



## **Addendum No. 1**

City of Coquitlam

**RFP No. 25-092**

### **Town Centre Park Tree and Bush Removal**

Issue Date: January 9, 2026

Total Page Count: 3

Proponents shall note the following amendments to the RFP documents:

#### **DELETION**

- D1) Section 5.1 Scope, third bullet:  
REMOVE: "Grub site and"**
- D2) Section 5.1 Scope, tenth bullet:  
REMOVE: "and grubbed"**
- D3) Proposal Submission Form, 5. FINANCIAL, a) PRICE, ITEM iv.:  
REMOVE: "Grubbing and"**
- D4) Specification 31 11 00 CLEARING AND GRUBBING:  
REMOVE: all references to "grubbing"**

#### **REPLACE**

- R1) Specification 31 11 00 CLEARING AND GRUBBING, item 3.1.4:  
DELETE AND REPLACE with:  
All below-ground stumps, roots and existing soil to remain intact, unless otherwise indicated in Contract Documents.**
  - 1. As indicated in the Contract Documents, an arborist must supervise the removal and grinding of stumps near specific trees to be retained.**
  - 2. Refer to the Knotweed Management Plan for grubbing and stump grinding restrictions near knotweed.**

#### **ADDITION**

- A1) The following has been added to City website to form part of the Appendices and Scope of Work:  
5.16 Erosion and Sediment Control  
The Contractor engaged on site shall comply with all regulatory requirements specified by federal, provincial and municipal authorities pertaining to on-site management and discharge associated with erosion and sediment control regulations.**

**The Contractor to supply and install mulch over any exposed tree stumps, exposed soil, and disturbed ground after tree and brush clearing work is completed.**

**All excavation, stockpiling, and grading to occur in a manner that minimizes disturbance to existing vegetation.**

**Contractor to ensure that ESC measures are well maintained, cleared, repaired, or replaced as required.**

**The Contractor must regularly clean paved road surfaces of accumulated sediments at the end of each day or as required. No soil, sand or other materials with high sediment content shall be deposited or piled outside of the property boundaries, particularly on paved road surfaces.**

**Streets are to be swept (not flushed) to ensure that minimum debris enters the storm drainage systems.**

**A2) Specification 31 11 00 CLEARING AND GRUBBING:**

**ADD item:**

**3.1.8: Stump Finishing:**

- 3. Cut stumps as close to existing ground level as practicable.**
- 4. Unless otherwise specified, stump height shall not exceed 100–150 mm above the surrounding grade.**
- 5. Stump height shall be uniform and consistent across the cut surface.**
- 6. Stumps shall have a clean, even cut with no ragged edges or signs of tearing for fiber pull-out, step-cutting or gouging.**
- 7. Stumps shall be free of splintering including shattered butt wood, broken hinge wood, and radial cracks caused by improper back cutting.**
- 8. Stumps shall be left in a condition that appears neat and intentional, does not pose a tripping hazard, and does not obstruct drainage or pathways.**

**QUESTIONS AND CLARIFICATIONS**

Q1. Will there be a staging area we can use?

**A1. Within the limit of Work for tree removals, the area north of the Works Yard and south of the Percy Perry Stadium fence can be used for staging, provided access is maintained for service and maintenance vehicles, as required.**

Q2. What exactly will be expected for erosion and sediment control?

**A2. See A1 above**

Q3. Will stump removals be required?

- a. The Scope of Work notes “grub site and grind tree stumps”.
- b. The specs for clearing (31 11 00 – 3.1.4 bites to “grub out all stumps...”

c. What permits will be required?

**A3. Removal of stumps by grubbing is not required. See D1, D2, D3, D4, R1 and A2 above. Permits are not required.**

Q4. For the site grading, will we be required to excavate and haul away spoil, or simply grade all areas to meet surrounding limits?

**A4. Removal of spoils is not required. Smooth and level cleared areas after removing trees and vegetation from the site to leave all areas free of depressions and trip hazards and meet surrounding limits. No grading or ground disturbance is to occur in knotweed area.**

Q5. For the above ground Knotweed removal, will we be required to retain our own QEP or will Diamondhead provide those services at the City's cost?

**A5. Diamond Head Consulting will provide consultation services as required to direct the Contractor's work related to Knotweed Management at the City's cost.**

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***End of Addendum No. 1***

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

*Issued by:*

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