BOARD OF VARIANCE MEETING

Tuesday, February 25, 2025 7:00 p.m.

> Council Chambers 3000 Guildford Way Coquitlam, B.C.

Note: This meeting will be broadcast online at coquitlam.ca/webcasts.

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Board of Variance Meeting held on Tuesday, November 26, 2024 Staff Recommendation:

That the Minutes of the Board of Variance Meeting held on Tuesday, November 26, 2024 be approved.

APPLICATIONS

2. Owner/Applicant: Chia Ching Wang & Connie Wu/ Westgate Homes Ltd. (Inderjit Khangura) – 3717 Lincoln Avenue

The application requests the following variance to the *City of Coquitlam Zoning Bylaw No. 3000, 1996*:

• Relaxation of the building height from 11.0m to 14.23m (variance of 3.23m).

The variance would allow the increase in grade to meet flood plain requirements for the construction of the principal dwelling.

NEXT MEETING DATE - March 25, 2025

ADJOURNMENT



City of Coquitlam MINUTES – BOARD OF VARIANCE MEETING

BOARD OF VARIANCE Tuesday, November 26, 2024

A Regular Meeting of the Board of Variance convened on Tuesday, November 26, 2024 at 7:00 p.m. in the Council Chambers, City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

BOARD MEMBERS: Bill Boons, Chair

Nic Dominelli, Vice Chair

Nancy Chan

Gurjinder Manhas

Eno Muho

STAFF: Jim Bontempo, Building Permits Manager, Approvals

Elizabeth Murphy, Legislative Services Coordinator, Secretary to the

Board

ITEM #1 - Minutes of the Board of Variance Meeting held on Wednesday, July 23, 2024

MOVED BY N. DOMINELLI AND SECONDED BY G. MANHAS

The Minutes of the Board of Variance Meeting held on Wednesday, July 23, 2024 were approved.

CARRIED UNANIMOUSLY

ITEM #2 - Ben Brunton

ADDRESS: 432 Balfour Drive

SUBJECT: Relaxation of the minimum required setback from the

interior side lot line from 1.2 metres to 0.58 metres, and; Relaxation of the minimum required siting exception from

the interior side lot line for eaves from 0.6 metres to

0.05 metres.

The applicant, Ben Brunton, 432 Balfour Drive, appeared before the Board to request the following variances to *City of Coquitlam Zoning Bylaw No.* 3000, 1996 to allow for an existing gazebo to remain in its current location:

 Relaxation of the minimum required setback from the interior side lot line from 1.2 metres to 0.58 metres; and • Relaxation of the minimum required siting exception from the interior side lot line for eaves from 0.6 metres to 0.05 metres.

The applicant provided the Board with an overview of the application, and noted the following relative to the application:

- Financial hardship would be incurred to demolish and rebuild part of the deck, stairs and concrete pad.
- Usability and enjoyment of the yard would be reduced by relocating the gazebo.
- Relocating the gazebo to an alternate location in the yard would not resolve complaints related to use and noise.
- Modifications to address the noise concerns are welcome.

In response to questions from the Board, the applicant noted the following:

- The interior of the gazebo was changed from a hot tub to a fire pit.
- The inclusion of privacy screens for the gazebo could be considered.
- There would be financial costs associated with relocating the gazebo and the change in location of the gazebo would not affect its use.

The Chair called for speakers.

James and Linda Hamilton, 436 Balfour Drive, appeared before the Board to note several concerns related to noise, smoking, a fire pit, the location of the gazebo, loss of privacy, disturbed sleep due to noise, secondhand smoke, and the inability to open windows or allow fresh air intake. The speakers also noted potential safety concerns related to the fire pit being located in an all-wood gazebo, next to a shared wooden fence, and with plastic tarps held up by nylon cords nearby, and expressed concerns over the safety of the gazebo's location, which may be positioned too close to other structures.

In response to questions from the Board, the Building Permits Manager, Approvals, noted that gas fire pits are permitted on residential properties and that the property has had a 1.2m setback established for all accessory buildings for livability and privacy.

The Chair called for speakers three times. There was no response and no further representation to this item.

There was one submission received in response to the application.

MOVED BY E. MUHO AND SECONDED BY G. MANHAS

That the variances be approved, as per the application, to:

- Relax the minimum required setback from the interior side lot line from 1.2 metres to 0.58 metres; and
- Relax the minimum required siting exception from the interior side lot line for eaves from 0.6 metres to 0.05 metres.

CARRIED UNANIMOUSLY

CLOSURE OF BOARD OF VARIANCE

The Chair declared the Board of Variance meeting closed at 7:35 p.m.

MINUTES CERTIFIED CORRECT
Bill Boons, Chair
Elizabeth Murphy, Legislative Services Coordinator, Secretary to the Board





BOARD OF VARIANCE APPLICATION

City of Coquitlam Building Permits Division

3000 Guildford Way Coquitlam, BC V3B 7N2

Tel: 604-927-3441 bovinfo@coguitlam.ca

Date: 12/20/2024			Do	ovinto@coquitiam.ca
Property Address: 3717 Linc	oln avenue, Coquitlam	 1		
Legal Description: LOT 48 SE			MINSTER DISTRICT PLAN	2320
Zoning: RS-2		ased: 05/16/2022	Fee:	
The Board of Variance operat			ished by Section 901 c	of the Local
Government Act and Board of	Variance Bylaw No	. 4030. 2009 (a byla	w that provides for th	on the Local
a Board of Variance). Please n	nake your applicatio	on in person at the B	uilding Division's Fron	et Counter located
on the main floor of City Hall.				it counter located
Checklist Included? Note: the Checklist must accompany		Invoice To:	Owner	✓ Agent
PLEASE READ CAREFULLY AND	FILL OUT ACCURATE	I V		All (22/1932)
Is the owner aware of the appl		-1	[i	Yes \square_{No}
If appointing a representative,	has the Agent Autho	orization section bee	en completed?	Yes No
Are digital copies of the require	ed documents includ	ded?	[-	Yes No
Are the easements, covenants a	and/or rights-of-way	y affecting the prope	erty included?	Yes No
Is the property adjacent to a rai Describe any steep slopes, watercourses, tre	vine/siope or a strea es, or sianificant environme	im/creek? ntal features on or near the	site	Yes ✓ No
		The second of th		
Owner(s) of Duamoute.				
Owner(s) of Property				
Owner:	Ac	ddress:	Phone Number:	Email:
Chia Ching Wang				
Connie Wu				
Project Description (Places del	-11.11			
Project Description (Please det	all the proposed con	struction project)		
The land is a C 2 age and a set of the				
The land is a 6.2 acre parcel of lan			boville Slough	
The owner is building a new hom	e with a barn for futur	re agricultural uses		
Currently zoned RS-2 in the ALR				
				0
-				



BOARD OF VARIANCE APPLICATION

Page 2

Nature of Undue Hardship (Please detail the reason for your application – attach a separate sheet if required)

The hardship is the limiting factor of the height when compared to the existing grade. Given the flood construction level of the area we are required to bring the elevation up to 4.36m average finished grade with our main floor elevation of 5.88m above the crawl space to again accommodate for flood protection. Coupled with a steep slope roof of 12-12 pitch consister with a craftsman style farm house (to allow for efficient snow and rain shedding) this puts the overall heigh of the home to the top of the roof ridge at 15.46m. Which exceeds the maximum allowable heigh of 11m. Thus restricting the design to a single story home which would also limit the size and not be conducive of having enough space to raise a family to help contribute to the farm operations and allow for generational living under the same roof. To allow for a typical 2 story home with proper slope for rain and snow shedding as well as bringing the elevation up to protect from flooding and ensuring a solid construction base, we are requiring a variance to mitigate this hardship. The intent of the bylaw is to prevent tall homes from being beside each other and being out of place in the neighbourhood. In this instance, the property line is about 100 feet from the front of the house and 115 feet from the East property line and 121 feet from the west property line. As well with the area being in the ALR the Farm barns can be built much closer to the property line and not restricted by the same height requirements. The bylaw restriction meets its objective for regular city lots, but in this instance with 6.2 acres the neighbours are further away and an increase in overall height won't be distinguishable or intrusive to the area or neigh



BOARD OF VARIANCE APPLICATION

Page 3

Office Use Only – Information to be completed by City	y Staff
Details of variances requested and the applicable section	on of the bylaw:
Decision of the Board:	
Chairperson:	
Member:	Member:
Member:	

We are **requesting a height variance** of 2.4m above allowable limit of 11m. Currently the existing grade is at 2.08m at the lowest point with an average existing grade of 2.10m. After the building site is brought up with compacted fill (as required for construction in the area) the average finished grade is 4.36m. With the construction of a new 2 level home with a 12-12 peaked roof the Roof ridge will be 11m from the average finished grade. However when calculated for the lower point of the existing grade the height is 13.31m.

The hardship is the limiting factor of the height when compared to the existing grade. Given the flood construction level of the area we are required to bring the elevation up to 4.36m average finished grade with our main floor elevation of 5.88m above the crawl space to again accommodate for flood protection. Coupled with a steep slope roof of 12-12 pitch consistent with a craftsman style farm house (to allow for efficient snow and rain shedding) this puts the overall heigh of the home to the top of the roof ridge at 15.46m from the existing grade, but before the construction fill is brought in.. Which exceeds the maximum allowable heigh of 11m. Thus restricting the design to a single story home which would also limit the size and not be conducive of having enough space to raise a family to help contribute to the farm operations or allow for generational living under the same roof. To allow for a typical 2 story home with proper slope for rain and snow shedding as well as bringing the elevation up to protect from flooding and ensuring a solid construction base, we are requiring a variance to mitigate this hardship.

The **intent of the bylaw** is to prevent tall homes from being beside each other and being out of place in the neighbourhood. In this instance, the property line is about 100 feet from the front of the house and 115 feet from the east neighbouring property line and 121 feet from the west neighbour's property line. As well with the area being in the ALR the Farm barns can be built much closer to the property line and not restricted by the same height requirements. The bylaw restriction meets its objective for regular city lots, however in this instance with the property being 6.2 acres, the neighbours are much further away and an increase in overall height won't be distinguishable or intrusive to the area or neighbours

CHECKLIST



BOARD OF VARIANCE

Planning and Development DepartmentBuilding Permits Division

604 927-3441

bovinfo@coquitlam.ca



DEC 2 0 2024

CITY OF COQUITLAM
PLANNING AND DEVELOPMENT DEPT.

Address: <u>3717</u>	Linca	old avenue	
Zone: <u>R5-2</u>		Date: Dec 20, 2024 Fee:	
This checklist <u>must</u> be followill affect the processing to	owed and s time of the	ubmitted with your application form. If the pending application. City staff will review to packages will be accepted.	
CHECKLIST ITEMS:			
Forms, Fees and Technical R	Reports		
DOCUMENT	Copies Required	Details	COMMENTS
Application Form	1	A Board of Variance application form must be completed and signed at the time of submission.	
Agent Authorization Form (If applicable)	1	Where the applicant is not the owner of the property, written permission of the owner for the applicant to act on their behalf is required.	
Application Fee		A non-refundable application is required to be paid when making an application.	
Current Title Search	1	A copy of the current title search from the Land Title Office, including copies of any	

Drawings Required

In addition to hard copies, please submit digital copies (pdf format) of the following documents on a removable storage

easements, etc. that are registered on title.

device (i.e. memory stick or CD) or email to bovinfo@coquitlam.ca

DOCUMENT	Copies Required	Details	COMMENTS
Building Elevations	2 (one full size and one 11 x 17)	 Four (4) elevations, front, rear and sides (indicating direction) Finished grade elevations around the perimeter of the structure Finish details and materials of exterior, including colours for proposed buildings and building additions 	

BOARD OF VARIANCE CHECKLIST



Drawings Required

In addition to hard copies, please submit digital copies (pdf format) of the following documents on a removable storage device (i.e. memory stick or CD) or email to bovinfo@coquitlam.ca

DOCUMENT	Copies Required	Details	COMMENTS
tified Survey Plan	1	 PID Legal Description Street Address, street name(s) and location, location and width of any lane(s) Dimensions of site area Location and dimensions of all existing buildings and structures on the site Front, rear and side yard setbacks from buildings to lot lines Land dedications, registered easements, encroachments and rights-of-was Location of existing street crossings Existing grades at each corner of the lot(s) or spot elevations of the property at one metre intervals 	

Drawings Required

In addition to hard copies, please submit digital copies (pdf format) of the following documents on a removable storage device

(i.e. memory stick or CD) or email to boyinfo@coguitlam.ca

DOCUMENT	Copies Required	Details	COMMENTS
Site Plan Proposed structures should be abelled "proposed"	2 (one full size and one 11x17)	North arrow Date plan prepared Street name(s) adjacent to and fronting the site Dimensions of the site with property lines Location and dimensions of all buildings and structures including garages, sheds, gazebos, etc. Variance request clearly identified and dimensioned Existing and finished grade elevations Location of the natural boundary of any existing watercourses or environmental features Location of existing landscaping	•

BOARD OF VARIANCE CHECKLIST

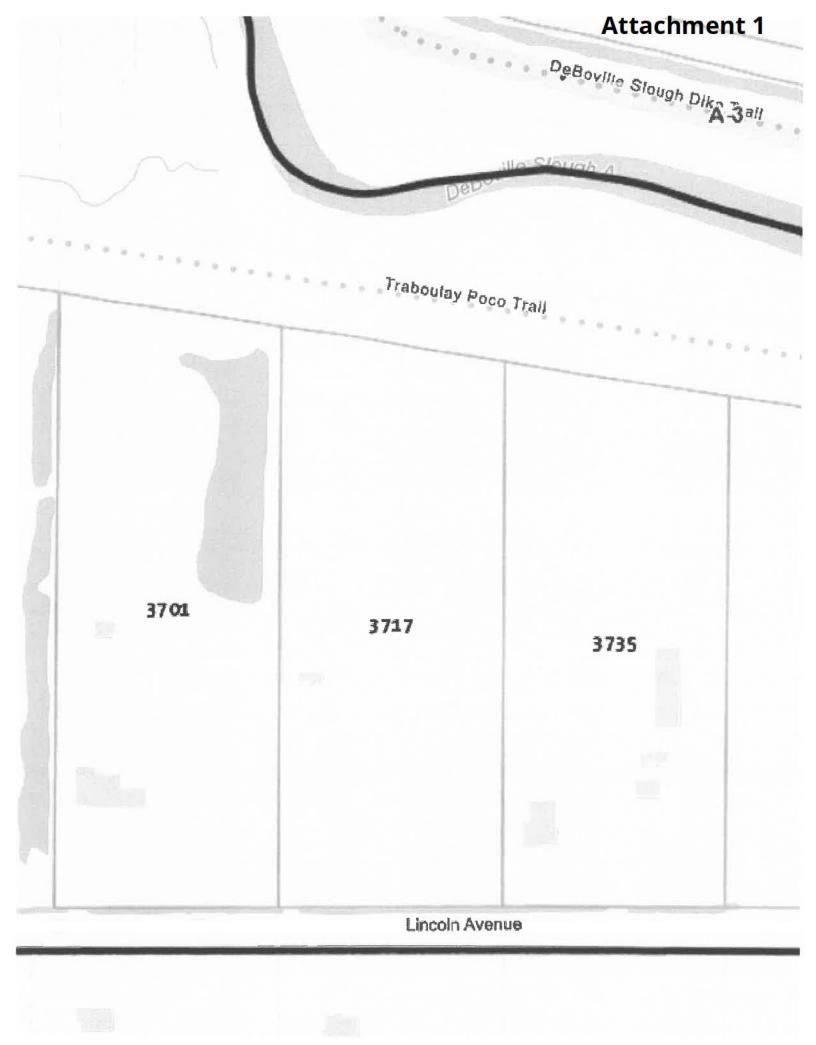


Drawings Required In addition to hard copies, please submit digital copies (pdf format) of the following documents on a removable storage device (i.e. memory stick or CD) or email to bovinfo@coquitlam.ca Copies **DOCUMENT** Details **COMMENTS** Required Dimensioned at a scale not less than 1:100 or 1/8" = 1'0" All storeys, including all outside dimensions 2 (one of each floor full size Floor Plans Indicate all room uses and dimensions. and one including finished/unfinished areas 11x17) All door, window and skylight locations Clear indication of proposed work for

additions to an existing building

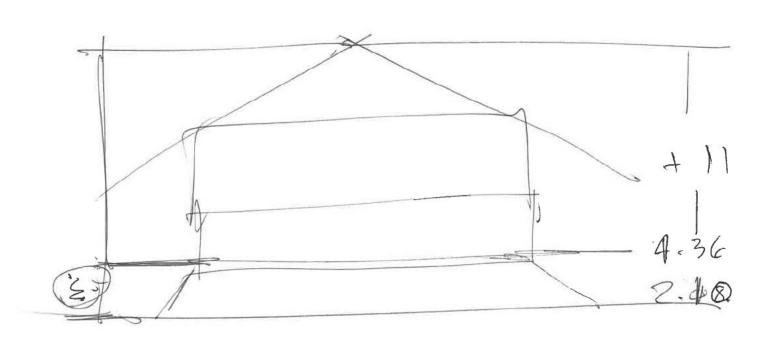
I, the Applicant , certify that this application is being many owner(s) of the property in question.	ade with the full knowledge and consent of all
X NDEF517 WHANGUOA Applicant's Name (please print)	X Applicant's Signature
Adres	X Phone
Email	X Dec 20, 2024
Completed by:	

Please note, it is the responsibility of the applicant to ensure the plans that are submitted are complete and accurate. Variances will be granted (if approved) based on the plans provided.



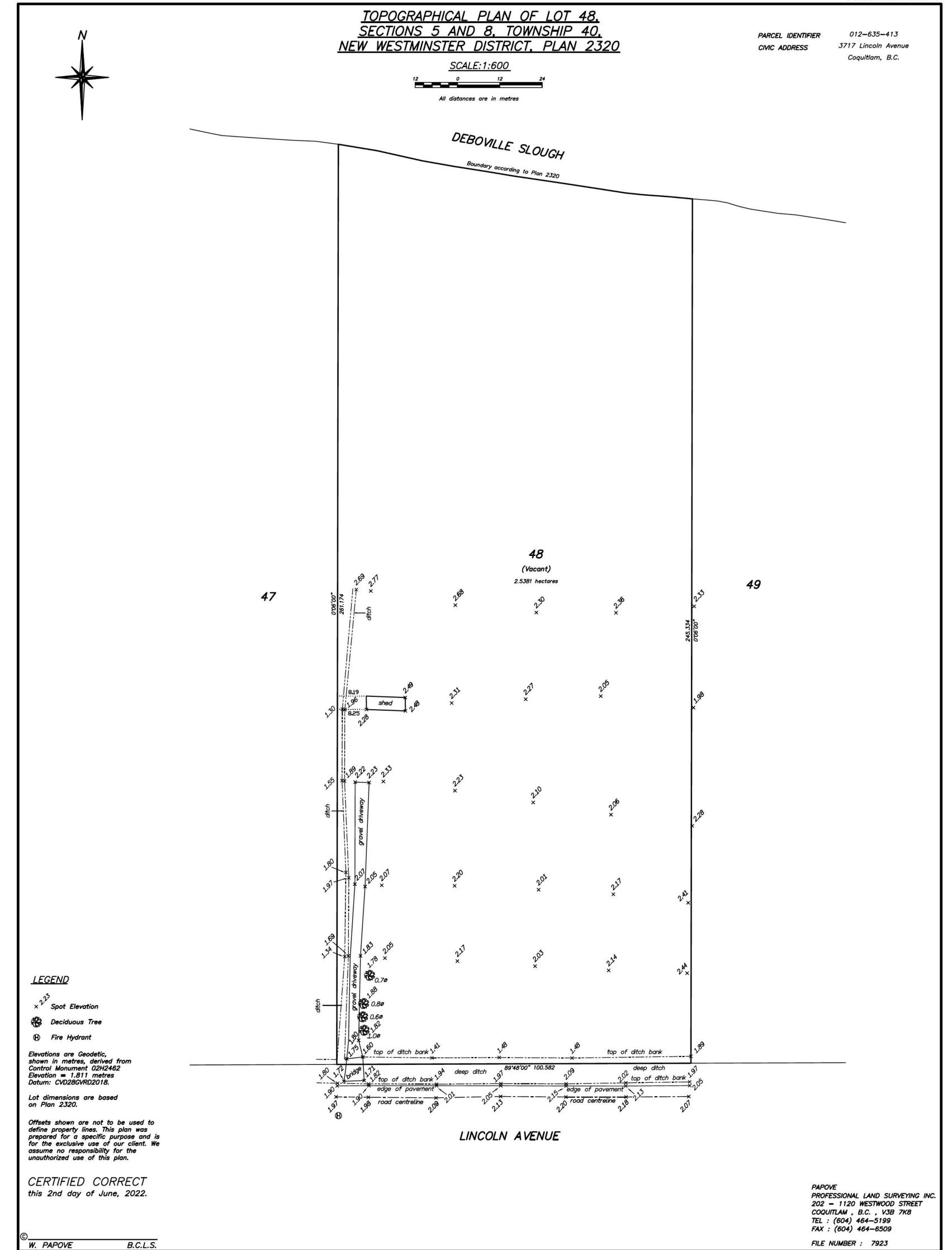
Attachment 2

J.dm.



15-41





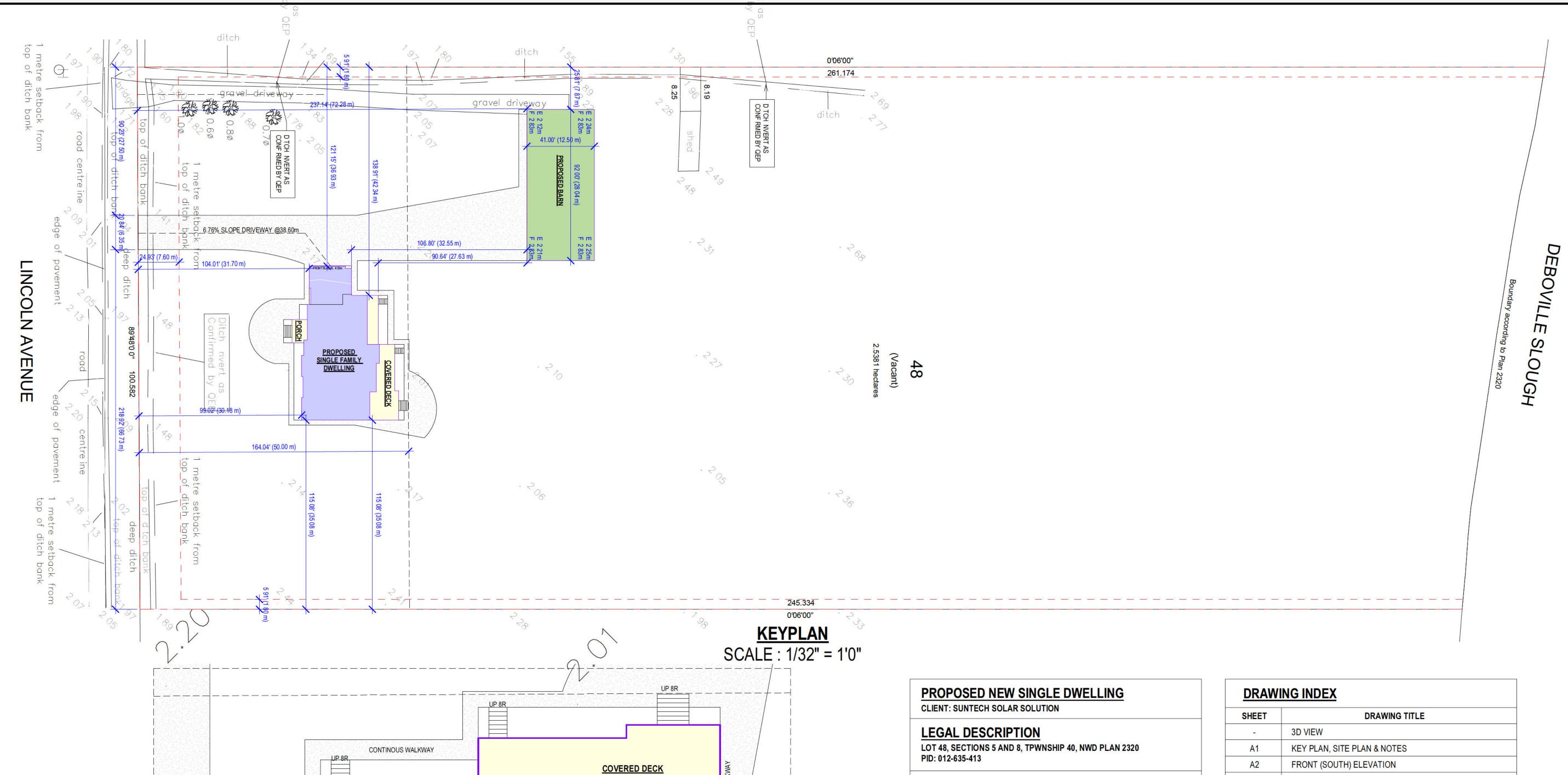












F. 4.32m

E. 2.08n

F. 4.46m

SCALE: 1" = 10'0"

COVERED DECK

<u>PORCH</u>

CONC. WALKWAY

PROPOSED SINGLE FAMILY DWELLING

GARAGE SLAB EL. = 4.32m

UPPER FLOOR EL. = 9.28m

AVERAGE GRADE = 2.10m MAX. HEIGHT EL. = 13.10m

ROOF RIDGE EL. = 15.46m

MAIN FLOOR EL. = 5.88m

E. 2.12m F. 4.32m

PROPOSED GARAGE

E. 2.15m

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F. 4.32m

CIVIC ADDRESS

3717 LINCOLN AVENUE, COQUITLAM

ZONING ANALYSIS

ZONE = RS2 LOT AREA = 273198.8 SF (25380.99 SM)

SITE COVERAGE

RIGHT SIDE =

PERMITTED 40% = 109279.52 SF (10152.40 SM) PROPOSED AREA = 8265.70 SF (417.48 SM) HOUSE = 4493.70 SF BARN = 3772.00 SF

FLOOR AREA RATIO

PERMITTED = 5812.51 SF (540.00 SM) 5812.51 SF (540.00 SM) PROPOSED = - UPPER FLOOR = 2246.25 SF (208.68 SM)

- MAIN FLOOR = 2976.86 SF (276.56 SM) - GARAGE = 589.67 SF (54.78 SM)

- INCL'D SECONDARY SUITE AREA = 549.69 SF (51.07 SM)

m (MIN. m)

35.08m (MIN. 1.80m)

PROPOSED BUILDING SETBACK

FRONT = 30.38m (MIN. 7.60m) REAR = LEFT SIDE = 36.93m (MIN. 1.80m)

SHEET	DRAWING TITLE
-	3D VIEW
A1	KEY PLAN, SITE PLAN & NOTES
A2	FRONT (SOUTH) ELEVATION
A3	LEFT (WEST) ELEVATION
A4	REAR (NORTH) ELEVATION
A5	RIGHT (EAST) ELEVATION
A6	ROOF PLAN
A7	UPPER FLOOR PLAN
A8	MAIN FLOOR PLAN
A9	FOUNDATION FLOOR PLAN
A10	SECTION 1 & DETAILS
A11	SECTION 2 & DETAILS
A12	SECTION 3 & DETAILS
D	CONSTRUCTION DETAILS

Attachment 5

Page 2 of 13

GENERAL NOTES:

THESE DRAWINGS HAVE BEEN PREPARED BY JOSS DESIGN INC. TO CONFORM TO CURRENT RESIDENTIAL STANDARDS OF THE BRITISH COLUMBIA BUILDING CODE (B.C.B.C.) 2024 AND THE SPAN BOOK 2004 EDITION. THE BUILDER IS RESPONSIBLE FOR ENSURING THAT ALL CONSTRUCTION CONFORMS TO PROVINCIAL AND LOCAL BUILDING CODES AND BY LAWS.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CHECK AND VERIFY ALL DIMENSIONS, MATERIALS, AND SPECIFICATIONS PRIOR TO CONSTRUCTION. ANY ERROR OR OMISSIONS SHALL BE BROUGHT TO OUR ATTENTION IMMEDIATELY SO THAT CORRECTIONS CAN BE MADE AND PLANS REPLACED.

DO NOT SCALE DRAWINGS. JOSS DESIGN INC. WILL NOT BE RESPONSIBLE FOR DEPARTURES FROM AND/OR CHANGE TO THESE

STRUCTURAL SPECIFICATIONS

EXTERIOR WALLS ARE DRAWN 6" THICK ASSUMING 1/2" PLYWOOD SHEATHING ON 5 1/2" STUDS. ALL INTERIOR WALLS ARE DRAWN 4" OR 6" THICK FOR 2x4 OR 2x6 STUD WALLS.

DIMENSIONS TO BE TAKEN FROM OUTSIDE FACE OF SHEATHING FOR EXTERIOR WALLS AND CENTRE OR FACE OF STUDS FOR INT. WALLS

ALL HEIGHT DIMENSIONS ON FLOOR PLANS ARE FROM TOP OF

APPLICATION OF MATERIALS MUST CONFORM TO THE TABLES PROVIDED IN THE SPAN BOOK 2004 EDITION.

BUILDING FRAMES SHALL BE ANCHORED TO THE FOUNDATION WALLS BY FASTENING A SILL PLATE TO THE FOUNDATION WALL WITH 13MM ANCHOR BOLTS SPACED AT 1800MM ON CENTER, UNLESS OTHERWISE NOTED.

FLOOR JOISTS SPANNING MORE THAN 2100MM ARE TO BE BRIDGED AT MID SPAN OR AT 2100MM ON CENTRE BY 38x38 DIAGONAL BRIDGING. ALL SUBFLOORS TO BE 15. 5MM T&G PLYWOOD, GLUED AND NAILED TO THE JOISTS.

WINDOW AND DOOR SIZES ARE APPROXIMATE AND CONTRACTOR SHALL CHECK WITH WINDOW AND DOOR SUPPLIER FOR ACTUAL

ALL LINTELS ARE TO BE 2 38x135 D. FIR NO. 2 OR BETTER, UNLESS OTHERWISE STATED, AND SHALL BE SUPPORTED ON A MINIMUM 38MM BEARING.)

BUILDER TO CHECK SNOW LOAD AND RAIN LOAD GUIDELINES FOR THEIR MUNICIPALITY PRIOR TO CONSTRUCTION.

TOP OF EXTERIOR FOUNDATION WALLS TO BE MIN 8" ABOVE FINISHED GRADE.

ALL GUARDRAILS TO BE 42" IN HEIGHT AND 4" VERTICAL SPACING.

ALL GUARDRAILS MUST CONFORM TO ALL RELEVANT REQUIREMENT TO SECTION 9.8.8 OF THE B.C.B.C. 2024.

CONTRACTOR MUST VERIFY ALL SERVICE LINES PRIOR TO CONSTRUCTION.

FOOTINGS MUST PENETRATE BELOW FROST LINE AND BE ON SOLID

EXPOSED SHEET METAL FLASHING SHALL BE OF GALVINIZED STEEL.

CAULKING AND FLASHING TO BE PROVIDED AS PER B.C.B.C. 2024.

INSULATION AND VENTILATION

ROUGH OPENINGS.

ATTIC ROOF SPACE SHALL BE VENTED WITH ROOF TYPE, EAVE TYPE INSULATED CEILING AREA. ROOFS CONSTRUCTED WITH ROOF JOISTS SHALL BE VENTED TO A MINIMUM OF 1:150 OF THE INSULATED CEILING AREA.

VENTS SHALL BE UNIFORMLY PLACED AROUND THE BUILDING. CRAWLSPACES MAY ALSO BE HEATED BY A FORCED AIR HEATING SYSTEM OR VENTS TO AN ADJACENT BASEMENT AND SHALL BE VENTED TO ACCORDING TO SECTION 9.32 OF THE B.C.B.C. 2024.

CEILING INSULATION SHALL BE INSTALLED SO AS NOT TO RESTRICT AIR FLOW THROUGH ROOF VENTS TO ATTIC SPACES.

ATTIC SPACES AND CRAWLSPACES TO HAVE A MINIMUM 500x700 ACCESS HATCHWAY.

MISCELLANEOUS

THE INSTALLATION OF PLUMBING, HEATING AND ELECTRICAL EQUIPMENT AND MATERIALS SHALL BE IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS AND THE APPLICABLE SECTIONS OF THE B.C.B.C. STANDARDS.

ENGINEERED GLASS IS REQUIRED WHEN USED AS GUARD.

SCOUR PROTECTION PER SUBDIVISION REQUIREMENT. CONSTRACTOR'S RESPONSIBILITY TO CHECK WITH GEOTECH

WINDOW IN STAIRWAY MUST PROVIDE MINIMUM 900 MM BETWEEN SILLANDADJACENT FLOOR, OTHER WISE MUST BE EITHER ENGINEERED OR GUAR DED FROM INSIDE.



B500 20020 84 AVENUE, LANGLEY, BC EMAIL: INFO@JOSSDESIGN.CA TEL: 778 323 8873

DRAWN JS SEPTEMBER 4, 2024 BP

3717 LINCOLN AVENUE, COQUITLAM

PROJECT

SCALE 1/8"=1' 0"

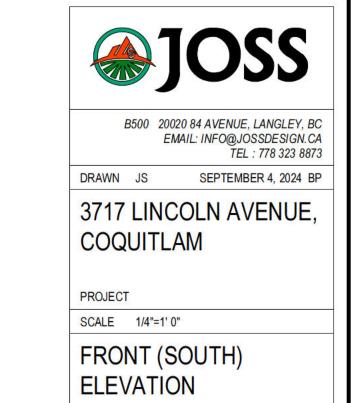
KEY PLAN, SITE PLAN & **NOTES**

DRAWING TITLE

THESE PLANS CONFORM TO THE B.C. BUILDING CODE 2024 SHEET NUMBER

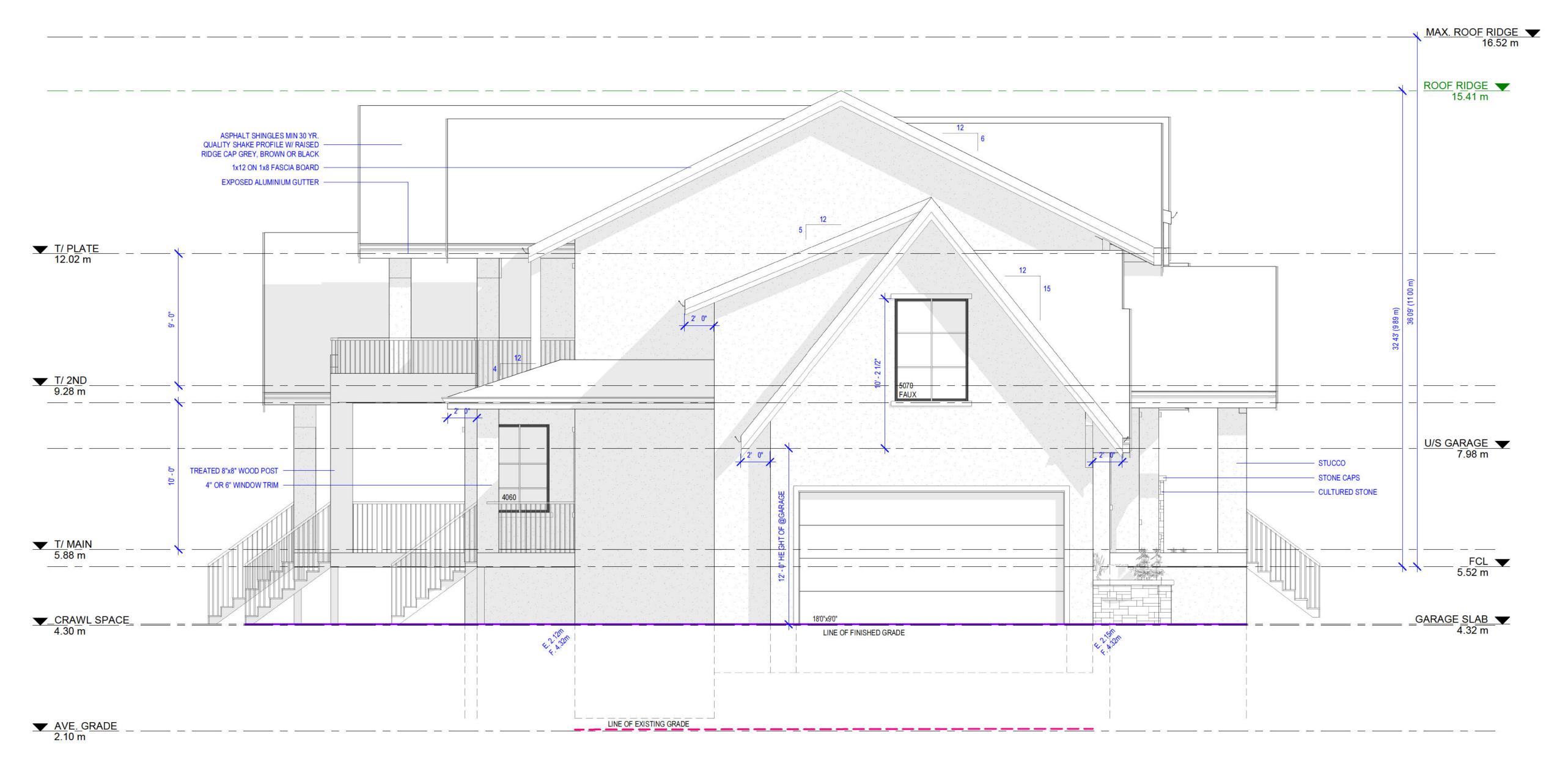


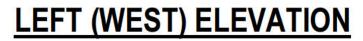
FRONT (SOUTH) ELEVATION



DRAWING TITLE

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3717 LINCOLN AVENUE, COQUITLAM

PROJECT

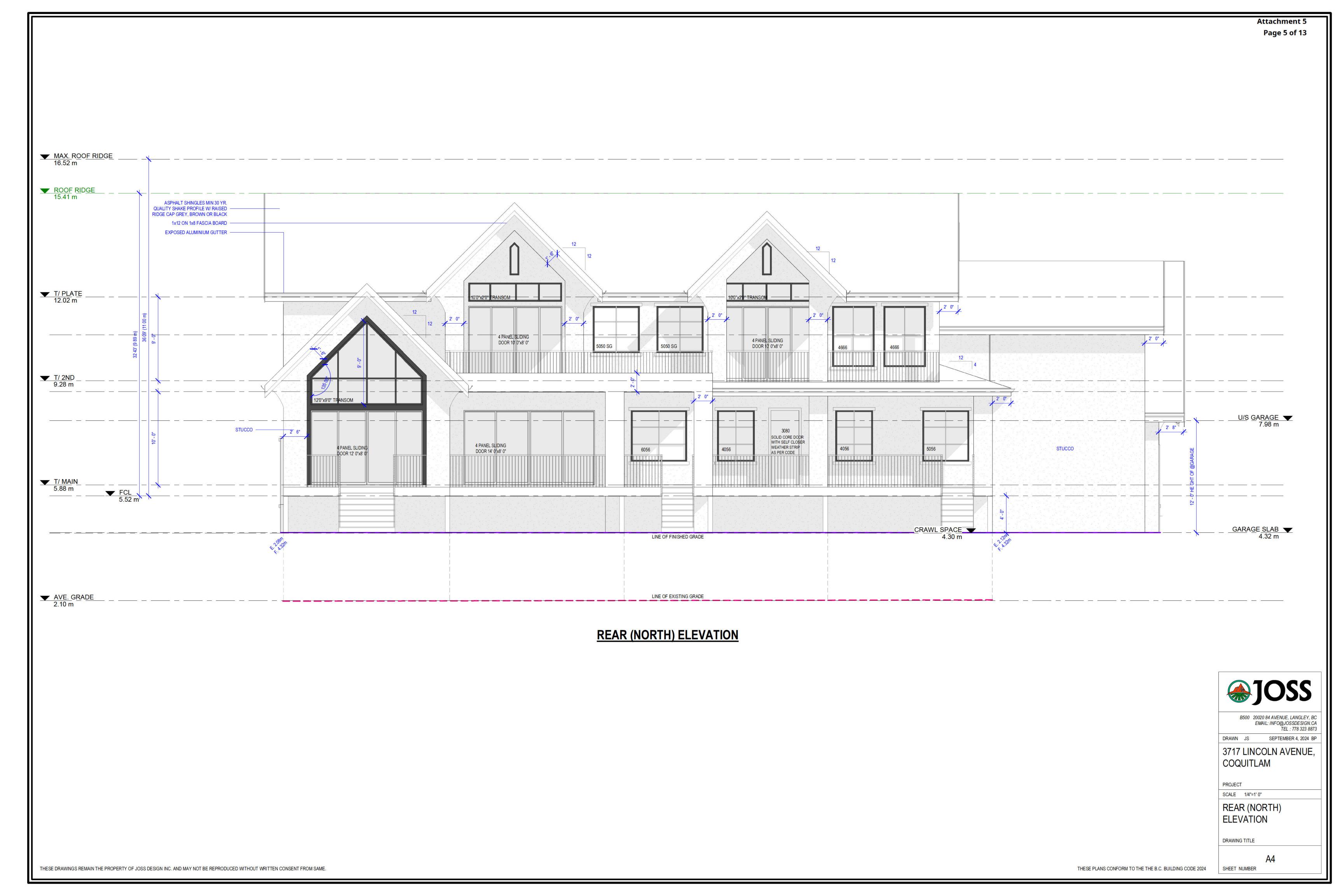
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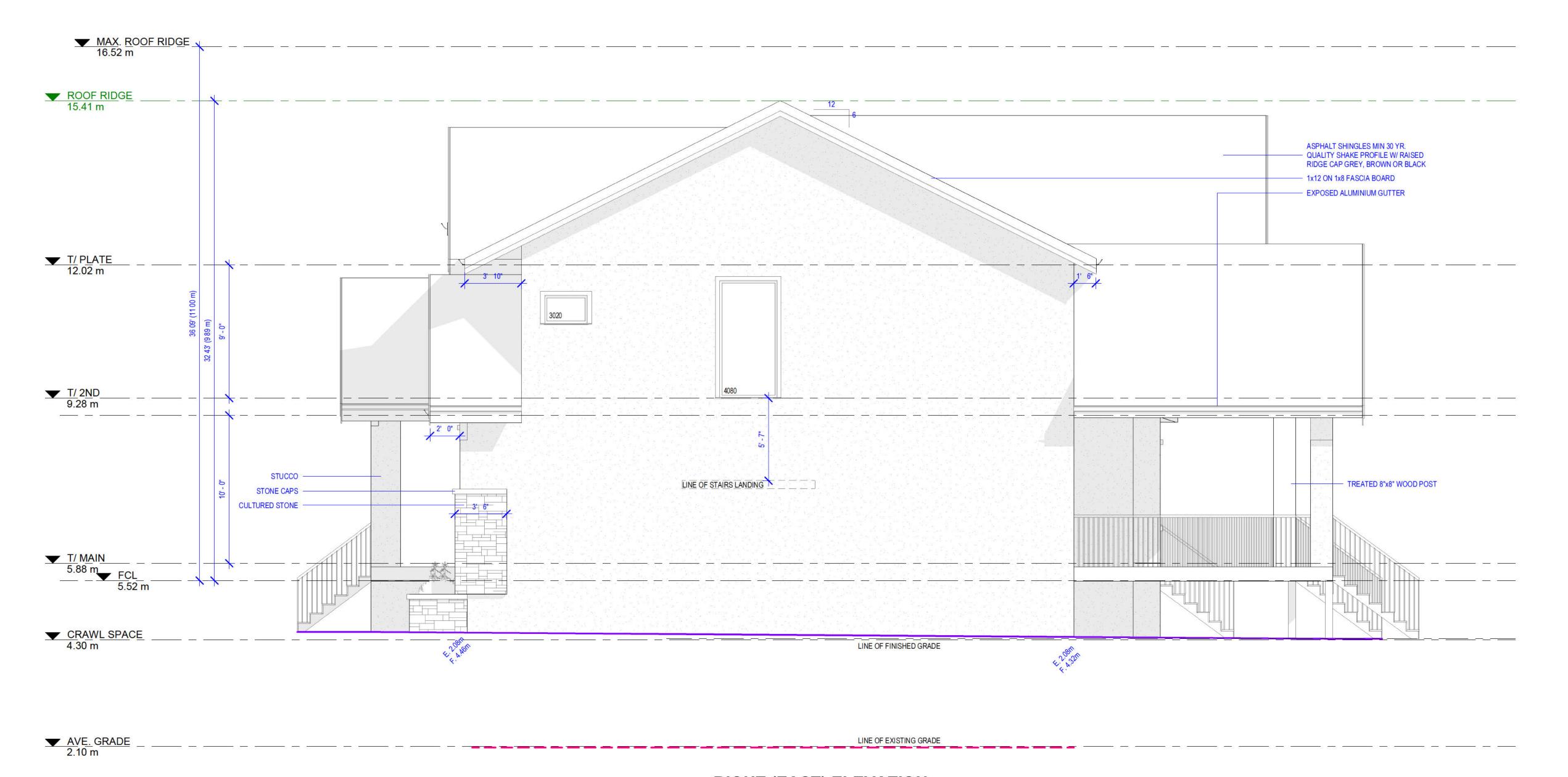
LEFT (WEST) ELEVATION

DRAWING TITLE

SHEET NUMBER

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RIGHT (EAST) ELEVATION



COQUITLAM

PROJECT

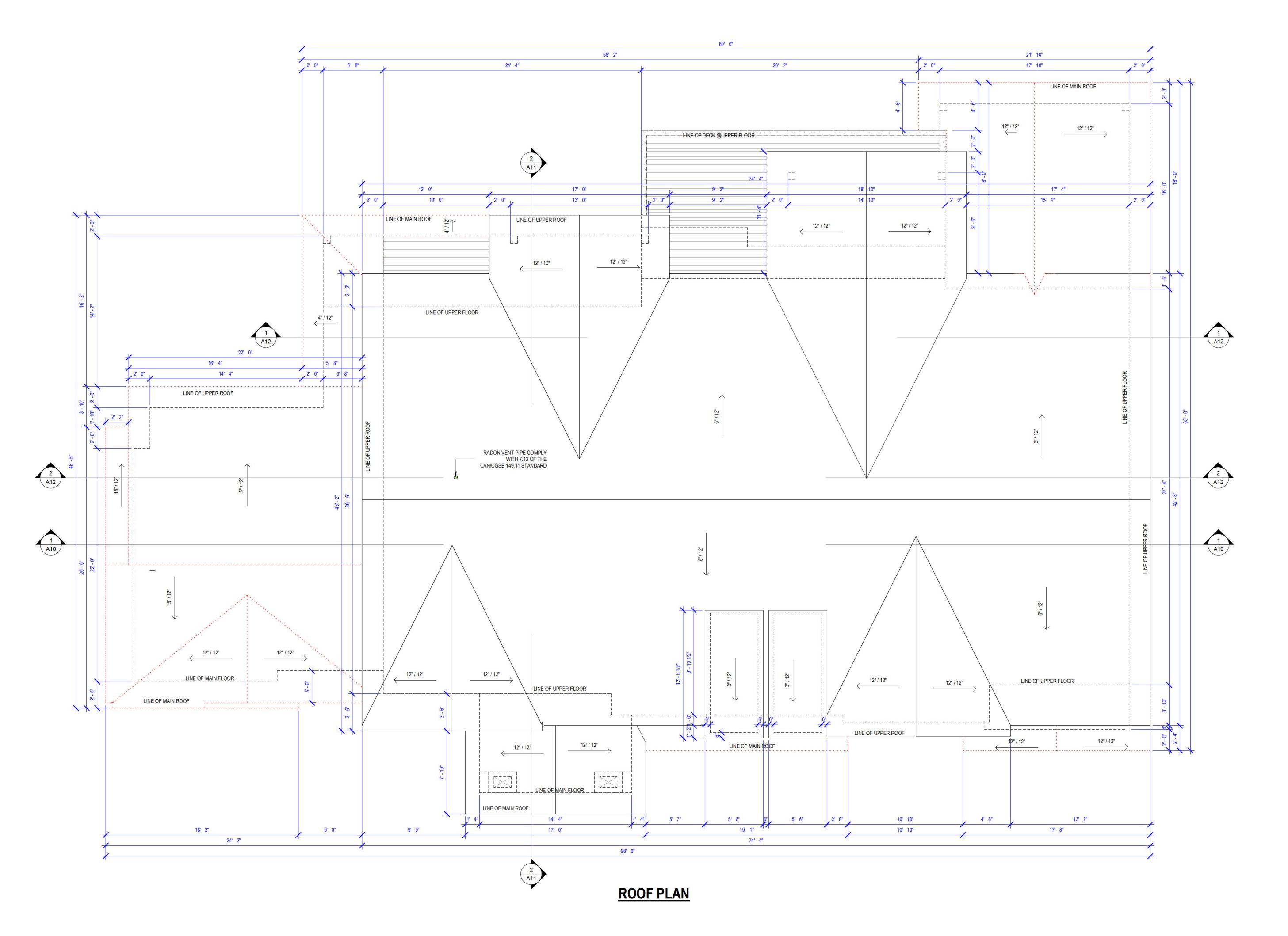
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RIGHT (EAST) ELEVATION

DRAWING TITLE

/ Et number

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3717 LINCOLN AVENUE, COQUITLAM

DRAWN JS SEPTEMBER 4, 2024 BP

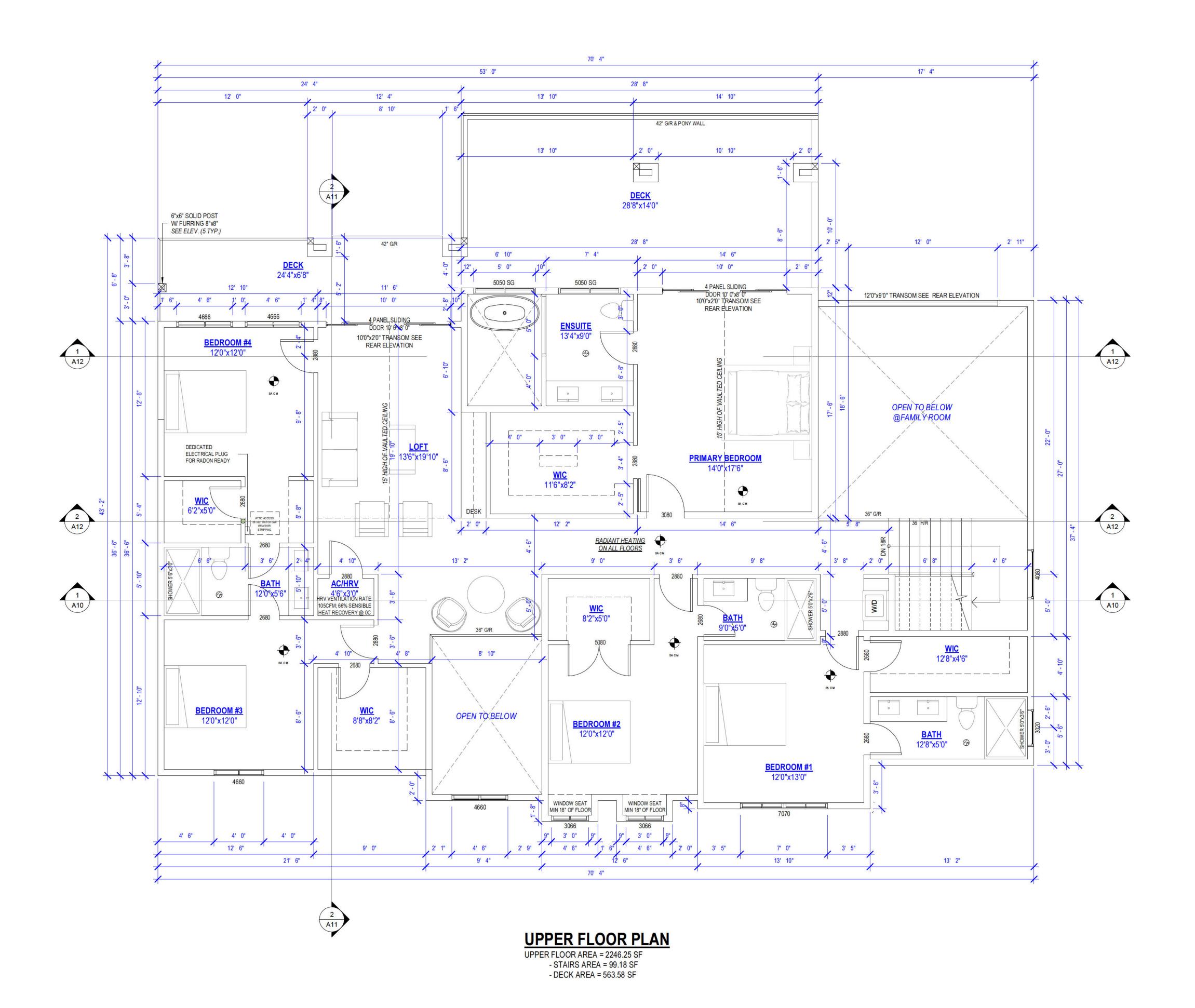
PROJECT

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ROOF PLAN

DRAWING TITLE

A6 T NUMBER





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3717 LINCOLN AVENUE

3717 LINCOLN AVENUE, COQUITLAM

PROJECT

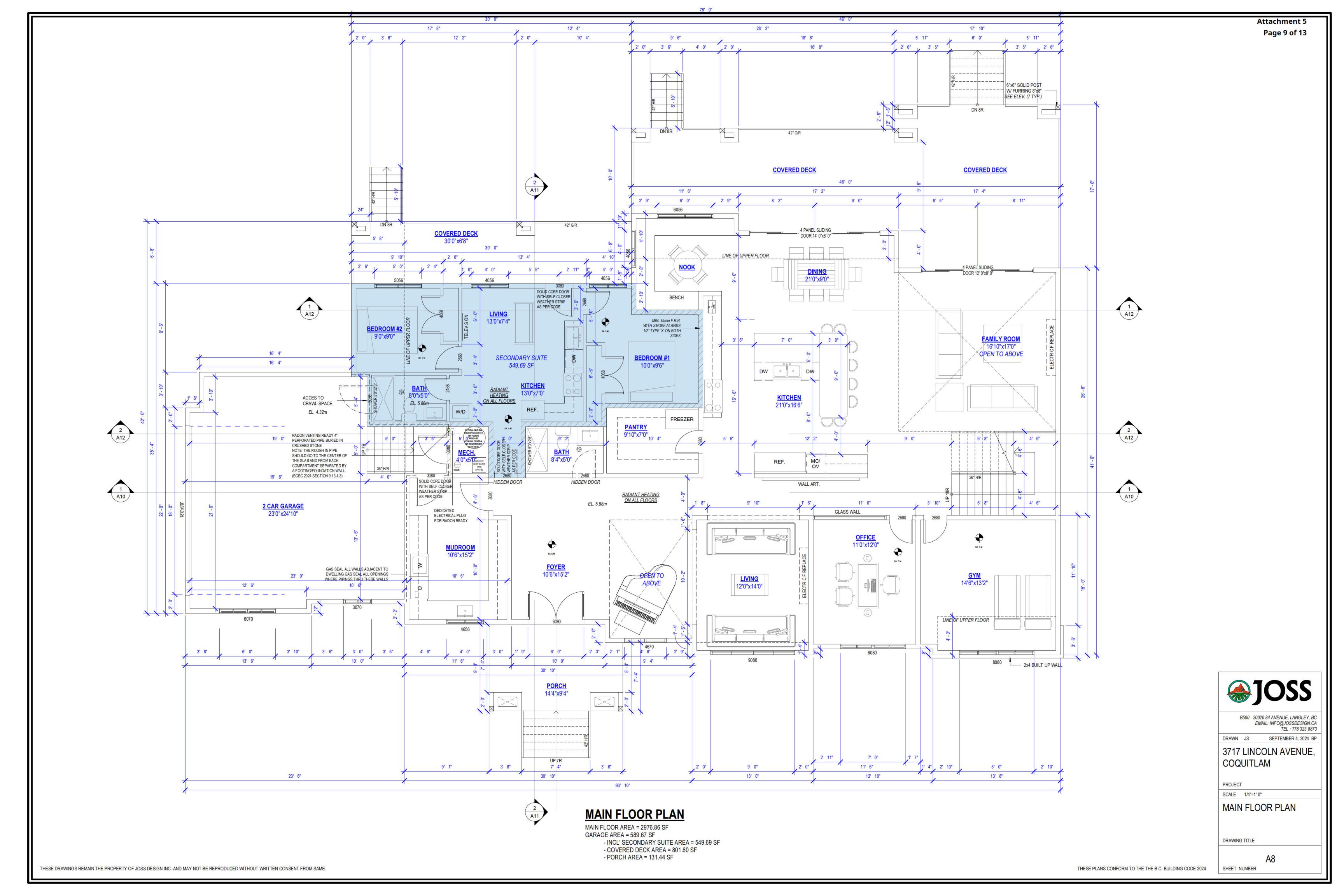
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UPPER FLOOR PLAN

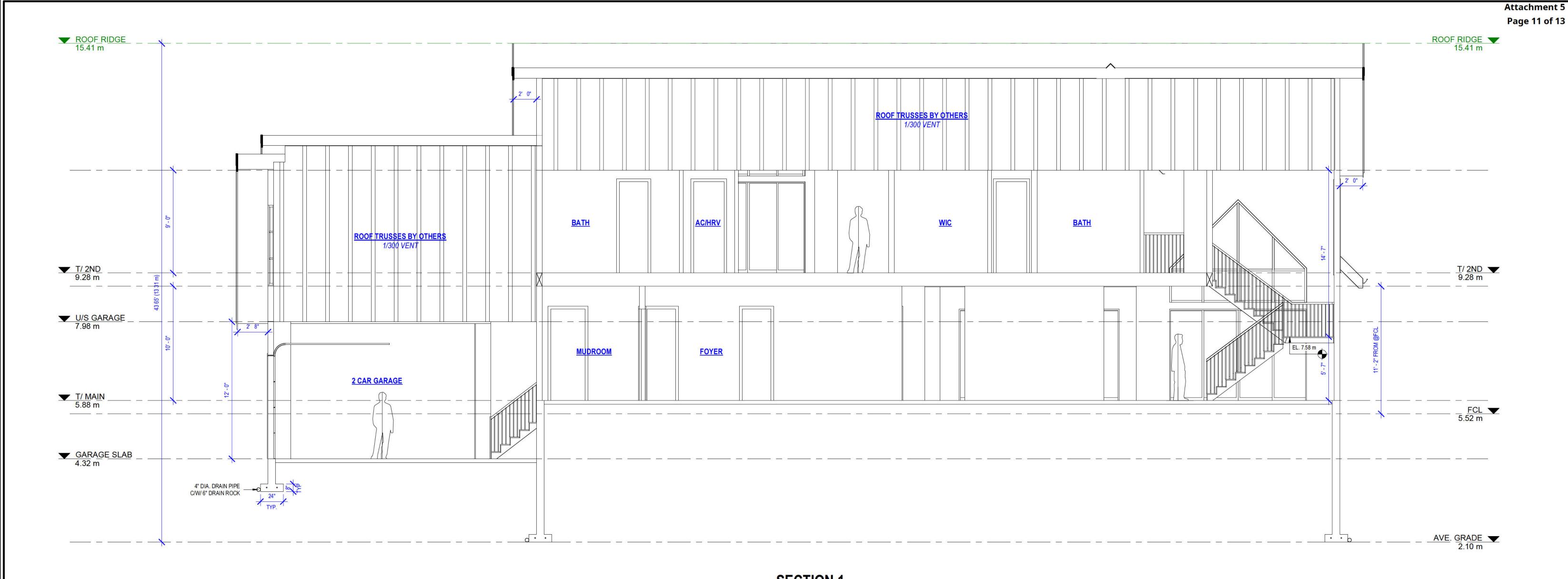
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DRAWING TITLE

SHEET NUMBER



SHEET NUMBER



SECTION 1

B500 20020 84 AVENUE, LANGLEY, BC EMAIL: INFO@JOSSDESIGN.CA TEL: 778 323 8873

DRAWN JS SEPTEMBER 4, 2024 BP

3717 LINCOLN AVENUE,

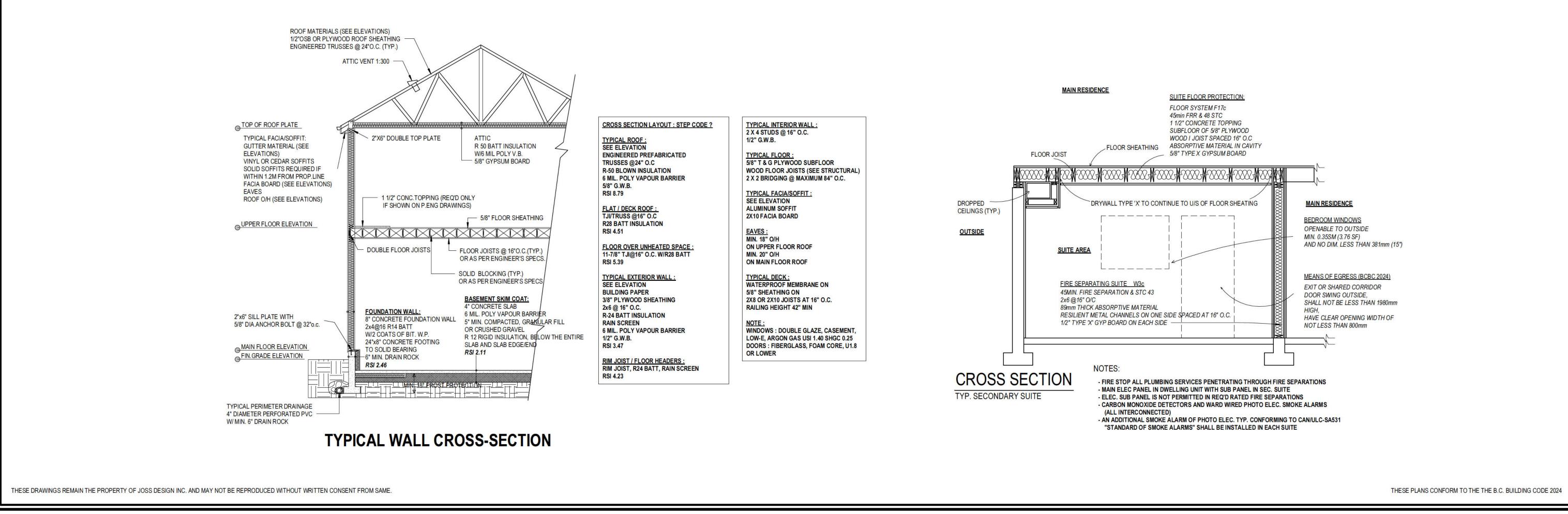
SECTION 1 & DETAILS

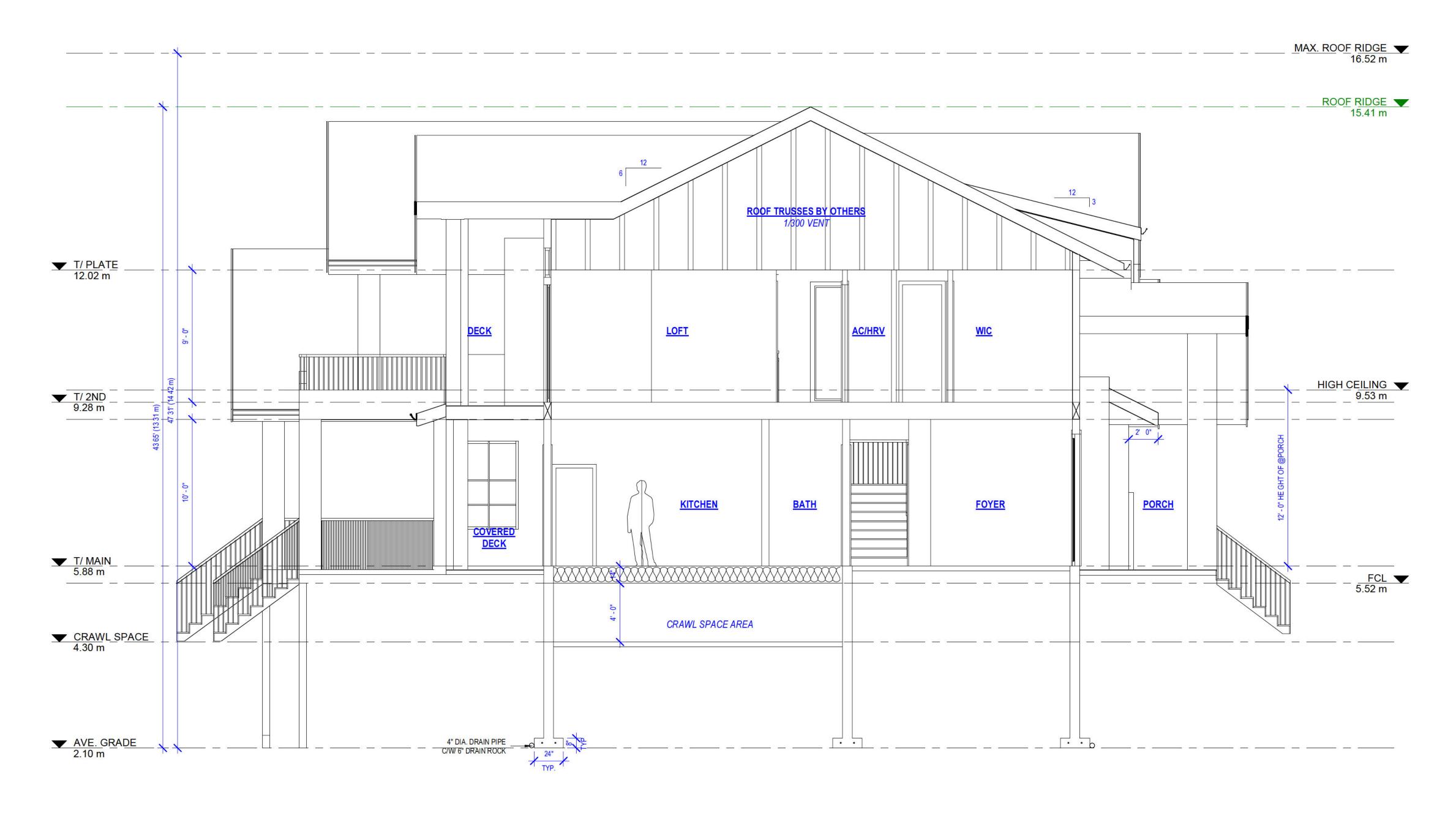
COQUITLAM

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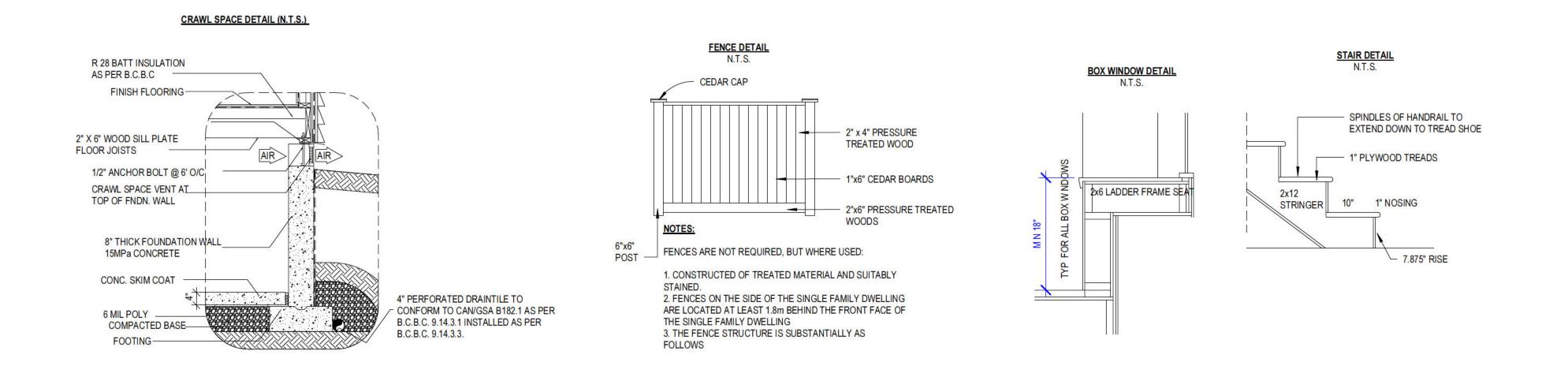
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SHEET NUMBER





SECTION 2



B500 20020 84 AVENUE, LANGLEY, BC
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DRAWN JS SEPTEMBER 4, 2024 BP

3717 LINCOLN AVENUE,
COQUITLAM

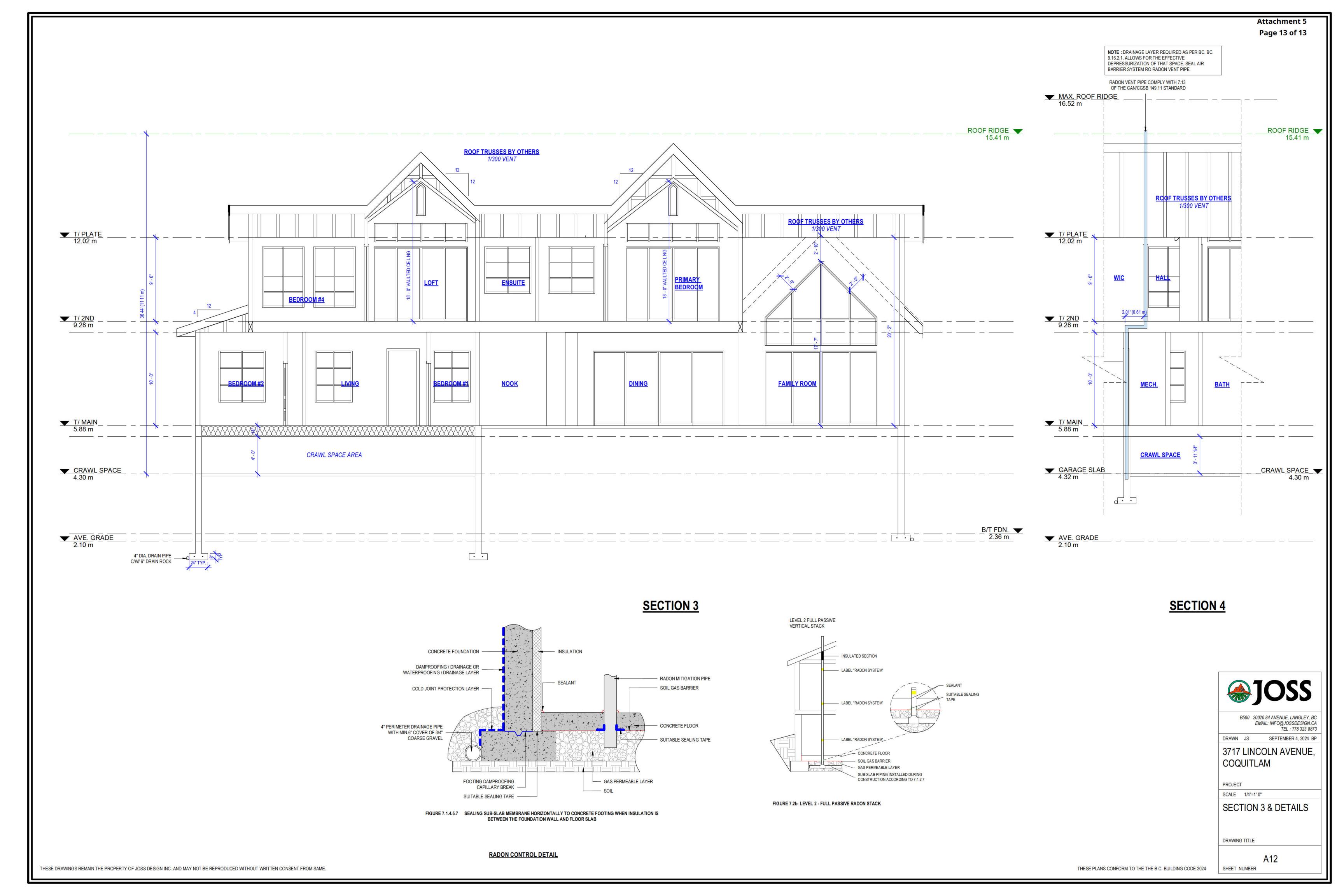
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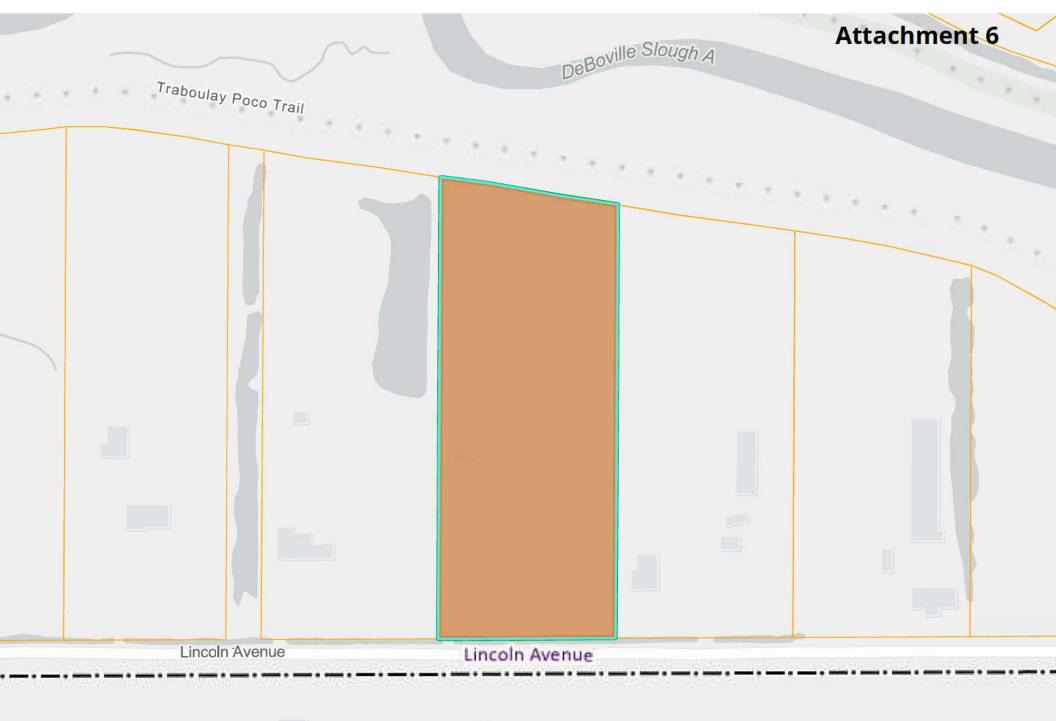
SECTION 2 & DETAILS

DRAWING TITLE

SHEET NUMBER

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