

**City of Coquitlam**

**PROPOSAL SUBMISSION FORM**

**RFP No. 25-082**

**One (1) Tandem Axle Dump Truck with Plow, Sander and Brine Unit**

**Proposals will be received as per the date and time specified in the Key Dates Section of the RFP.**

**INSTRUCTIONS FOR PROPOSAL SUBMISSION**

Proposal submissions are to be returned in Microsoft Word and any other supporting documents to be consolidated into one PDF file and uploaded through QFile, the City’s file transfer service accessed at website: [qfile.coquitlam.ca/bid](http://qfile.coquitlam.ca/bid)

**1. In the “Subject Field” enter:** RFP Number and Name

**2. Add files and “Send Files”**

(Ensure your web browser remains open until you receive 2 emails from QFile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the Proposal Submission process. If assistance is required phone 604-927-3037.

|  |  |
| --- | --- |
| **Legal Name of Company** |  |
| **Contact Person and Title** |  |
| **Business Address** |  |
| **Telephone** |  |
| **Email Address** |  |

1. **DEPARTURES**

|  |  |
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| 1. **CONTRACT -** I/We have reviewed the City’s **Standard Terms and Conditions - Purchase of Goods and Services** (per Section 2 of the RFP) and would be prepared to enter into in an agreement that incorporates the City’s Standard Terms and Conditions, amended by the following departures (list, if any): | |
| **Section** | **Requested Departure(s) / Alternative(s)** |
|  |  |

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| 1. **SERVICES -** I/We have reviewed the Scope of Services as descibed in this RFP and are prepared to meet those requirements, amended by the following departures and additions (list, if any): |
| **Requirements – Requested Departure(s) / Alternate(s) / Addition(s)** |
|  |

1. **CORPORATE**

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| 1. **CAPABILITIES, CAPACITY AND RESOURCES** - Proponents to provide information on the following (use the spaces provided and/or attach additional pages, if necessary)**:** |
| 1. Provide an overview of the Proponent’s organizational background, including history, mission, vision, corporate structure, and years in business: |
|  |
| 1. Provide a detailed narrative as to the Proponent’s experience and capabilities in delivering goods and Services similar to those requested in this RFP: |
|  |
| 1. Proponent is to state any value added benefits and activities they can provide in delivering the Services. Provide details: |
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| 1. **REFERENCES –** Proponent shall be competent and capable of performing the Services requested and successfully delivered service contracts of similar size, scope and complexity. The City reserves the right to contact any person(s), agency(ies) or firm(s) not listed as part of an independent review (use the spaces provided and/or attach additional pages, if necessary): | |
| **Reference No. 1** | |
| **Project Title and Description of Contract** |  |
| **Size and Scope** |  |
| **Work Performed** |  |
| **Start Date and End Date** |  |
| **Contract Value** |  |
| **Completed on budget and schedule** |  |
| **Project completed on schedule** |  |
| **Reference Information** | Company: |
| Contact Name: |
| Phone Number and Email: |
| **Reference No. 2** | |
| **Project Title and Description of Contract** |  |
| **Size and Scope** |  |
| **Work Performed** |  |
| **Start Date and End Date** |  |
| **Contract Value** |  |
| **Completed on budget and schedule** |  |
| **Project completed on schedule** |  |
| **Reference Information** | Company: |
| Contact Name: |
| Phone Number and Email: |
| **Reference No. 3** | |
| **Project Title and Description of Contract** |  |
| **Size and Scope** |  |
| **Work Performed** |  |
| **Start Date and End Date** |  |
| **Contract Value** |  |
| **Completed on budget and schedule** |  |
| **Project completed on schedule** |  |
| **Reference Information** | Company: |
| Contact Name: |
| Phone Number and Email: |

1. **SUSTAINABLE BENEFITS AND SOCIAL RESPONSIBILITY**

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| 1. Describe all initiatives, policies, programs and product choices that illustrate your firm’s efforts towards sustainable practices and environment responsibility in providing the services that would benefit the City: |
|  |
| 1. What policies does your organization have for hiring apprentices, indigenous peoples, recent immigrants, veterans, young people, women, people with disabilities and any other groups: |
|  |
| 1. What policies does your organization have for the procurement of goods and services from local small and medium sized business or social enterprises or Indigenous owned businesses: |
|  |
| 1. What policies does your organization have to support reconciliation with indigenous peoples: |
|  |

1. **TECHNICAL**

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| 1. **LEAD TIME FOR DELIVERY -** The lead time for delivery of the new unit is an important consideration in this purchase. The Proponent guarantees to deliver the vehicle(s) F.O.B. (freight pre-paid) to: **City of Coquitlam, Works Yard West, 500 Mariner Way, Coquitlam, BC.** Lead time in days for manufacture and delivery once the final specification is approved by the City: |
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| 1. **KEY FACILITY LOCATIONS** - Manufacturing Plant, Business Name and Location: |
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| 1. Warranty and Repair Service Center. State location of nearest affiliate service facilities with factory authorized technicians located in Metro Vancouver area. Business Name and Location: |
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| 1. State the procedure for handling warranty claims: |
|  |
| 1. **MRO Parts Distribution Center** - Business Name and Location: |
|  |
| 1. Regular Lead Time for Delivery of Stocked Parts: |
|  |
| 1. Provide a list and details of stocked parts available at the local dealership for the equipment proposed (attach additional information if necessary): |
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| 1. Location for non-stocked parts: |
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| 1. Regular Lead Time of Non- Stocked Parts: |
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| 1. **Quality Assurance** 2. Provide information on the systems of Quality Control and build specification assurance. |
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| 1. Preventative Maintenance – Provide preventative maintenance schedule.   Attach if necessary |
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| 1. **TRAINING AND MANUALS** |
| 1. Operators – stateduration of training, number of attendees and number of on-site workshops at Coquitlam Works Yard: |
|  |
| 1. Fleet and Maintenance –state duration of training, number of attendees, number of workshops and Location: |
|  |
| 1. Training Method – State type of training method used to teach: |
|  |
| 1. Manuals (online/web based/DVD/paper manuals) included:  * 1 parts manual; * 1 repair manual for truck and all mounted equipment; * 1 service manual; * 2 Operator’s manuals; and * Wiring schematics including all installed systems and equipment.   State format available: |
|  |
| 1. Training Materials:   Access to online/web based or DVD training, 1 for Operators and 1 for Mechanics  Confirm and State format available: |
|  |

1. **FINANCIAL**

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| --- | --- | --- | --- |
| * 1. **One (1) Tandem Axle Dump Truck with Plow, Sander and Brine Unit** in accordance with **APPENDIX A – PREFERRED SPECIFICATIONS** | | | |
| **One (1) Tandem Axle Dump Truck with Plow, Sander and Brine Unit – State Manufacturer and Model:** | |  | |
|  | **Item** | **Quantity** | **Unit Price** (exclude PST & GST) |
|  | **One (1) Tandem Axle Dump Truck with Plow, Sander and Brine Unit** | **1** | **$** |
|  | **Levies (per unit)**: | **1** | **$** |
|  | **Environmental Tax (per unit)**: | **1** | **$** |
|  | **Tariffs (if applicable)** |  | **$** |
| **Sub-Total** | | | **$** |
| **PST** | | | **$** |
| **GST** | | | **$** |
| **TOTAL PRICE (per unit)** | | | **$** |
| **TOTAL PRICE (x Units)** | | | **$** |
| The Price must include all required decals, paint and any features required to be compliant with all regulations and standards and be fully operational. | | | |

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| * 1. **WARRANTIES AND EXTENDED WARRANTIES** - Attach Warranty information including extended warranties. Any additional cost is to be stated: | |
| Extended Bumper to Bumper Warranty  State term: | **State Term:** |
| $ |
| Other available Warranty  Options: | **State Options:** |
| $ |

**Attention Purchasing Manager:**

1. **I/We, the undersigned duly authorized representative of the Proponent**, having received and carefully reviewed all of the Proposal documents, including the RFP and any issued addenda posted on the City’s website [www.coquitlam.ca/Bid-Opportunities](http://www.coquitlam.ca/140/Bid-Opportunities) , and having full knowledge of the Site, and having fully informed ourselves as to the intent, difficulties, facilities and local conditions connected to performing the Services~~,~~ submit this Proposal in response to the RFP.
2. **I/We** agree to the rules of participation outlined in the **Instructions to Proponents** (per section 2 of RFP) and should our Proposal be selected, agree to the City’s **Standard Terms and Conditions - Purchase of Goods and Services** (per Section 2 of RFP) and will accept the City’s Contract as defined within this RFP document.
3. **I/We acknowledge** receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal.

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| **Addendum No.** | **Date Issued** |
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**This Proposal** is submitted this \_\_\_\_day of \_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

**I/We have the authority to sign on behalf of the Proponent and have duly read all documents.**

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| --- | --- |
| **Legal Name of Company** |  |
| **Signature(s) of Authorized Signatory(ies)** | **1.** |
| **2.** |
| **Print Name(s) and Position(s) of Authorized Signatory(ies)** | **1.** |
| **2.** |

**APPENDIX A – PREFERRED SPECIFICATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **GENERAL** | It is the intent of these specifications to describe the preferred requirements for one (1) **new Tandem Axle Dump Truck**. The unit must have a standard road package that meets all legal requirements for operation on public roadways, including the BC Motor Vehicle Act, the federal Motor Vehicle Safety Act and Work Safe BC regulations. | |
|  | Make |  |  |
|  | Model |  |  |
|  | Year of Manufacture |  |  |
|  | Vehicle Weight | Approximately GVW 70,000 lbs   * State vehicle weight: |  |
|  | Regulatory | Must comply with all WorkSafe BC Regulations. Must meet all B.C. Motor Vehicle Regulations and meets all requirements to be driven on highways, roads, etc. Must meet 2018 mandatory emission requirements to meet Canadian motor vehicle safety standards. |  |
| **ITEM** | **DESCRIPTION** | **PREFERRED SPECIFICATIONS** | **MEETS PREFERRED SPECIFICATIONS YES/NO** |
|  | **CAB** | | |
|  | Cab Type | Regular cab |  |
|  | Wipers | Dual wipers with intermittent |  |
|  | Horns | Dual electric & air horns |  |
|  | Back-up Alarm | Maximum 102 dBA:   * State if backup alarm meets Work Safe BC regulations and requirements: * Please state dBA rating: |  |
|  | Heater | Multi speed high output heater, defroster and air conditioning |  |
|  | Heated Wiper/Windshield | Truck to include heated wipers or windshield to prevent freezing/snow build up |  |
|  | Radio | AM/FM radio with Bluetooth |  |
|  | Mirrors | Electric adjustable mirrors and dual front fender mounted convex mirrors   * State mirrors used: |  |
|  | Power Accessories | Power windows and door locks   * State power accessories used: |  |
|  | Driver and Passenger Seats | Air ride premium cloth seat with all ergonomic adjustments. Rider seat to be base cloth or vinyl.   * State the information provided for ergonomic adjustments: * State seat colour options: |  |
|  | Floor Cover | Vinyl cover   * State colour: |  |
|  | Gauges | Is to include speedometer, tachometer, fuel, diesel exhaust fuel (“DEF”), oil pressure, coolant temperature, outside temperature, brake application, primary and secondary air reservoir gauges   * State gauges included and style of gauge for each:   Outside temperature gauge is dash mounted and factory installed.   * Confirm outside temperature gauge is factory installed and is dash mounted: |  |
|  | Cab Light | Door activated dome light |  |
|  | Cab Handles | Left and right grab handles for the entry and exit of the cab |  |
|  | Paint | Cab colour is standard white and is to come with base and clear coat. Frame is to be black. Interior is to be gray.   * State colour options: |  |
|  | Sound Suppression | Cab is to include sound suppression   * State what means are used to achieve sound suppression: * State the ambient noise within the cab while truck is in full use, including installed equipment in use: |  |
|  | Safety | Unit is to come equipped with reflector kit and a mounted fire extinguisher.   * State where reflector kit is applied on unit: * State size and where extinguisher is mounted: |  |
|  | **CHASSIS** | | |
|  | Wheel Base | Wheel base as short as possible to meet weight distribution requirements.   * State wheel base length: * State overall width of unit: |  |
|  | Cab to Axle | To meet weight distribution requirements   * State cab to axle length: * State overall length of unit: |  |
|  | Fuel Tank(s) | Mounted as far forward as possible to accommodate underbody snow plow.  Provide room to utilize a belly plow on this chassis.   * State mounting location of fuel tanks: |  |
|  | Service Functions | Intended Service Functions:   * Dump; * Front Plow * Underbelly Plow; * Stainless Steel Spreader; and * Brine Unit |  |
|  | **DUMP BOX** | | |
|  | Body | Stainless Steel |  |
|  | Construction | Materials for Dump Box floor to be made of Hardox or similar. Sides, headsheet, and tailgate to be made of 201 Stainless Steel and include D-ring tie downs for sander and brine. Longsill construction with no cross members.   * Welds to be continuous to prevent entry of water and debris: * State materials used for construction: |  |
|  | Bulkhead | Integral front hoist cylinder design and include tie downs on bulkhead for sander and brine.   * State bulkhead: |  |
|  | Capacity | Approximately 12 to 16 cubic yards   * State capacity: |  |
|  | Dimensions | Length – inside approximately 16 feet   * State Length:   Width – inside approximately 7 feet 3 inches / outside 96 inches   * State Inside and Outside Width: |  |
|  | Tailgate | Hydraulic hilift tailgate with three (3) drum style batchgates in tailgate |  |
|  | Sides | Folding ladder and support handles integrated into box side for purposes of checking load   * State Sides: |  |
|  | Tarp | Electric Automatic style tarp system   * State Tarp: |  |
|  | Warranty | Warranty on dump box   * State warranty details: |  |
|  | Miscellaneous | Four (4) Shovel/broom holders on bulkhead, two (2) per side.  Frame mounted toolbox (size to be determined based on space available).  Wheel chock holders for two (2) chocks  Frame mounted safety cone holder   * State options:   Body safety prop for dump box   * State options: |  |
|  | Light Bar | 2 LED traffic advisor (slim strip style) and 2 LED beacons all mounted on cab protection   * State brand and warranty: |  |
|  | **ENGINE EQUIPMENT** | | |
|  | Diesel Engine | Minimum 490 Horse Power & 1700 foot pounds engine torque.   * State horse power rating of engine offered: * State engine torque rating in foot pounds: |  |
|  | Emissions | Engine is to be 2025+ emission compliant   * Provide details: |  |
|  | Brake | Combination exhaust/compression brake   * State type: |  |
|  | Fuel Economy | * State fuel economy: |  |
|  | Filters | Lubricant, fuel and coolant filters – spin on   * State if filters are spin on: * If not, please provide style of filters: |  |
|  | Fuel Water Separator | * State style and mount location: |  |
|  | Hand Throttle | Hand throttle switch to increase, decrease or set engine RPM – cruise control switches are acceptable   * State style of hand throttle: |  |
|  | Fuel | Eco Diesel and R100 compatible   * State warranty coverage in regards to using Eco Diesel and R100: * State maximum R100 content whether unit will work (20% to 100% R100): |  |
|  | **COOLING SYSTEM** | | |
|  | Heavy Duty Radiator | Must meet engine and transmission cooling requirements   * State if compliant with extended life coolant: |  |
|  | Transmission Cooler | Meets the needs of engine and transmission |  |
|  | Block Heater | 1500 Watt with hard wiring to outside of cab   * State wattage and confirm wiring location: |  |
|  | Hoses | Hoses are to be silicone with constant torque clamps |  |
|  | **ELECTRICAL** | | |
|  | Alternator | Alternator 160 amp minimum   * State amperage of alternator: * State warranty length: |  |
|  | Circuit Breakers | Auto reset to replace fuses |  |
|  | Lighting System | 12 Volt lighting system with circuit protection. Unit lighting is to be LED where possible   * State where the unit utilizes LED lighting: * State warranty on LED lighting: |  |
|  | Wiring | Circuits are to be numbered and /or colour coded. All wiring from back of cab to be sealed. Must have a minimum of four (4) integrated auxiliary switches.   * State how many auxiliary switches does the proposed unit come with: |  |
|  | Battery | Battery three (3) 12 Volt with a combined 2700 Cold Cranking Amps (“CCA”)   * State battery which comes with the proposed unit and the total CCA rating: |  |
|  | Trailer Brake Controller | Full trailer towing package or aftermarket controller installed at the dealer   * State what is offered: |  |
|  | **EXTERIOR LIGHTING** | | |
|  | Full Light Package | Includes headlights, amber warning lights, turn signals and brake lights. Must meet Canadian Motor Vehicle Safety Standards |  |
|  | Stop, Tail and Signal Lights | Separate stop, tail and signal lights recessed with protective guards to be LED   * State type of lights used: * State if lights come with protective guards: |  |
|  | Clearance Lights | Clearance lights are to be LED   * State clearance lights used: |  |
|  | Regulatory | Lighting to meet BC motor vehicle regulations |  |
|  | Back-up | Clear back-up lights to be LED and activate when reverse gear is selected |  |
|  | Strobe Lights | To be flush mounted on four corners of vehicle   * State mounting style and location: |  |
|  | Work Lights | LED Work lights include 2 lights facing front and 2 lights facing rear   * State work lights used and location: |  |
|  | Beacon Lights | Dual cab mounted LED beacons visible from front and rear   * State beacon light model used: |  |
|  | **TRANSMISSION** | | |
|  | Transmission | Six speed fully automatic Allison transmission   * State all options available: * State transmission warranty: * State transmission type: |  |
|  | Transmission Temperature Gauge | * State type of transmission temperature gauge used: |  |
|  | Transmission Lubricant | Transynd Synthetic lubricant and extended warranty   * Provide information for synthetic lubricant: * State extended warranty options in respect to using synthetic lubricant: |  |
|  | **FRONT AXLE** | | |
|  | Capacity | Approximately 20,000+ lbs capacity   * State front axle capacity: |  |
|  | Shock Absorbers | Heavy Duty   * State shock absorbers used: |  |
|  | **REAR AXLES** | | |
|  | Capacity | Approximately 46,000+ lbs capacity   * State rear axle capacity: |  |
|  | Power Divider Lock | Separate switch   * State details of power divider lock: |  |
|  | Dual Axle Lock | Separate switches   * State details of dual axle lock: |  |
|  | **STEERING** | | |
|  | Power Steering | Tilt and telescopic |  |
|  | **BRAKES** | | |
|  | Front Brakes | * State type of Front Brakes used (drum preferred): * State size and thickness of: * Front rotors/drums: * Front brake pads/shoes: * Front calipers: |  |
|  | Rear Brakes | * State type of Rear Brakes used (drum preferred): * State size and thickness of: * Rear rotors/drums: * Rear brake pads/shoes: * Rear calipers: |  |
|  | Emergency Brake | * State type and operation: * State location of emergency brake: |  |
|  | **RIMS AND TIRES** | | |
|  | Front Rims | Must have Aluminum wheels – non polished   * State size of front rims * State load rating: |  |
|  | Front Tires | Traction tires installed   * State tire manufacturer and model: * State front tire size: |  |
|  | Rear Rims | Must have Aluminum wheels – non polished   * State size of rear rims: * State load rating: |  |
|  | Rear Tires | Traction tires installed   * State tire manufacturer and model: * State rear tire size: |  |
|  | **FRAME AND EQUIPMENT** | | |
|  | Dump Box | Must be suitable for stainless steel Dump Box   * State dump box used: |  |
|  | Pintle Trailer Hitch | Installed with air and electrical   * State pintle trailer hitch used: |  |
|  | Tow Hooks | Front mounted   * State tow hooks location: |  |
|  | Mud Flaps | Front and Rear   * State mud flaps included: |  |
|  | **FUEL TANK** | | |
|  | Fuel Tank | Diesel tank to be labelled “Diesel Fuel Only” Mounted as far forward as possible to accommodate possible belly snow plow:   * State capacity of tank in litres * State location of tank: |  |
|  | Diesel Exhaust Fluid (“DEF”) Tank | DEF tank to be labelled “DEF Only”   * State capacity of tank in litres * State location of tank |  |
|  | **HYDRAULIC SYSTEM** | | |
|  | System | To be Rexroth Spreader and Anti-Ice Controller with M4 valve sections and joystick controls on armrest. Lines to be stainless steel where possible. Filters located on high pressure supply and low pressure return lines. Must have capacity for front and underbody plow, sander, hoist and tailgate.  Body up indicator in compliance with CVSE regulations. Hydraulic fluid temperature gauge and tank level. All fittings to be wrapped in Denso tape. |  |
|  | Controls | All in one hydraulic control unit to operate the hoist, tailgate, front plow, underbody plow, sander, and brine.   * State if hydraulic control unit has capacity to operate all equipment: |  |
|  | Tank | Hydraulic Tank to have sufficient volume to provide operation and adequate cooling.  To be equipped with low oil and temperature sending unit   * State volume of tank: * State if proposed has adequate cooling capabilities for all attachments listed: * State tank composition: * State if tank is a split design: * State location of tank: |  |
|  | Power Take Off (“PTO”) | Sufficient to power all attachments stated   * State type of PTO used: * State horse power rating: * State torque capacity: * State control mechanism to engage PTO: |  |
|  | **EQUIPMENT – INSTALLED** | | |
|  | Front Plow | Front Plow to have J – Roll style, 12 foot blade length, 42 inch height. Level raise lift system and snow wheels. Hydraulic connections to be flush face screw in type and wrapped in Denso Tape  Specify Front Plow make and model: |  |
|  | Underbelly Plow | Monashee 10 ft. fixed angle underbelly plow with fittings wrapped in Denso tape |  |
|  | Spreader | Stainless steel inverted V (twin screw) hydraulic spreader, with lock bar to be actuated by tailgate locking mechanism. Drop leg stands for storage. Must include top screen, and tip up chute. Must include front and side spill shield to prevent salt buildup between bulkhead/box sides and spreader. Rear fold up stainless ladder. Flush face screw in connections preferred and wrapped in Denso tape. Provide structural Anchor points to chain Spreader to installed dump body D rings. Reflective checker board, and emergency lighting to comply with BC MVA standards for highway snow removal. Work lamps at spinner. Must be compatible with Rexroth and existing Parker IQAN controllers in the fleet.  State Spreader Make, Model, and Connection type used: |  |
|  | Spreader Control | Latest Rexroth Controller to be compatible with all in one hydraulic control unit  All wiring and switches to be labelled  State spreader control used: |  |
|  | Joystick Controls | All in one control unit Latest Rexroth Controller  State joystick controller used: |  |
|  | Brine Unit | Multi compartment tank with single fill connection for all compartments. Fluid/tank capacities not to exceed vehicle GVWR. Sight tube to show fluid level in tank. Must have unload feature. Must be compatible with Calcium Chloride including fan style nozzles. Flush face screw in connections preferred and wrapped in Denso tape. Provide structural Anchor points to chain/load binder Brine Unit to installed dump body D rings. Full stainless steel skid. Spray guard. Hydraulic pump operation   * State pump make and model:   Spray bar to be mounted onto tank skid frame. Spray bar to have capability to install different nozzles to change flow and 3 lane capacity. Reflective checker board, and emergency lighting to comply with BC MVA standards for highway winter operations. 12 volt electric actuated on/off ball valve to operate spray bar |  |
|  | Brine Unit Controls | Must be compatible with Rexroth and existing Parker IQAN controllers in the fleet. |  |
|  | **SAFETY EQUIPMENT** | | |
|  | Certification | Meets ANSI B71.4-2004 standard  Meets Canadian Motor Vehicle Safety Standards  Meets CVSE Bulletin BULLETIN # 07-2023 for dump body warning and speed limiter |  |
|  | Fire Extinguisher | 5 lbs ABC - Mounted in operators cab |  |
|  | **WARRANTY** | | |
|  | Warranty | * State standard warranty, duration of warranty, what is included and what is not covered: * State engine and emissions warranty, duration of warranty, what is included and what is not covered: * Provide information as to available extended warranties, what is covered, duration of coverage and cost to purchase: |  |
|  | **DELIVERY** | | |
|  | Pre-delivery and Inspection | Complete pre-delivery and motor vehicle inspection check |  |
|  | **PARTS AND SERVICE** | | |
|  | Spare Parts List | Provide a complete list of preventative maintenance parts and consumables.   * State each part number: * State each product description: |  |
|  | Keys | Four complete sets of keys are to be supplied at time of delivery. |  |