

COUNCIL-IN-COMMITTEE MEETING
Monday, September 20, 2021

A Regular Meeting of the Council-in-Committee convened on Monday, September 20, 2021 at 2:00 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Craig Hodge
Councillor Steve Kim
Councillor Trish Mandewo
Councillor Dennis Marsden
Councillor Teri Towner
Councillor Chris Wilson

ABSENT: Councillor Bonita Zarrillo (leave of absence)

OTHERS PRESENT: Gord Schoberg, FortisBC Energy Inc.

STAFF: Peter Steblin, City Manager
Raul Allueva, Deputy City Manager
Jamie Boan, General Manager Engineering and Public Works
Nikki Caulfield, General Manager Corporate Services
Lanny Englund, General Manager Parks, Recreation, Culture and Facilities
Michelle Hunt, General Manager Finance, Lands and Police
Don Luymes, General Manager Planning and Development
Mark Zaborniak, Manager Design and Construction
Jay Gilbert, Director Intergovernmental Relations and Legislative Services
Stephanie Lam, Legislative Services Manager
Rachel Cormack, Legislative Services Coordinator

Councillor Asmundson, as per the Acting Mayor schedule, assumed the role of Chair.

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Council-in-Committee Meeting held on Tuesday, September 7, 2021

The Committee approved the Minutes of the Council-in-Committee Meeting held on Tuesday, September 7, 2021.

DELEGATIONS

2. **Gord Schoberg, FortisBC Energy Inc. – Update on FortisBC’s Eagle Mountain – Woodfibre Gas Pipeline Project**

Gord Schoberg, FortisBC, gave a presentation entitled “Eagle Mountain – Woodfibre Gas Pipeline Project” with slides titled as follows:

- Agenda
- EGP project scope
- EGP project scope: Coquitlam
- Schedule – Coquitlam
- Regulatory & Permitting
- City of Coquitlam
- Next Steps

Discussion ensued relative to the following:

- Clarification regarding FortisBC’s plans for sound mitigation and reducing neighbourhood impacts during construction
- The desire for an environmental impact study for the area regarding any potential disruptions

In response to a question from Council, Mr. Schoberg provided an overview of the environmental impact studies that FortisBC has undertaken.

REPORTS OF STAFF

ENGINEERING AND PUBLIC WORKS

3. **Report of the General Manager Engineering and Public Works - FortisBC Eagle Mountain Woodfibre Gas Pipeline Project - Agreements Between the City of Coquitlam and FortisBC**

The General Manager Engineering and Public Works provided introductory comments relative to the report and noted his thanks to FortisBC for their collaboration during the negotiation process.

Discussion ensued relative to the following:

- Appreciation for the work staff undertook to negotiate the contract
- Clarification regarding the parking and pedestrian access to future trails as part of the Eagle Mountain – Woodfibre Gas Pipeline Project
- Clarification as to the consultation the City has undertaken to consult and address the needs to cyclists that would access the future trails

The Committee received the report of the General Manager Engineering and Public Works dated September 10, 2021 and entitled “FortisBC Eagle Mountain Woodfibre Gas Pipeline Project – Agreements Between the City of Coquitlam and FortisBC” for information.

CITY MANAGER

4. Report of the Director Intergovernmental Relations and Legislative Services - Council Procedure Bylaw Update

The Director Intergovernmental Relations and Legislative Services provided introductory comments relative to the report and noted that the Council Procedure Bylaw will need to be finalized once Bill 10, which supports electronic Council meetings as established during the COVID-19 pandemic, has been ratified.

In response to a question from Council, the Director Intergovernmental Relations and Legislative Services provided an overview of the recommended provision that sets a maximum of three instances of a member of Council participating in Meetings electronically.

Discussion ensued relative to the following:

- Clarification regarding the definition of a 'hybrid' meeting and when Zoom would be utilized at future Council Meetings
- Appreciation for the electronic consultation and participation methods that have been developed during the COVID-19 pandemic
- Support to continue to allow electronic participation at Public Hearings
- The desire to ensure that members of Council are allowed to participate electronically as long as they have a reason for why they cannot attend in person
- The understanding that members of Council participating electronically are considered as present as members of Council who are participating in person

The Director Intergovernmental Relations and Legislative Services stated that should members of Council not be able to attend a meeting, either at all or in-person, they would not have to publically disclose the reason why.

Discussion continued relative to the following:

- The preference for Council to participate at Council meetings in person
- Clarification as to how the Clerk's Office tracks whether a member of Council participating at home has left the meeting in the Minutes
- The preference for the meetings Chair to participate in person to better control continuity of the meeting
- Clarification regarding the new provision to allow each member of Council to speak for a maximum of two minutes at the Inaugural Council Meeting
- Whether those who are participating electronically should keep their camera on while participating in a Council Meeting
- Whether or not the City is able to accommodate providing an option for persons participating in a public consultation (eg: Public Hearing) electronically with their camera on

In response to a question from Council, the Director Intergovernmental Relations and Legislative Services clarified that a protocol document would follow the Council Procedure Bylaw amendment bylaw and would further define the guidelines for Council Meetings.

Discussion continued relative to the following:

- Appreciation for the work City staff undertook throughout the ongoing COVID-19 pandemic to facilitate a continuity of Council Meetings
- The understanding that the City will continue to review what technology is used to manage electronic meetings
- Clarification as to the changes in voting requirements as outlined in the report
- How Public Hearings are managed electronically

The Committee received the report of the Director Intergovernmental Relations and Legislative Services dated September 8, 2021 and entitled “Council Procedure Bylaw Update” for information.

OTHER BUSINESS

NEXT MEETING DATE – September 27, 2021

ADJOURNMENT

The meeting adjourned 3:14 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the Council-in-Committee Meeting held Monday, September 20, 2021 as instructed, subject to amendment and adoption.



Rachel Cormack
Legislative Services Coordinator