



Addendum No. 2

City of Coquitlam

RFP No. 24-038

Consulting Services for Planning and Development Projects

Issue Date: August 27, 2024

Total Page Count: 1

Proponents shall note the following amendments to the RFP documents:

QUESTIONS AND CLARIFICATIONS

Q1. Can the City provide a list of sub-consultant disciplines Proponents are being asked to include?

A1. Proponents should specify the disciplines they deem relevant to the work areas for which they are applying.

Q2. In addition to a narrative outlining the recommendation, is there anything additional such as hourly rates or resumes that need to be included in our submission?

A2. Hourly rates are not crucial at this stage, however including resumes of key project staff can strengthen the applicant's demonstrated experience.

Q3. The Proposal Submission Form makes references to "an assignment to the City, or for a client listed in Section 3." Can the City direct proponents to the aforementioned Section 3

A3. This should read "an assignment to the City, or for a client listed as a reference".

End of Addendum No. 2

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

M. Pain

Procurement Manager bid@coquitlam.ca