

# GUIDE

## MANAGEMENT AND MAINTENANCE OF CONSTRUCTION SITES

### OVERVIEW

This guide is to provide homeowners, contractors and subcontractors with the requirements for managing and maintaining construction sites **at all times**. This list is provided for general guidance only.

### SPECIFIC REQUIREMENTS

1. City property (roads, lanes, sidewalks, boulevards, etc.) must be kept clear of obstructions, construction materials and debris;
2. sediment laden runoff is not permitted to enter onto adjacent properties or the City's drainage system;
3. construction site safety requirements must be met and maintained in order for City workers to safely conduct their inspections;
4. the construction site must be secured to protect the public and prevent unauthorized entry - construction fencing must **not** be located on City property;
5. the construction site must be cleaned-up **daily** and maintained in a neat and tidy condition at the end of each work day so the property does not become unsightly;
6. all contractors employed on the site must comply with the City's requirements;
7. portable washroom facilities must be provided on-site and not located on City property;
8. construction must be undertaken in accordance with the City's "Good Neighbour Development Policy"; and
9. construction site signage, which contains the owner's contact information for residents or the public who may have questions or concerns regarding the construction site activities must be posted (at the discretion of the Building Official or Construction Site Officer).

All work on construction sites (including storage of construction materials and construction waste) **must** be contained on the site and *Stream and Drainage Protection Bylaw NO. 4403, 2013* sediment control requirements **must** be strictly adhered to. All runoff **must** be controlled on the property and sediment and erosion control measures outlined in the "Sediment and Erosion Control at Residential Building Construction Sites" Guide **must** be implemented. A copy of these Guides and Bylaws can also be downloaded from the City's website at [www.coquitlam.ca](http://www.coquitlam.ca) or obtained by the Building Permits Customer Service at [permits@coquitlam.ca](mailto:permits@coquitlam.ca).

## SPECIFIC REQUIREMENTS CONTINUED

Noncompliance with the foregoing will result in City **inspections being withheld**. Failure to act promptly upon notification of an infraction may result in penalties being levied under *Bylaw Enforcement Notice Bylaw No. 3749, 2006*. Continuing infractions may result in the issuance of a Stop Work Notice and suspension of the related business licenses.

*This information is provided for convenience only and is not in substitution of applicable City Bylaws, Provincial or Federal laws and regulations. Always refer to official documents. The City is not responsible for errors found in copies or alterations of this document.*