

Addendum No. 2

City of Coquitlam

RFP No. 21-063

Services and Space Study – Coquitlam Public Library

Issue Date: August 12, 2021

(consists of 1 page)

Proponents shall note the following amendments to the RFP documents.

- Q1 What is the role of the Council Committee and the anticipated interaction with the consultant team?
A1) The role of Council Committee is to provide direction and approval before a proposed project plan or initiative moves forward. The City's interaction with the Consultants will be through the project team, not the Council Committee.
- Q2 Will the Council Committee act as a project Steering Committee? If not, will there be a project Steering Committee?
A2) Council Committee is responsible for providing input, but will not act as the Project Steering Committee. The Steering Committee will be composed of City and Library staff that will review and provide input at key stages.
- Q3 Will the City be responsible for inputting data from the public engagement process?
A3) The consultants will be responsible for summarizing the public input gathered from the engagement process within the Library Services and Space Study.

End of Addendum No. 2

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal submission.

Issued by:

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