Coquitlam

SSMUH PRE-SCREEN APPLICATION | Submission Requirement Checklist

For applications on properties other than R-1, R-2, and R-3, see Pre-Application Submission Requirement Checklist click here.

Documents

- ☐ **Applicant Acknowledgment & Agent Authorization Form**
- ☐ **Proof of Signing Authority** (Director's Register or Notice of Articles if the property is owned by a company)
- ☐ **Title Search**
- ☐ **Charges on Title** (if title has charges; for example: SRW, Covenant, Easement)
- ☐ **Certified Survey Plan** with spot elevations at regular intervals to at least 1m beyond property line and to the centerline of roads, including the driplines of trees, top and bottom of bank, and natural boundary of watercourse indicated, as applicable.

Architectural Set - Following items to be submitted as ONE document with all dimensions shown in METRIC Units

Please compile the items listed below into a single package (i.e. pdf) for your SSMUH pre-screen submission.

- ☐ **Basic Site Statistics** including approximate unit size, setbacks, lot coverage, and unit counts
- ☐ **Site Plan** showing:
  - ☐ Lot dimensions
  - ☐ Road dedications and statutory-rights-of-way (SRWs)
  - ☐ Approximate Building footprint(s)
  - ☐ Approximate setbacks
  - ☐ Waste enclosure location (including dimensions)
  - ☐ Outdoor amenity spaces (including area and dimensions)
  - ☐ Driveway and parking location (including dimensions)
  - ☐ Approximate Stormwater Management Location
  - ☐ Approximate PMT or LPT location