



City of Coquitlam Application for Approval to Remove Protected Trees

Urban Forestry Technician – Parks, Recreation and Culture
3000 Guildford Way, Coquitlam, B.C. V3B 7N2
Phone: 604-927-3482 Fax: 604-927-3535
Email: urbanforestry@coquitlam.ca

Instructions: If more information is required than a field allows for, please attach additional pages. Please fax the completed form to 604-927-3535 or mail to the address above. For more information, email the Urban Forestry Technician at urbanforestry@coquitlam.ca. We cannot provide a permit until fees have been paid.

Contact Information

Name of applicant and registered owner of the lot: _____
Address: _____ City/Province: _____ Postal Code: _____
Phone: _____ Fax: _____ Email: _____

Tree Removal Information

This application will be considered incomplete if any information is missing. Please call if you have any questions.

Name of tree cutting company: _____
Address: _____ Phone: _____

Street address of property with trees proposed to be removed:

Estimated lot size in square-metres (m²): _____

Purpose of proposed tree cutting:

Number, size (approximate height and diameter at 1.4 metres above ground) and species of trees to be cut:

How many trees of protected size will remain on the subject property after the proposed tree removal?

Will cutting occur on a slope greater than 36%, adjacent to a stream or body of water, a property boundary, or an area protected by restrictive covenant? (Please indicate which factor applies.)

Will you require the stumps to be removed? If so, how do you propose to remove them? (We recommend use of a stump router to chop out unwanted stumps, rather than a mechanical excavator, which can compact soil and damage roots from adjacent protected trees.)

**If an excavator is proposed for stump removal, please attach a plan of how you intend to protect the roots and soils of adjacent trees. Indicate on your permit application sketch where you intend to erect fencing to protect adjacent trees.

Please indicate the number, size and species of required replacement trees:

Additional Notes or Comments:

Fees

Please include a proposed species and planting location sketch of the required replacement trees on letter-size paper. A simple hand-drawn tree removal sketch for residential property is sufficient:

Please attach the sketch with this application and the \$60.00 permit fee. All applications must be accompanied by a tree survey drawing. Applications requiring supplemental documentation are subject to a \$302.00 permit fee. Any tree replacements require a \$300.00 per tree security deposit. See the attached brochure for more information. Applicants may consult the City Urban Forestry Technician at 604-927-3482 for guidance.

** Fees effective until December 31, 2020.*

Signature of Applicant:

Date:

For office use only

Application is complete

Sketch to specifications is attached

Permit fee collected

Date Issued: _____ Permit Number: _____