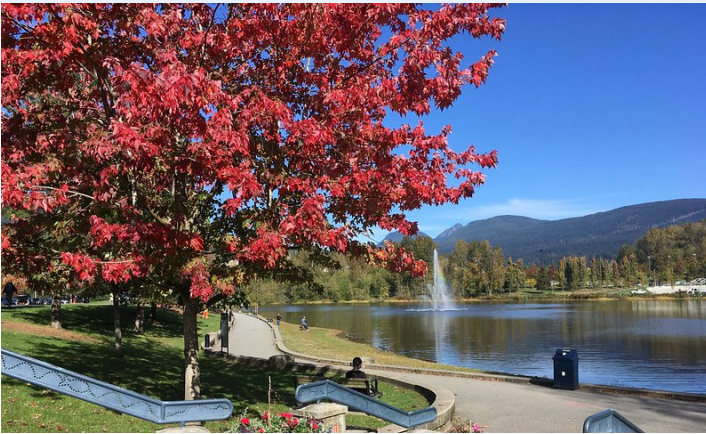


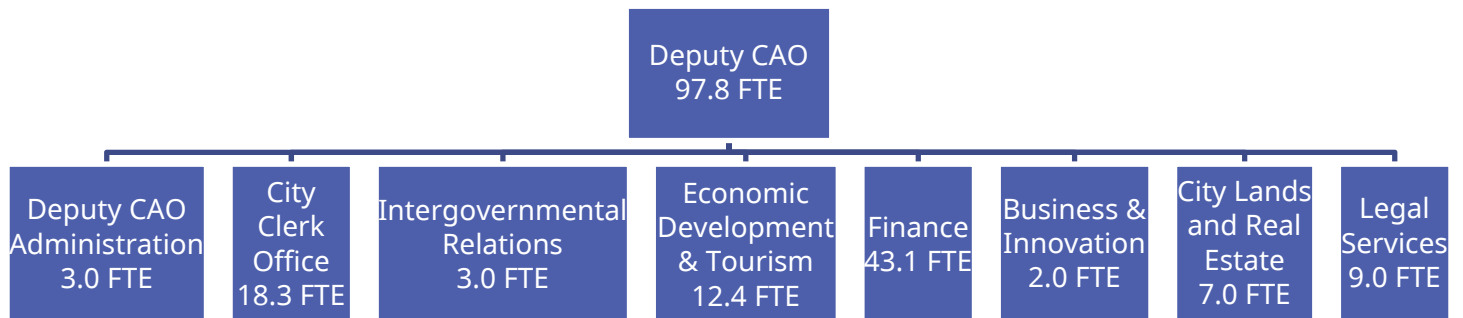
Deputy Chief Administrative Officer



Department Overview

The Deputy CAO leads corporate initiatives, supporting the CAO and each City department in delivering key projects. The Deputy CAO oversees the City's finances, assets, lands and real estate and economic development functions, and plays a critical role in the City's operations through the City Clerks, Legal, and Intergovernmental Relations (including Indigenous Reconciliation) departments.

This work is carried out by the following divisions:

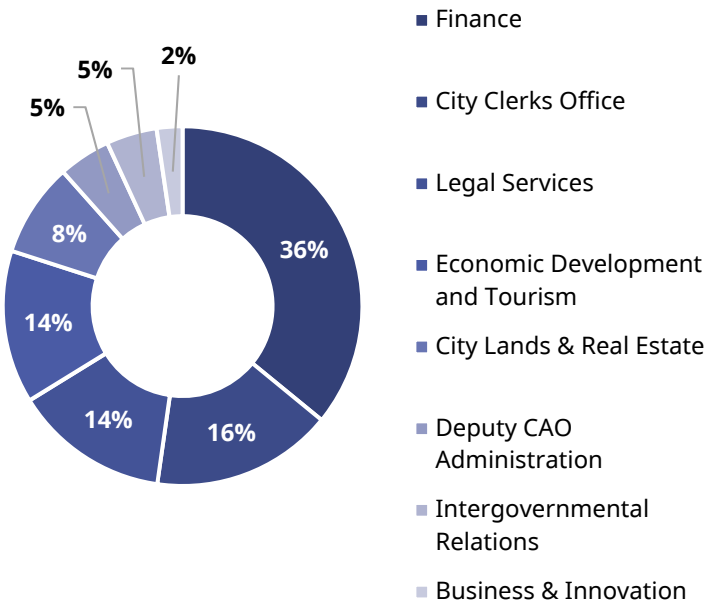


Operating Budget

Breakdown by Division

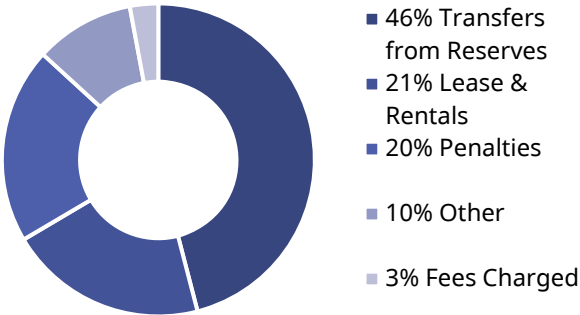
Expenses by Division

	2025 (\$)
Finance	5,740,000
City Clerk's Office	2,610,000
Legal Services	2,230,000
Economic Development & Tourism	2,200,000
City Lands & Real Estate	1,350,000
Deputy CAO Administration	750,000
Intergovernmental Relations	730,000
Business & Innovation	370,000
TOTAL	15,980,000

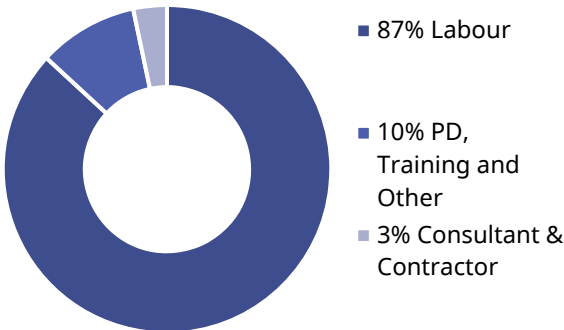


General Fund – Base Budget

	2024 (\$)	2025 (\$)	% Change
REVENUES			
Transfer from Reserves	1,960,000	1,880,000	-4%
Lease & Rentals	840,000	840,000	0%
Penalties	760,000	830,000	9%
Other	420,000	420,000	0%
Fees Charged	120,000	120,000	0%
	4,100,000	4,090,000	0%



EXPENDITURES			
Labour	12,770,000	13,880,000	9%
PD, Training and Other	1,870,000	1,570,000	-16%
Consultant & Contractor	480,000	530,000	10%
	15,120,000	15,980,000	6%
NET EXPENDITURES	11,020,000	11,890,000	8%



New Requests

The New Requests section summarizes the new funding requests and related impacts that are outside of the City's base budget.

Description	Value (\$)	Net Cost (\$)	Tax Impact (%)	FTE Impact
New Funding Requests				
Clerks – Legislative Services Advisor	133,100	133,100	0.07	1.0
Rationale:	<ul style="list-style-type: none"> Enhance the capacity of the Legislative Services Division to support efficient Council and committee report management 			
Finance – Senior Corporate Financial Advisor	148,400	148,400	0.07	1.0
Rationale:	<ul style="list-style-type: none"> Growing complexity of the City's work necessitating increased financial expertise 			
Total	281,500	281,500	0.14%	2.0
Request Funded from Reserves				
Financial Internal Controls Risk Register	120,000	120,000	0.00	-
Rationale:	<ul style="list-style-type: none"> One-time funding to develop risk register of the City's financial processes to ensure effective financial controls Funded by City Initiatives Reserve 			
Total	120,000	120,000	0.00%	-

Capital Plan

Base Capital Plan

Land Management Capital Plan

Capital Plan (\$000s)	2025	2026	2027	2028	2029	Total
Strategic Land Purchase Program	5,000	5,000	5,000	5,000	5,000	25,000
Technical Work for Land and Properties	450	200	200	200	200	1,250
Total	5,450	5,200	5,200	5,200	5,200	26,250