

# GUIDE

## WASHROOM AND FIRE SEPARATION REQUIREMENTS FOR RESTAURANTS

### GUIDE OVERVIEW

This guide is intended to assist the applicant with their drawing requirements for a building permit application. This is only an example of the information required for a drawing set submission, and is not intended to be reproduced for a building permit application.

### WASHROOM REQUIREMENTS (*when new*)

- 0 - 10 public seats – provide 1 washroom:
  - washroom is to be a unisex/accessible equipped.
- 11 to 30 total occupant load - 2 washrooms required:
  - can be male and female both accessible equipped or;
  - 1 unisex/accessible equipped and 1 gender specific.
- Over 30 up to 50 total occupant load – 2 washrooms required:
  - provide a male washroom and female washroom both accessible equipped (when a combination of new and "existing" washrooms are proposed, some discretion may be used based on hardship in 1.1.1.2. of the current British Columbia Building Code).
- Over 50 - up to 60 total occupant load- 3 washrooms required:
  - provide 1 male washroom and 1 female washroom non accessible plus 1 universal washroom. equipped (when a combination of new and "existing" washrooms are proposed, some discretion may be used based on hardship in 1.1.1.2. of the current British Columbia Building Code).

**Note:** A sign must be posted indicating total occupant load (including staff). See Sentence 3.1.2.6.(3) of the BC Building Code for design criteria for required the sign. Ministry of Health requirements may also apply.

### FIRE SEPARATION REQUIREMENTS

- 0 to 10 public seats - considered a Group E Occupancy.
- 11 to 30 total occupant load - considered a Group D Occupancy. When constructed in compliance with 3.1.2.6. of the BC Building Code.
- Over 30 total occupant load is to be considered Group A Division 2 occupancy.

## GENERAL REQUIREMENTS

This is a general list consolidating common requirements compiled for information only and should not be considered a complete list.

- Applicant to engage a professional when preparing drawings for this application.
- Substandard drawings will not be accepted.
- Permit drawings must provide sufficient information to describe the full scope of work.
- Submissions are required to comply with the latest version of the British Columbia Building Code and applicable City of Coquitlam bylaws and regulations.
- All drawings are to be neat, to scale and of draftsman quality.
- Metric or Imperial standard may be used, but not mixed.
- Agent Authorization Form (if applicable).

## PERMIT SPECIFIC REQUIREMENTS

- Two complete sets of drawings minimum format 24" x 36" at a scale of 1/4"=1'.
- Site Plan at a scale of 1/8"=1'.
- Land Title Document.

## FEES

Based on the value of work proposed, fees outlined in the City of Coquitlam's [Fees and Charges Bylaw](#) will be collected as follows:

- 25% of the permit value when the application is made.
- Balance of the permit value when the permit is issued.

## INSPECTIONS

Complete information on inspections can be found on our [Inspections page](#).

- Buildings and/or structures requiring a building permit will also require inspections performed by City Building Officials.
- Plumbing permits for new plumbing systems and services will require inspections by City Plumbing Officials.

**This information is provided for convenience only and is not in substitution of applicable City Bylaws, Provincial or Federal laws and regulations. Always refer to official documents. The City is not responsible for errors found in copies or alterations of this document.**