison chart in the presentation
- The belief that the view corridor is better protected under option 2
- Concern regarding the cost estimate available at this time
- The belief that the benefits of option 2 is worth the added costs of the option
- The sightlines from the washroom in option 2
- Clarification that more wayfinding will be provided
- Wheelchair accessibility for the washroom and the associated signage planned
- Concerns regarding the sightlines to the washroom under option 1
- The building material that may be used to construct the walls of the washroom
- Clarification of the plumbing plans for the washroom in option 2
- The desire to make the washroom stand out rather than camouflage it
- The discussions city staff undertook with staff at the Evergreen Cultural Centre
- The possible colouring of the washroom
- Support for the additional lighting that is proposed around the lake side loop

The Committee received the report of the General Manager Parks, Recreation and Culture Services and the General Manager Civic Lands and Facilities dated June 3, 2020 and entitled "Town Centre Park Lafarge Lake Washroom Siting Analysis" for information.

DEPUTY CITY MANAGER

4. Report of the Manager Corporate Communications – Community Engagement Readiness and Adapted Public Consultation

The Manager Corporate Communications provided information regarding the activities of the Corporate Communications Division and the proactive approach that the City has taken to engage the public during the pandemic. She introduced the Communications Coordinator 2 and noted that she has been recognized by her colleagues in local government for her work in this area.

Discussion ensued relative to the following:

- Acknowledgement of the efforts of the Corporate Communications Division
- The response rate for online engagement portal Let's Talk Coquitlam
- Whether there are benchmarks for online engagement
- Whether more education for the public regarding engagement is necessary to increase the rate of participation

The Committee received the report of the Manager Corporate Communications dated June 4, 2020 and entitled "Community Engagement Readiness and Adapted Public Consultation" for information.

CITY MANAGER

5. Report of the Director Human Resources and Corporate Planning – 2020 First Trimester Report

The Director Human Resources and Corporate Planning provided comments regarding the changes that have been made to the report since the last time it was presented to Council. She noted the impact of the pandemic on the items that are part of the 2020 Business Plan. She also noted that the budget variance in the report is based on year-to-date information.

Discussion ensued relative to the following:

- Appreciation for the new layout of the report
- The understanding that the report is focused on looking at the past rather than the future
- Concerns regarding the placement of certain items under certain goals
- The choice of colour to denote the status of individual items
- The items that are on hold and the desire for further information regarding those items

The Manager Parks Planning and Forestry provided information regarding the Centennial artificial turf field and the Burke Mountain Middle/High School with respect to their expected timelines.

- The desire for more information regarding the community mental health response item
- The Environmental Sustainability Plan and the expected timing to receive that plan

The City Manager provided information regarding the Environmental Sustainability Plan and the desire to bringing it forward to Council prior to the summer break.

- The Pipeline Road improvements item and whether that project is being coordinated with the Metro Vancouver plan to perform works under the road
- Whether there is synergy between the economic development strategies in the Business Plan and the COVID-19 response plan
- The desire to look at how COVID-19 will impact office space going forward

The General Manager Planning and Development provided information regarding the Economic Development Division's response to the pandemic and the need for the Division to review the response.

- Whether there is an opportunity for Council to alter the priorities of the RCMP in response to COVID-19

- The variance in the Finance and Technology Department's budget and how the pandemic has impacted forecasts in that Department

Recess and Reconvene

Due to technical issues, the meeting recessed at 3:50 p.m. and reconvened in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC at 3:54 p.m. All members of the Committee were present.

The Committee received the report of the Director Human Resources and Corporate Planning dated June 9, 2020 and entitled "2020 First Trimester Report" for information.

OTHER BUSINESS

NEXT MEETING DATE – June 22, 2020

ADJOURNMENT

The meeting adjourned at 3:55 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the Council-in-Committee Meeting held Monday, June 15, 2020 as instructed, subject to amendment and adoption.



Sean O'Melinn
Legislative Services Manager