



## **Addendum No. 3**

City of Coquitlam

**RFP No. 25-114**

### **Community Safety Strategy**

Issue Date: January 20, 2026

Total Page Count: 2

Proponents shall note the following amendments to the RFP documents:

#### **QUESTIONS AND CLARIFICATIONS**

Q1. Our team has another question regarding RFP No. 25-114, specifically about Section 6B - Monthly Invoicing Breakdown. Can we attach our own separate fee schedule that includes a breakdown with the information requested, instead of filling out the table within the Word Submission Form?

**A1. Proponents may attach a separate fee schedule, provided it clearly aligns with and includes all information requested in Section 6B. The City will not require the Word table to be completed if an equivalent breakdown is provided in an attached schedule.**

Q2. Indigenous Partners: Which Indigenous Nations or groups does the City expect us to involve in this project, and are there any existing relationships or protocols we should follow?

**A2 The workshop is only intended for members of Council; other groups would not be involved. The Proponent is expected to facilitate a workshop with City Council to determine the strategy's Scope and level of engagement.**

Q3. Number of Comparable Communities: How many other communities would the City like us to include when we review community safety strategies from across Canada?

**A3 The City has not set a prescribed number of comparable communities. Proponents should determine an appropriate and defensible number that supports meaningful analysis and aligns with the proposed Scope of Work.**

Q4. Criteria for Comparable Communities: Besides population size, what other factors should we use to decide which municipalities are most similar to Coquitlam?

**A4 In addition to population size, Proponents may consider factors such as urban form, geographic context, service delivery model, governance structure, demographic composition, and public safety challenges when identifying comparable municipalities.**

Q5. Budget: Has the City set a budget range for this project, or should we propose our own fee based on the Scope of Work?

**A5 See Addendum No.1, A1.**

Q6. Access to Information: Will the City be able to share any existing reports, data, or background information to support the research?

**A6 See Addendum No. 2, A6.**

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***End of Addendum No. 3***

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal, which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

*Issued by:*

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