

Guidelines

In order to determine whether the services offered by the Snow Angels Program will be suitable, please be aware of the following information:

- The Snow Angels program is designed to provide assistance in clearing snow from **adjacent City sidewalks** for registered owners or occupants of private property that qualify to participate in the program. There is no fee for this service. It is provided by volunteers registered with the City of Coquitlam.
- Snow Angels **cannot clear your private driveway or walkways.**
- Snow Angel program **cannot guarantee** that Snow Angel volunteers will be dispatched to clear your sidewalks in the event of a snowfall as the City cannot predict the magnitude of snowfalls, the availability of volunteers or the number of eligible applicants. All eligible participants will be placed on a list of addresses to be considered. You may want to consider using other snow removal services. Please check the City of Coquitlam's website for more Winter Wise information: www.coquitlam.ca/winterwise
- Please be advised that the City may use existing records to cross-reference and confirm the answers that you provide on the application.

In order to help us determine your eligibility to participate in this program, please complete the **Snow Angels' Application form** and **Snow Angels' Program Release and Indemnity**.

As part of the Snow Angels Program you are required to provide us with certain information about where you live and your personal circumstances. Please be assured that the information you provide will be managed by the City in accordance with our obligations as set out in the *Freedom of Information and Protection of Privacy Act*, and any other applicable statutory requirements.

Please feel free to contact the Snow Angels Program at 604-927-6076 if you have questions or require further information about the collection and use of your personal information.

Application & Release and Indemnity Agreement

Please complete and submit the Application and Release and Indemnity Agreement:

By email to communityservices@coquitlam.ca OR

By fax to 604-927-4395 OR

Bring the documents in an envelope addressed to "Snow Angels Program" to the front desk at one of our facilities:

Poirier Sport & Leisure Complex
633 Poirier Street, Coquitlam

Maillardville Community Centre
1200 Cartier Ave, Coquitlam

Coquitlam City Hall
3000 Guildford Way, Coquitlam

City Centre Aquatic Complex
1210 Pinetree Way, Coquitlam

Pinetree Community Centre
1260 Pinetree Way, Coquitlam

Date of Application: (mm|dd|yyyy) _____|_____|_____

Applicant Information (Person requiring the Snow Angels Service)

Name of Applicant: (Last) _____ (First) _____

Address: _____ City: COQUITLAM, B.C. Postal Code: _____

Phone: _____ Cell: _____ Email: _____

Date of Birth: (mm|dd|yyyy) _____|_____|_____

Does your address have an adjacent city sidewalk? Yes No

Do you have any physical limitations that would make it difficult or impossible to clear the snow and ice from your city sidewalk in the event of a snowfall? If so please describe those limitations.

Any comments or questions:

Thank you for your application. You will hear from us soon.

I understand by submitting this form I am consenting to the collection, use, and disclosure of my personal information for the purposes of the Snow Angels Program in accordance with the Freedom of Information and Protection of Privacy Act, (the "Act"). That my personal information will be disclosed to third-party service providers (i.e. Civic Plus, Better Impact and ArcGIS) for the purpose of processing my application. That if I have questions about the collection of my information I can contact [ljoyce@coquitlam.ca].

TO: The City of Coquitlam, and its agents, employees, servants, officers, volunteers, directors, licensees, invitees and those for whom it is in law responsible (collectively, the “City”).

FROM: _____
(Name of property owner/occupier - the “Participant”)

DATE: _____

WHEREAS the Participant is responsible for the removal of snow from the sidewalks adjacent to the property located at _____ (the “Property”), **AND WHEREAS** the Participant wishes to participate in the “Snow Angels” program through which the City coordinates snow removal from sidewalks adjacent to the Property by volunteers (the “Program”) **AND WHEREAS** the City has accepted the Participant to participate in the Program.

IN CONSIDERATION of the Participant’s acceptance in the Program, and the provision of snow removal services in connection with the Program, the Participant hereby agrees that:

1. The City will not be liable for any damage, loss, theft, destruction of property, bodily injury (including death), whether direct or indirect, howsoever occurring, sustained by the Participant.
2. The Participant will indemnify and hold harmless the City against any and all claims, actions, damages, losses, liabilities and expenses (including, without limitation, those in connection with bodily injury (including death), personal, psychological and/or mental injury or damage to property) whatsoever arising in connection with the provision of services through the Program. If the City is made a party to any claim and/or litigation commenced against it in connection with the provision of services through the Program to the Participant, the Participant will protect, indemnify and hold harmless the City, and pay all costs, expenses, judgments and reasonable legal fees incurred and/or paid by the City in connection with such claim and/or litigation.

IN WITNESS WHEREOF the Participant has executed this Release and Indemnity Agreement as of the date written above.

Signature of Participant: _____

Print name: _____

WITNESS to the signature of the Participant

Signature: _____

Print name: _____

Occupation: _____

Delivery of an executed signature page to this Agreement by any party by electronic transmission, including by electronically scanned form, is as valid and effective as manual delivery of an executed copy by such party.