

City of Coquitlam

Request for Proposals

RFP No. 21-012

Supply and Install Playgrounds - Dacre
Park and Eagle Ridge Park

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PROPOSAL SUBMISSION FORM**APPENDIX A - Eagle Ridge Site Location****APPENDIX B – Eagle Ridge Site Layout****APPENDIX C – Dacre Park Site Location****APPENDIX D – Dacre Park Site Layout**

SUMMARY OF KEY INFORMATION

RFP Reference	<p align="center">RFP No. 21-012</p> <p align="center">Supply and Install Playgrounds - Dacre Park and Eagle Ridge Park</p>
Overview of the Opportunity	The purpose of this RFP is to invite Proposals from qualified firms for the provision of Supply and Install Playgrounds - Dacre Park and Eagle Ridge Park .
Closing Date and Time	<p align="center">2:00 pm local time</p> <p align="center">Thursday, February 11, 2021</p>
Instructions for Proposal Submission	<p>Proposals are to be consolidated into one PDF file and uploaded electronically through QFile, the City's file transfer service accessed at qfile.coquitlam.ca/bid</p> <ol style="list-style-type: none"> In the "Subject Field" enter: RFP Number and Name Add files in .pdf format and Send (Ensure your web browser remains open until you receive 2 emails from QFile to confirm receipt.) <p>Phone 604-927-3037 should assistance be required.</p> <p>The City reserves the right to accept Proposals received after the Closing Date and Time.</p>
Obtaining RFP Documents	<p>RFP Documents are available for download from the City of Coquitlam's website: www.coquitlam.ca/Bid-Opportunities</p> <p>Printing of RFP documents is the sole responsibility of the Proponents.</p>
Instructions to Proponents	The guidelines for participation that will apply to this RFP are posted on the City's website: Instructions to Proponents
Questions	Questions are to be submitted in writing quoting the RFP number and name up to 3 business days before the Closing Date sent to email: bid@coquitlam.ca
Addenda	Proponents are required to check the City's website for any updated information and addenda issued, before the Closing Date at the following website: www.coquitlam.ca/Bid-Opportunities
Withdrawal of Submission	Proposals may be withdrawn by written notice only, made by an authorized representative of the Proponent sent to email: bid@coquitlam.ca prior to the Closing Date and Time.
Terms and Conditions of Contract	City of Coquitlam Standard Terms and Conditions - Purchase of Goods and Services are posted on the City's website and will apply to the Contract awarded as a result of this RFP.

DEFINITIONS

“Agreement” “Contract” means the contract for services or City Purchase Order that will be issued to formalize with the successful Proponent through negotiation process with the City based on the Proposal submitted and will incorporate by reference the Request for Proposals, Specifications, Drawings, any additional subsequent information, any addenda issued, the Proponent’s response and acceptance by the City.

“City” “Owner” means City of Coquitlam;

“Contractor” means the person(s) firm(s) or corporation(s) appointed by the City to carry out all duties, obligations, work and services described in the Request for Proposal and all associated documentation, which may also include mutually agreed revisions subsequent to submission of a Proposal. Both “Contractor” and “Proponent” are complementary in terms of duties, obligations and responsibilities contemplated at the Request for Proposals stage, through evaluation process, execution and performance of the services and works.

“Manufacturer” means the company that manufactures the components and equipment backed by a warranty against defects. Also providing recommendations on the proper application and installation methodology of their products;

“Price” means the amount that will be paid by the City to the Contractor for delivery and acceptance of goods and Services;

“Project Manager” means the City staff member appointed to coordinate the work;

“Proponent” means responder to this Request for Proposals;

“Proposal” means the submission by the Proponent;

“Request for Proposals” “RFP” shall mean and include the complete set of documents, specifications and addenda incorporated herein, and included in this Request for Proposals;

“Services” “Work” “Works” means and includes the provision by the successful Proponent of all services, duties, and expectations as further described in this RFP. This will also mean the whole of the work, tools, materials, labour, equipment, travel, and all that is required to be done, furnished and performed by the Contractor;

“Shall” “Must” “Will” “Mandatory” means a requirement that must be met;

“Supply” “Provide” shall mean supply and pay for and provide and pay for.

1 INSTRUCTIONS TO PROPONENTS**1.1 Purpose**

The City requests Proposals from qualified, experienced companies to **Supply and Install Playgrounds - Dacre Park and Eagle Ridge Park** (the 'Services') as outlined in **Section 3 – Scope of Services**.

1.2 Proposal Submission

Proponents should complete and submit the information requested in this RFP document on the Proposal Submission Form or in a format that has been approved and is acceptable to the City.

1.3 Instructions to Proponents

Proponents are advised that the rules for participation that will apply to this RFP are located: [Instructions to Proponents](#)

By submission of a Proposal in response to this RFP, the Proponent agrees and accepts the rules by which the bid process will be conducted.

1.4 Multiple Award

The City reserves the right to split the award to multiple Proponents or award all work to one Proponent.

1.5 Schedule

The City would prefer to have the playgrounds installations completed by the following dates:

Park – Playground	Location	Completion Date
Eagle Ridge Park	2689 Guildford Way.	April 2021
Dacre Park	2884 Dacre Ave.	June-July 2021

1.6 Budget

The City's budget for each playground, exclusive of GST is:

Park – Playground	Budget
Eagle Ridge Park	\$60,000
Dacre Park	\$80,000

1.7 Requested Departures

The Proponent acknowledges that the departures requested in the Proposal Submission Form will not form part of the Contract unless and until the City specifically consents in writing to any of them. The City will evaluate those departures as per Evaluation Criteria.

1.8 Evaluation Criteria

Evaluation Criteria of each Proposal will be determined in accordance with the following:

Proposal Evaluation Summary	Maximum Points to be Awarded
Corporate Experience, Reputation, Capacity and Resources	40
Technical	35
Financial	25
Total	100

The criteria for evaluation of the Proposals may include, but is not limited to:

Corporate Experience, Reputation, Capacity and Resources

- Business and technical reputation and capabilities; experience, financial stability, capacity and resources
- Proponent's qualifications, experience, and demonstrated performance providing services of similar size, scope and complexity
- Sub-contractors
- References (on-time completion, performance, within budget, etc.)
- Key Personnel, qualifications and experience that will be on this project

Technical

- Design capabilities:
 - Innovative play components
 - Material composition
 - Play components designed for ages 2 to 12 years of age
 - Inclusivity to all
 - Staying within budget for each project
 - Provide design input and options
- Methodology, set-up and execution of the work
- Risk factors
- Quality Assurance
- Site Safety
- Departures listed
- Warranties
- Lead Time

Financial and Value Added

- Total Price, Price for Optional work
- Unique play value or character
- Value Added
- Sustainability

These criteria will be used to determine best overall value to the City. Proposals will be compared to select one or more that are most advantageous.

And, upon selection of one or more lead Proponent(s):

- References may be contacted
- Interviews may be conducted

The City reserves the right to check references on other projects even if they are not specifically listed. Information obtained from references will be confidential and will not be disclosed to any Proponents.

These criteria will be used to determine best overall value to the City as well as any other criteria that may become evident during the evaluation process.

The City may, at its discretion, request clarification or additional information from a Proponent with respect to any Proposal and the City may make such requests to only selected Proponents. The City may consider such clarifications or additional information in evaluating a Proposal.

Incomplete Proposals or Proposals submitted on forms other than the Proposal Form may be rejected.

Proponents agree the City may disclose names of Proponents and total award amount, however, unevaluated results, unit prices, rates or scores will not be provided to any Proponents.

The City reserves the right to reject without further consideration any Proposal which in its opinion does not meet the criteria it considers essential for the work outlined in this RFP.

Where only one Proposal is received, the City may reject such and re-issue the RFP on a selected basis.

1.9 Eligibility

For eligibility, and as a condition of award, the successful Proponent would be required to meet or provide the equivalent:

- a) Commercial General Liability (CGL) insurance \$5M coverage provided on the [City's Standard Insurance Form](#)
- b) [Prime Contractor Designation Form](#) and be responsible for all the work at the site in accordance with WCB regulations
- c) Be registered and provide WorkSafeBC clearance
- d) Accept the City's standard Terms and Conditions posted on the City's website: [Standard Terms and Conditions - Purchase of Goods and Services](#)

1.10 Prices

Prices shall be all-inclusive and stated in (Canadian Funds). Prices shall remain FIRM for the completion of the Services.

Prices shall include the provision of all tools, materials, equipment, labour, transportation, fuel, supervision, management, overhead, materials, traffic control, services, all necessary packing and crating (where applicable), Canadian Customs import and export duties, freight, handling, transportation, insurance, all other associated or related charges, foreign, federal, provincial and municipal taxes, bonding costs, all licences, permits, inspections and all other

requirements necessary for the commencement, performance and completion of Services as described.

Taxes are to be shown separately at time of invoicing.

The lowest price of any Proposal will not necessarily be accepted but will be analyzed to determine best overall value.

1.11 Examination of Proposal Documents and Work Sites

The Proponent must carefully examine the Proposal documents and work sites. The Proponent may not claim, after the submission of a Proposal, that there was any misunderstanding with respect to the requirements and conditions imposed by the City.

There will be no opportunity to make any additional claim for compensation or invoice for additional charges that were not considered and included in the Proposal price submitted, unless the City, at its sole discretion, deems that it would be unreasonable to do so, or there are additional work requirements due to unforeseen circumstances.

All information in this RFP Document, Site Visit, Appendices and any resulting Addenda will be incorporated into any Contract between the City and the successful Proponent, and therefore must be considered by the Proponent in preparing their Proposal.

2 GENERAL CONDITIONS OF CONTRACT

2.1 Terms and Conditions of Contract

The City's [Standard Terms and Conditions - Purchase of Goods and Services](#), as published on the City's website, the Conditions listed below, along with the accepted Proposal, addenda and any subsequent clarifications, correspondence, the totality of which will constitute the Contract.

PROJECT SPECIFIC TERMS AND CONDITIONS WHEN INSTALLING

2.2 Environmental Protection

The Contractor shall be responsible to take all necessary measures to comply with requirements of the Federal and Provincial Environmental Protection Agencies and Municipal Acts and Bylaws in respect to air, earth and water pollution.

2.3 On-Site Hazards

The Contractor is to make themselves aware of any and all on-site hazards including but not limited to underground and overhead utilities in or near to the work area and to take every precaution necessary to eliminate any risk that may exist. If an on-site hazard exists that is causing or may cause injury to any person(s), the Respondent is to take immediate action to mitigate risk and damage, and then to notify the City's contact person.

The locations of all such hazards are to be investigated and verified in the field by the Contractor.

2.4 Equipment, Materials and Workmanship

The Contractor shall ensure that they are qualified and experienced and have the necessary resources for the successful completion of the work including any amendments as they may occur during the execution of the Work.

All Work shall be performed by skilled, qualified, and experienced trades personnel.

All workmanship and materials will be subject at any time to the inspection and approval of the City.

Equipment must be in good mechanical repair and not require excessive maintenance or create excessive down time that jeopardizes the Contractors ability to provide the services agreed to.

All equipment, materials and labour utilized and all workmanship shall comply with all current codes, standards, regulations and statutes pertaining to the services including, but not exclusively:

- a) WorkSafeBC
- b) BC Provincial Motor Vehicle Act
- c) BC Ministry of Transportation and Infrastructure (including standards for traffic control and work zone setup on roadways)
- d) Transport Canada

2.5 COVID 19

*****COVID - 19 Site Safety Requirements*****

Contractor is responsible for following all COVID - 19 site safety requirements which are posted by WorkSafeBC and subject to change as the situation evolves:

- <https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-industry-information/construction>
- <http://www.bccassn.com/media/Guidance%20to%20Construction%20Sites%20Operating%20During%20COVID19.pdf>
- [Contractor COVID-19 Info Sheet](#)

Contractors must post their Site Safety Covid-19 Specific requirements in plain view and visible to the public.

2.6 Qualified Personnel

All Work shall be performed by skilled persons in strict accordance with the applicable Municipal, Provincial, Federal and other laws, regulations, standards, codes, etc. All workmanship and materials will be subject at any time to the inspection and approval of the City.

The Contractor and persons hired by it to perform the Work shall at all times be properly attired and shall be courteous to the public and all other trades / work crews, and perform the work in a manner that minimizes any inconvenience or nuisance to the public

2.7 Environmental Protection

The Contractor shall be responsible to take all necessary measures to comply with requirements of the Federal and Provincial Environmental Protection Agencies and Municipal Acts and Bylaws in respect to air, earth and water pollution.

2.8 Payments – Invoicing

The Contractor will submit invoices for goods, services and deliverables that have been provided to the City. Payment will be made to the Contractor for goods, services and deliverables upon receipt, acceptance and approval by the City.

- a. Invoices are to be sent in .pdf format sent to email: apinvoices@coquitlam.ca
- b. All invoices shall include the Purchase Order number as provided by the City.
- c. The Contractor shall be paid net 30 days from receipt of invoice and acceptance of the goods and/or services, whichever is the later, unless alternate payment terms have been agreed to between the Contractor and the City.
- d. Invoices shall show taxes separately.
- e. Contractor is required to forward to the City's Project Manager a draft copy of the invoice & Schedule of Values for review five (5) business days prior to formal submission to the City.

3 SCOPE OF SERVICES

3.1 Objectives

The key community objectives are to:

- Have playground structure(s) and play components designed for ages 2 to 12 years of age
- Have playground structure(s) and play components that are inclusive to all
- Provide maximum creativity and play components for the stated budget of each project
- To add design input and options that fit within each playground budget.

3.2 Scope

The scope of services includes, but is not limited to, provision of all labour, supervision, equipment, tools, materials, transportation, and incidentals necessary for the design, supply, delivery, and installation of two (2) playgrounds at locations stated within this RFP. The City will be responsible for the removal of the existing playgrounds.

3.3 Design Structures

The City requires the playground to fit within the set area, minor adjustments will be considered if deemed appropriate. Proponents are to submit a design structure that meets the following requirements. Where a requirement is unable to be met, an explanation and an alternate offering are to be provided:

a) Eagle Ridge Park

All equipment to fit in footprint as per **APPENDIX B – Eagle Ridge Site Layout**

Ages 2-5 play area to include:

- Slide for age 2-5
- Transfer platforms with accessible stairs
- Inclusive play components

Ages 5-12 Play Structure:

- Inclusive play components
- Play panels
- Unique/creative elements
- Elements must fit in existing footprint.
- Swings will be repurposed by City staff. Provide optional pricing for replacement swings. (Minimum one belt one bucket)

b) Dacre Park

All equipment to fit in footprint as **APPENDIX D – Dacre Park Site Layout**

Ages 2-5 play area to include:

- Slide for age 2-5
- Transfer platforms with accessible stairs
- Inclusive play components

Ages 5-12 Play Structure:

- Inclusive play components

- Play panels
- Unique/creative elements
- Swings (Minimum one belt one bucket)
- Inclusive play components
- Play panels
- Unique/creative elements

3.4 Requirements

All playground equipment and installations are to meet the following:

- a) “C.S.A Compliant Children’s Play Spaces and Equipment” National Standard of Canada intended for use by children age 2 years to 12 years
- b) Ability to fit into the existing footprints
- c) Inclusive play elements
- d) Components for 2-5 age group and 5-12 age group

3.5 Manufacturer-Authorized

Contractor must be authorized by the manufacturer to sell equipment where such authorization is granted by the manufacturer. The relationship with the manufacturer must be direct and not indirect through a third party.

3.6 Maps

Overview maps for this project are: **APPENDIX A - Eagle Ridge Site Location, APPENDIX C – Dacre Park Site Location.**

3.7 Site Meetings

The Contractor shall coordinate and attend regular site meetings including safety meetings at such intervals as may be deemed necessary by the City for the purpose of coordinating and expediting the progress of the Work.

The Contractor agrees to attend in person or send his authorized representatives to any such meetings which may be called for by the City.

3.8 Hours of Work

The Contractor shall carry out the Work during normal working hours, and in compliance with the City’s Noise Bylaw.

The Contractor may apply for exemptions to the noise by-laws to work weekends. The City does not guarantee exemptions will be granted. No shift premiums will be paid for weekend work.

3.9 Clean Up

At the end of each day and at the conclusion of work, the Contractor shall promptly remove any of his/her equipment or materials and leave the site(s) in a clean and cleared condition.

3.10 Warranty

The Contractor is to provide a detailed copy of the warranty, showing inclusions, and exclusions, length of coverage and any other pertinent details of the warranty.

3.11 Delivery, Storage, and Handling

Equipment to be stored at Contractors facility should the installation date change.

All materials and equipment to be new. Deliver and store materials in original, unopened packaging. Assume all packing, transportation, and insurance costs.

All packaging material must be removed from site at the Contractors expense.

Store materials in a safe and secure location, and protect against damage. City is not responsible for loss, damage or theft of material or equipment.

3.12 Site Control and Organization

The Contractor shall at all times be responsible for maintaining safety zones around the worksite with safety barricades and signage to protect workers, City Staff and Public.

The Contractor shall at all times keep the site secure, safe, clean and orderly as the Work allows.

3.13 Site Conduct

All Contractors personnel who may be dealing with the public shall conduct themselves in a courteous and polite manner.



City of Coquitlam

REQUEST FOR PROPOSALS

RFP No. 21-012

Supply and Install Playgrounds - Dacre Park and Eagle Ridge Park

Proposals will be received on or before 2:00 pm local time on

Thursday, February 11, 2021

(Closing Date and Time)

INSTRUCTIONS FOR PROPOSAL SUBMISSION

Proposal submissions are to be consolidated into one PDF file and uploaded through QFile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject Field" enter: RFP Number and Name

2. Add files in .pdf format and "Send"

(Ensure your web browser remains open until you receive 2 emails from QFile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the Proposal Submission process. If assistance is required phone 604-927-3037.

PROPOSAL SUBMISSION FORM

Complete and return this section

Submitted By: _____

(Company Name)

Proponents are to provide as much information as possible when replying to each point throughout the Proposal.

1. PRICE

The Proponent offers to supply to the City the goods and Services for the prices plus as follows:

a) Eagle Ridge Park 2689 Guildford Way

Quantity	Unit of Measure	Description		Total Price
1	Each	Playground Equipment		\$
1	Each	Installation		\$
1	Each	Others Not Listed		
			Sub-Total	\$
			GST	\$
			Total	\$

i. Eagle Ridge Park Optional Price

Quantity	Unit of Measure	Description	Total Price
1	Each	Optional price for Swings (per 3.2 b)	\$

b) Dacre Park 2884 Dacre Ave

Quantity	Unit of Measure	Description		Total Price
1	Each	Playground Equipment		\$
1	Each	Installation		\$
1	Each	Others Not Listed		
			Sub-Total	\$
			GST	\$
			Total	\$

2. REQUESTED DEPARTURES – CONTRACT

The Proponent has reviewed the City's Contract and the [Standard Terms and Conditions - Purchase of Goods and Services](#) . I/We would be prepared to enter into that Contract, amended by the following departures (list, if any):

3. VALUE ADDED

Provide information on what makes your firm innovative, what is your competitive advantage, and what other services your firm provides that would assist or be of benefit to the City:

4. SUSTAINABLE BENEFITS AND SOCIAL RESPONSIBILITY

4.1. Sustainable Benefits

Describe all initiatives, policies, programs and product choices that illustrate your firm's efforts towards sustainable practices and environment responsibility in providing the services that would benefit the City:

4.2. Social Responsibility

- a) What policies does your organization have for hiring apprentices, indigenous peoples, recent immigrants, veterans, young people, women, and people with disabilities:

- b) What policies does your organization have for the procurement of goods and services from local small and medium sized business or social enterprises:

5. CORPORATE PROFILE

Proponent is to state how many years they have been in business and organizational history (e.g. mission, vision, corporate directions, years in business, etc.)

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6. EXPERIENCE, CAPABILITIES AND CAPACITY

- a) Proponent is to provide a narrative as to their experience and capabilities in delivering goods and Services similar to those requested in this RFP:

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- b) Proponent is to provide a narrative as to their capacity to take on this Contract with respect to manpower and other contracts that may affect their ability in delivering the goods and Services:

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7. SUB-CONTRACTORS

The Proponent is to provide information on the background and experience of all sub-contractors Proposed to undertake the Services:

Sub-Contractor	Services Performed	Background and Experience

8. KEY PERSONNEL

The following are the Proponent's key personnel Proposed for use on this project:

Name	Position	Experience and Qualifications	Years with your organization

9. EXPERIENCE AND REFERENCES

Proponents shall be competent and capable of performing the services requested and successfully delivered service contracts of similar size, scope and complexity.
Provide current references that the City may contact to verify successful performance of the Services.

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

10. DEMONSTRATED ABILITY TO COMPLETE PROJECTS ON TIME AND WITHIN BUDGET

1.	<p>Briefly describe how your company will complete projects on time and within budget?</p>
2.	<p>In the past 5 years, has your firm been delayed in delivering a project?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
3.	<p>What were the reasons for the delay?</p>
4.	<p>How did your firm make attempts to mitigate the issue?</p>
5.	<p>In the past 5 years, has your firm needed to request an increase to its budget in a project?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
6.	<p>What were the reasons for increasing the budget?</p>
7.	<p>How did your firm attempt to mitigate the issue?</p>

11. DESIGN DETAILS

Proponent is to include with their Proposal, detailed design information, **in an electronic format as a separate attachment**, including but not limited to:

- ☐ Pictures, drawings etc. of structures Proposed for each park
- ☐ Details of designs such as pictures, scale drawings

- ☐ Details of overall sizes and the dimensions of the Proposed play structures and how they fit into the footprint of each park
- ☐ Two sets of plan drawings to scale for each park and the respective play structure Proposed. Plan drawings are to show layout within the footprint of each park as per the applicable Appendix Drawings, and to clearly illustrate no-encroachment zones, clearances, and required protective surfacing zone and depth. Physical drawings, models, etc. may be requested from one or more Proponent(s).

12. PLAY VALUE

Proponent is to provide information as to the play value provided with the Proposed play structures in respect to the categories listed in the table below (use the spaces provided and/or attach additional pages, if necessary):

a) Eagle Ridge Park

Category	Feature and Information
Variety	
Creativity	
Physical Challenge	
Social and Mental Development	
Sensory Enjoyment	
Fun Factor	

b) Dacre Park

Category	Feature and Information
Variety	
Creativity	
Physical Challenge	
Social and Mental Development	
Sensory Enjoyment	
Fun Factor	

13. MATERIALS/COMPOSITION

State details as to the materials used for the Proposed play structure(s) for each park:

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14. WORK SCHEDULE

Proponents to provide an estimated schedule indicating a commitment to perform the Services, for each playground structure (use the spaces provided and/or attach additional pages, if necessary):

	Eagle Ridge Park	
a)	Total amount of days for playground installation	days
	Dacre Park	
b)	Total amount of days for playground installation	days

15. LEAD TIME FOR INSTALLATION

The lead time for delivery and installation of the playground structures is a consideration with this purchase. Proponent guarantees to complete installation of the playground structures at the locations stated:

	Eagle Ridge Park	
a)	Lead time in days upon issuance of a Purchase Order:	days
	Dacre Park	
b)	Lead time in days upon issuance of a Purchase Order:	days

16. STANDARDS AND SAFETY

- a) Proponent is to state all applicable safety standards their design for each park complies with:

- b) Proponent is to state safety features of their Proposed design and equipment for each park:

17. METHODOLOGY, DISPOSAL & QUALITY ASSURANCE

Summarize the key features you would use if awarded. Provide a brief description the various components required for successful completion of the work.

Delivery, set-up and execution of the work – Address the plan for the supply and delivery, set up and execution of installation;

Quality Assurance – Provide the measures the Proponent will use to maintain quality control for the Services being performed.

Risk Factors – Describe the risk factors anticipated and how the Proponent intends to mitigate these.

Safety – Provide the measures the Proponent will use to maintain safety on the worksite

Delivery, set-up and execution
Quality Assurance
Risk Factors
Safety

18. STATE MANUFACTURE(S) YOU REPRESENT:

--

19. MANUFACTURE AUTHORIZATION

Provide as an attachment a letter from manufacturer that you are an authorized dealer for them.

20. WARRANTY

Provide warranty information on playground and components:

--

21. STANDARDS AND SAFETY

Proponent is to state all applicable safety standards they comply with:

--

22. ADDENDA

We acknowledge receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal:

Addendum No.	Date Issued

23. AUTHORIZATION

We hereby submit our Proposal for the supply and services as specified and undertake to carry out the work in accordance with all Regulations and Codes, applicable to this RFP.

We agree to the rules of participation outlined in the [Instructions to Proponents](#) and should our Proposal be selected, will accept the City's Contract: [Standard Terms and Conditions - Purchase of Goods and Services](#)

The signature is an authorized person of the organization and declares the statements made in their submission are true and accurate.

For the purpose of this RFP submission, electronic signatures will be accepted.

Company Name:	
Address:	
Phone:	
GST Registration No.:	
Project Contact: Name and Title of Individual <i>for communication related to this RFP</i> (please print)	
Contact Email:	
Name & Title of Authorized Signatory: (please print)	
Signature:	
Date:	