

Form of Tender



Form of Tender

Tender No. 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

Summary

Name of **Contractor**: _____

Tender Price (exclude GST): \$ _____

(FROM APPENDIX 1 OF FORM OF TENDER)

Tender submitted must be accompanied by a copy of the original 10% Bid Bond and will be received

On or before 2:00 pm (local time)

Friday, April 10, 2026

Instructions for Tender Submission

Tender submissions are to be consolidated into one (1) .pdf file and uploaded electronically through QFile, the City's file transfer service accessed at website:

<https://qfile.coquitlam.ca/filedrop/purchasing>

- 1. In the "From" field enter:** Tenderers email address
- 2. In the "Subject" field enter:** Tender Name
- 3. In the "BID Number" field enter:** Tender Number
- 4. In the "Type" field enter:** **New** if this is a new submission or **Update** if this is an updated submission
- 5. Add consolidated Tender files in Adobe PDF format, and Appendix 1 in Microsoft Excel XLS format, and Send** (ensure your web browser remains open until you receive a files sent message. You will also receive an email from QFile confirming the submission)

Tenderers are responsible to allow ample time to complete the Tender submission process. If assistance is required, phone 604-927-3037.

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

Contract Name: Road & Pedestrian Safety Improvements on Guildford Way and David Avenue
Reference No.: 78012

TO OWNER:

1 WE, THE UNDERSIGNED:

- 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the City of Coquitlam Supplementary General Conditions, the City of Coquitlam Supplementary Contract Specifications, the specified edition of the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

_____;

(ADDENDA, IF ANY)

- 1.2 shall fully disclose any actual or potential conflicts of interest and existing business relationships we may have with the City, their elected or appointed officials or employees:

- 1.3 have full knowledge of the *Place of the Work*, and the *Work* required; and
1.4 have complied with the Instructions to Tenderers; and

2 ACCORDINGLY WE HEREBY OFFER:

- 2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and
2.2 to achieve *Substantial Performance* of the *Work* on or before **July 15, 2026**; and
2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes *GST*.

3 WE CONFIRM:

- 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- 3.2 that we understand and agree that the owner is in no way obliged to accept this Tender.

4 WE CONFIRM:

- 4.1 that the following Appendices are attached to and form a part of this tender:
 - 4.1.1 the Appendices as required by paragraph 5.3 of the Instructions to Tenderers - Part II; and
 - 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers - Part II.
 - 4.1.3 the Certificate of Compliance on the form provided in Appendix 7 of this Form of Tender.

5 WE AGREE:

- 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another Tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
 - 5.1.1 within **15 Days** of receipt of the written *Notice of Award* deliver to the *Owner*:
 - a) a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price*, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the *Owner*;
 - b) a "clearance letter" indicating that the Tenderer is in WCB compliance; and
 - c) a copy of the insurance policies as specified in SGC Section 24 indicating that all such insurance coverage is in place and;
 - d) a letter confirming the *Contractor* as "Prime Contractor" for the Contract as specified in SGC Section 21.2.1.
 - 5.1.2 within **2 Days** of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
 - 5.1.3 sign the Contract Documents as required by GC 2.1.

6 WE AGREE:

6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:

6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or

6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract* and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

6.1.3 the face value of the *Bid Security*; and

6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

7 OUR ADDRESS is as follows:

Phone: _____ - _____ - _____

Email: _____

Attention: _____

This Tender is executed this _____ day of _____, 20____.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

8 WE CONFIRM:

8.1 our Goods and Services Tax (GST) registration status is as follows:

8.1.1 for information purposes, our GST Registration Number is:

(GST REGISTRATION NUMBER)

or;

8.1.2 by signature hereunder, we certify we are **not required** to provide a registration number:

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

**APPENDIX 1
FORM OF TENDER**

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref. / (Supp. Specs)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
1.00	01 45 00S	QUALITY CONTROL				
1.01	(1.9)	Quality Control Testing				Incidental to Contract
2.00	01 55 00	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
2.01	1.5.1	Traffic Control and Management				Incidental to Contract
3.00	01 57 01S	ENVIRONMENTAL PROTECTION				
3.01	(1.6.1)	ESC Supply & Installation, Maintenance and Removal				Incidental to Contract
SECTION 1 - GUILDFORD WAY AND FALCON DRIVE INTERSECTION						
4.00	01 58 01S	PROJECT IDENTIFICATION				
4.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	Each	4		
4.02	(1.3.2)	Changeable Message Board Signs (2 Nos)	Month	1		
5.00	03 30 20S	CONCRETE WALKS, CURBS AND GUTTERS				
5.01	(1.4.5)	Concrete Sidewalk, Ramps - 100mm Thick (Base Gravel Included)	Square Meters	115		
5.02	(1.4.3)	Concrete Median - 100mm Thick (Base Gravel Included)	Square Meters	20		
5.03	(1.4.3)	Concrete Barrier Curb & Gutter (MMCD C5) (Incl. Gravels)	Lineal Meter	80		
5.04	(1.4.10)	Tactile Strip - 24x60in - Access Tile, Yellow color - removable type	Each	8		
5.05	(1.4.10)	Tactile Strip - 24x24in - Access Tile, Yellow color - removable type	Each	4		
6.00	31 11 01	CLEARING AND GRUBBING				
6.01	(1.4.1)	Clearing & grubbing	Lump Sum	1		
7.00	31 24 13S	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
7.01	(1.8.5)	Common Excavation - Off-Site Disposal (Provisional)	Cubic Meters	30		
7.02	(1.8.4)	Removal and Disposal of Existing Concrete Curbs	Lineal Meter	80		
7.03	(1.8.4)	Removal and Disposal of Existing Concrete Median and Sidewalk	Square Meters	110		
7.04	(1.8.4)	Removal and Disposal of Existing Asphalt Sidewalk	Square Meters	25		
7.05	(1.8.10)	Overexcavation, Offsite Disposal, Backfilling (Provisional)	Cubic Meters	5		
8.00	32 17 23S	PAINTED PAVEMENT MARKINGS				
8.01	(1.5.4)	Signage, including reuse of existing signs	Lump Sum	1		
8.02	(1.5.4)	Signal Operation Change Signs	Each	2		
9.00	33 44 01	MANHOLES & CATCHBASINS				
9.01	(1.5.3)	Adjust existing manhole to finished grade	Lump sum	2		
10.00	34 41 13S	TRAFFIC SIGNALS				
10.01	1.9.2	Supply & Installation of Traffic Signals, junction boxes, and required ducting. All Works, Including any removal, adjustments and disposal needed to complete the work and as shown on the Contract Drawings	Lump Sum	1		

TOTAL FOR SECTION 1 _____

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref. / (Supp. Specs)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
SECTION 2 - GUILDFORD WAY AND LANSDOWNE DRIVE INTERSECTION						
11.00	01 58 015	PROJECT IDENTIFICATION				
11.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	Each	4		
11.02	(1.3.2)	Changeable Message Board Signs (2 Nos)	Month	1		
12.00	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS, AND DRIVEWAY				
12.01	(1.4.5)	Concrete Sidewalk, Ramps - 100mm Thick (Base Gravel Included)	Square Meters	100		
12.02	(1.4.3)	Concrete Median - 100mm Thick (Base Gravel Included)	Square Meters	20		
12.03	(1.4.3)	Concrete Barrier Curb & Gutter (MMCD C5) (Incl. Gravels)	Lineal Meter	80		
12.04	(1.4.10)	Tactile Strip - 24x60in - Access Tile, Yellow color - removable type	Each	8		
12.05	(1.4.10)	Tactile Strip - 24x24in - Access Tile, Yellow color - removable type	Each	4		
13.00	03 40 015	PRECAST CONCRETE				
13.01	(1.4.6)	Re/Re Existing Allan Block Wall as required for signal base installation	Lump Sum	1		
14.00	31 11 015	CLEARING AND GRUBBING				
14.01	(1.4.1)	Clearing & grubbing	Lump Sum	1		
15.00	31 24 135	ROADWAY EXCAVATION, EMBANKMENT, & COMPACTION				
15.01	(1.8.5)	Common Excavation including off site disposal (Provisional)	Cubic Meters	25		
15.02	(1.8.4)	Removal and Disposal of Existing Concrete Curbs	Lineal Meter	80		
15.03	(1.8.4)	Removal and Disposal of Existing Concrete Median and Sidewalk	Square Meters	110		
15.04	(1.8.10)	Over Excavation Including Offsite Disposal (Provisional)	Cubic Meters	5		
16.00	32 17 235	PAINTED PAVEMENT MARKINGS & SIGNAGE				
16.01	(1.5.3)	Reinstating any damaged Thermoplastic Pavement Markings (extruded)	Lump Sum	1		
16.02	(1.5.4)	Signage, including reuse of existing signs	Lump Sum	1		
16.03	(1.5.4)	Signal Operation Change Signs	Each	2		
17.00	33 44 015	MANHOLES & CATCHBASINS				
17.01	(1.5.3)	Adjust existing manhole to finished grade	Each	1		
18.00	34 41 135	TRAFFIC SIGNALS				
18.01	1.9.2	Supply and installation of Traffic Signals, junctions boxes, and required ducting. All works, including any removal, adjustments and disposal needed to complete the work as shown on the Contract Drawings	Lump Sum	1		
TOTAL FOR SECTION 2						
SECTION 3 - DAVID AVENUE PEDESTRAIN CROSSING (EAST OF PRINCETON AVENUE)						
19.00	01 58 015	PROJECT IDENTIFICATION				
19.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	Each	2		
20.00	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS, AND DRIVEWAY				
20.01	(1.4.5)	Concrete Sidewalk, Ramps - 100mm Thick (Base Gravel Included)	Square Meters	45		
20.02	(1.4.3)	Raised Concrete Buffer - 200mm Thick (Base Gravel Included)	Square Meters	15		
20.03	(1.4.3)	Concrete Barrier Curb & Gutter (MMCD C5) (Incl. Gravels)	Lineal Meter	35		
20.04	(1.4.10)	Tactile Strip - 24x60in - Access Tile, Yellow color - removable type	Each	8		
21.00	31 11 015	CLEARING AND GRUBBING				
21.01	(1.4.1)	Clearing & grubbing, including Tree Removals <200mm dia	Lump Sum	1		

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref. / (Supp. Specs)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
22.00	31 24 135	ROADWAY EXCAVATION, EMBANKMENT, & COMPACTION				
22.01	(1.8.5)	Common Excavation including off site disposal (Provisional)	Cubic Meters	55		
22.02	(1.8.4)	Removal and Disposal of Existing Concrete Curbs	Lineal Meter	35		
22.03	(1.8.4)	Removal and Disposal of Existing Concrete Median and Sidewalk	Square Meters	35		
22.04	(1.8.10)	Over Excavation Including Offsite Disposal (Provisional)	Cubic Meters	5		
23.00	32 01 16.75	COLD MILLING				
23.01	(1.5.4)	Inlay Milling (Up to 50mm) (Provisional)	Square Meters	60		
24.00	32 11 235	GRANULAR BASE				
24.01	(1.4.3)	MMCD 19mm Granular Base - For median and boulevard backfill (Provisional)	Tonnes	85		
25.00	32 12 165	HOT-MIX ASPHALT CONCRETE PAVING				
25.01	(1.5.1)	Upper Course #1 Asphalt Concrete (50mm thick) - Inlay Milling areas (Provisional)	Tonnes	10		
26.00	32 17 235	PAINTED PAVEMENT MARKINGS & SIGNAGE				
26.01	(1.5.3)	Line Painting & Thermoplastic Pavement Markings, including Eradication	Lump Sum	1		
26.02	(1.5.4)	Signage, as shown on Contract Drawings	Lump Sum	1		
27.00	32 31 135	CHAIN LINK FENCES AND GATES				
27.01	(1.5.4)	Handrail at Crosswalk (MMCD C14 Powder Coated Black)	Lineal Meter	15		
28.00	33 11 015	WATERWORKS				
28.01	(1.8.4)	Removal of irrigation heads, adjustments to irrigation line, and cut and capping as required; including irrigation sleeving as per Irrigation Specifications	Lump Sum	1		
29.00	33 40 015	STORM SEWER				
29.01	(1.6.12)	Removal of existing perforated PVC pipe and replacement with 150mm PVC DR28, tied into existing subdrain	Lineal Meter	15		
30.00	33 44 015	MANHOLES & CATCHBASINS				
30.01	(1.5.3)	Storm Cleanout Relocation/Adjustment (Provisional)	Each	3		
31.00	34 41 135	TRAFFIC SIGNALS				
31.01	1.9.2	Supply and installation of Rapid Rectangular Flashing Beacon, junction boxes, and required ducting. All works, including any removal, adjustments and disposal needed to complete the work as shown on the Contract Drawings	Lump Sum	1		
TOTAL FOR SECTION 3						

Total Tendered Price - All Sections (exclude GST): _____
 (Transfer the amount to Form of Tender Summary Page 1)

Name of Contractor: _____

APPENDIX 2

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

PRELIMINARY CONSTRUCTION SCHEDULE

(See paragraph 5.3.2 of the Instructions to Tenderers)

INDICATE SCHEDULE WITH BAR CHART WITH CONSTRUCTION DURATIONS

CONSTRUCTION ACTIVITY	MAY				JUNE					JULY	
	1	2	3	4	1	2	3	4	5	1	2
Removals at Guildford Way and Falcon Drive											
Concrete Work at Guildford Way and Falcon Drive											
Electrical Work at Guildford Way and Falcon Drive											
Removals at Guildford Way and Lansdowne Drive											
Concrete Work at Guildford Way and Lansdowne Drive											
Electrical Work at Guildford Way and Lansdowne Drive											
Removals at Pedestrian Crossing on David Ave											
Concrete Work at Pedestrian Crossing on David Ave											
Electrical Work at Pedestrian Crossing on David Ave											

Substantial Completion Date: **July 15, 2026**

Proposed Disposal Site: _____

APPENDIX 3

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

EXPERIENCE OF SUPERINTENDENT

(See paragraph 5.3.3 of the Instructions to Tenderers)

Proposed Project Superintendent _____

List of Project Experience

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

APPENDIX 4

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

CONTRACTOR'S COMPARABLE WORK EXPERIENCE

(See paragraph 5.3.4 of the Instructions to Tenderers)

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

APPENDIX 5

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

SUBCONTRACTORS

(See paragraph 5.3.5 of the Instructions to Tenderers)

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

APPENDIX 6

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

Bid Bond

NO. _____

\$ _____

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are held and firmly bound unto

As Obligee, hereinafter called the Obligee, in the amount of

_____ Dollars (\$_____) lawful money of
Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind
themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, the Principal has submitted a written Tender to the Obligee, dated the _____ day of
_____, 2026, for Contract _____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall have the
Tender accepted within sixty (60) days from the Closing Date of Tender and the said Principal will, within the
time required, enter into a formal contract and give good and sufficient bonds to secure the performance of
the terms and conditions of the Contract, then this obligation shall be null and void; otherwise the Principal
and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said
Principal and the amount for which the Obligee legally contracts with another party to perform the work if the
latter amount be in excess of the former.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

Any suit under this Bond must be instituted before the expiration of six (6) months from the date of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused
these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-In-Fact,
this _____ day of _____, 2026.

SIGNED, SEALED AND DELIVERED

In the presence of:

_____)	_____
_____)	PRINCIPAL
_____)	
_____)	_____
_____)	SURETY

APPENDIX 7

FORM OF TENDER

Contract 78012

Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

CERTIFICATE OF COMPLIANCE for CONTRACT INSURANCE

This is provided for information to certify that the Tenderer does hereby undertake and agree to supply to the City of Coquitlam, upon award, contract insurance listed below for the project requirements indicated:

Contract Number: 78012

Contract Name: Road & Pedestrian Safety Improvements on Guildford Way and David Avenue

Description of Work:

- Installation of new poles, signal upgrades, electrical work and concrete work for sidewalk and let downs at Guildford Way and Falcon Drive intersection.
- Installation of new poles, signal upgrades, electrical work and concrete work for sidewalk and let downs at Guildford Way and Lansdowne Drive intersection.
- Pedestrian Crosswalk on David Avenue east of Princeton Avenue. The scope of work includes new cross walk, new let-downs and median work, installation of RRFB (rectangular rapid flashing beacons), and required electrical work.
- Other miscellaneous and incidental work as required.

Commercial General Liability: \$5,000,000 limit

Special Coverage Required:

<u>YES</u>	<u>NO</u>	<u>Special Coverage Description</u>
()	(X)	Shoring and Underpinning Hazard
()	(X)	Pile Driving and Vibrations
()	(X)	Excavation Hazard
()	(X)	Demolition
()	(X)	Blasting

We also certify that the insurance coverage will meet the requirements of the Supplementary General Conditions Section 24 - Insurance, included as part of the Contract Documents, and that the proof of insurance will be provided on the City of Coquitlam Certificate of Insurance form, without amendments, except for the exclusions noted above.

Name of Tenderer (printed)

Authorized Signature

Date